

# **Minutes of the Regular Meeting Hamilton Township Board of Education September 20, 2023**

## **1. OPENING OF MEETING**

The Regular meeting of the Hamilton Township Board of Education was called to order at 5:15 p.m. in the William Davies Middle School Cafetorium by Nanci Barr, President.

ROLL CALL: The following members answered Roll Call: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Miller (arrived 5:25 p.m., Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr.

Also present: Dr. Jeffery Zito, Superintendent; Mr. John Deserable, Interim Business Administrator/Board Secretary; and Amy Houck-Elco, Solicitor

## **2. OPEN PUBLIC MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. This meeting is being recorded. There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

## **2. RESOLUTION - EXECUTIVE SESSION 9-20-23**

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Legal Matters/Attorney Client Privilege
- Personnel
- Transportation
- HIB

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Be it further resolved the Board may take action on items discussed in executive session.

Now therefore, be it resolved that the Board will be in executive session for approximately 30 minutes.

Motion by Dr. Nelson, seconded by Mrs. Poretto, to convene into Executive Session.

Voice Vote: All in favor: (8-0-0)

The Board entered into Executive session at 5:17 p.m.

Mrs. Miller entered at 5:25 p.m.

Motion by Dr. Nelson, seconded by Dr. Cirino, to resume the public session of the meeting at 5:55 p.m.

Voice Vote: All in favor: (9-0-0)

Mrs. Barr led the flag salute.

Mrs. Barr asked for a moment of silence for private reflection.

## **4. MINUTES**

Motion by Dr. Nelson, seconded by Mrs. Miller, to approve the minutes of the Regular and Executive session minutes of August 21, 2023.

ROLL CALL VOTE: Eight in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, and Dr. Nelson. Abstain: Mrs. Barr. (8-0-1)

## **5. PRESENTATIONS**

Goals Presentation was given by Dr. Jeffery Zito.

Motion by Dr. Nelson, seconded by Mr. Rogers, to approve the 2023-2024 District and Board of Education Goals as presented.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (9-0-0)

6. SUPERINTENDENT/STAFF REPORTS

Dr. Zito welcomed staff and students back for the 2023-2024 school year.

Informational Items - Dr. Zito announced that the district is eligible for a ROD Grant through the NJ Dept. of Education. Further details will follow.

Dr. Zito congratulated Anthony Fink, Supervisor of Food Services for being selected as a finalist for the NJ School Board Association Unsung Heroes in Education Award. Mr. Fink will be recognized during the NJSBA Workshop on October 25.

Director of Office of Special Education has announced that the Shaner School has been selected to receive an Inclusive Education Culture Technical Assistance Package.

Dates to Remember

- Thursday, September 28, 2023 - Strategic Planning Meeting - Davies Cafeteria - 5:00 p.m.
- Monday, October 9, 2023 - Columbus Day Observed - Schools Closed
- Monday, October 16, 2023 - [Link to Virtual PTA Meeting](#) - Davies School - 7:00pm
- Wednesday, October 18, 2023 - Board of Education Meeting - 5:15 (Executive Session) 5:45 p.m. (Regular Session) - Davies School Cafeteria
- Saturday, October 21, 2023 - PTA - Trunk or Treat at Hess - Session 1: 1:00 p.m. - 2:30 p.m. - Session 2: 2:30 p.m. - 4:00 p.m.
- Monday, October 30, 2023 - Hamilton Township Halloween Parade

7. PUBLIC COMMENTS - None

8. BOARD MEMBER COMMENTS

Dr. Nelson attended Back to School Night at the Wm. Davies School which he said went well. He thanked the Administrators for their support during the year. He also thanked members of the PTA for all they do.

Mrs. Barr noted the hard work put into the Agents for Change Program this past summer. She wished everyone a wonderful school year. She thanked the staff for all they do.

9. PERSONNEL/POLICY COMMITTEE (Personnel, Discipline and Policy) - Chairperson: Mrs. Miller

Mrs. Miller reported on the Personnel/Policy Committee meeting held on September 13, 2023.

9.2: To approve the following resignations:

| Name            | Location   | Position              | Dated                 |
|-----------------|------------|-----------------------|-----------------------|
| Kimberly Smith  | Hess       | Teacher               | 8.14.23; eff 10.13.23 |
| Brooke Mong     | Hess       | Paraprofessional      | 8.23.23;eff 9.15.23   |
| Rose Marandola  | Shaner     | Paraprofessional      | 9.6.23; eff 6.30.23   |
| Gersh Burshtyn  | Shaner     | Paraprofessional      | 8.25.23;eff 6.30.23   |
| Shane Edwards   | Davies     | Paraprofessional      | 8.25.23; eff 6.30.23  |
| Ryan Nelson     | Davies     | Teacher               | 8.1.23; eff 10.1.23   |
| Cheryl Porreca  | BOE Office | Accounting Supervisor | 9.12.23;eff 11.11.23  |
| Carlos Cortez   | Hess       | Custodial             | 6.15.23; 9.1.23       |
| Shawn Dawson    | Hess       | Custodial             | 9.15.23, eff. 9.14.23 |
| Jeremy Bello    | Davies     | Paraprofessional      | eff. 9.1.23           |
| Jameerah Cooper | Shaner     | Paraprofessional      | eff. 9.1.23           |

9.3: To approve the following Leaves of Absence:

| Name               | Location | Leave                                                                                        | Position  |
|--------------------|----------|----------------------------------------------------------------------------------------------|-----------|
| Dianne Valiante    | Shaner   | FMLA intermittent                                                                            | Secretary |
| Tara Sutton        | Hess     | FMLA (April 21-June15, 2023)                                                                 | Teacher   |
| Krystyn McAllister | Hess     | Maternity leave for the 23/24 SY utilizing sick leave and NJFLA 1/2-4/10/24. RTW is 4/11/23. | BCBA      |
| Jennifer Capella   | Hess     | Maternity leave for the 23/24 SY utilizing sick leave and NJFLA 9/1-12/22/23. RTW is 1/2/24. | Para      |

|                     |        |                                                                                                                   |               |
|---------------------|--------|-------------------------------------------------------------------------------------------------------------------|---------------|
| Jennifer Clisham    | Davies | Maternity leave for the 23/24 SY utilizing sick leave and NJFLA 10/2-2/29/23. RTW is 3/1/24.                      | Social Worker |
| Elizabeth Patton    | Hess   | Maternity leave for the 23/24 SY utilizing sick leave and NJFLA 10/20-2/1/24. RTW is 2/2/24.                      | Teacher       |
| Kristi Young        | Shaner | Maternity leave for the 23/24 SY utilizing sick leave, FMLA, 11/6-12/22/2023. RTW is 1/2/24. NJFLA 4/8-6/14/2024. | Teacher       |
| Jennifer Einwechter | Hess   | Maternity leave extension to 12/8/23. RTW is 12/4/23.                                                             | Teacher       |
| Samantha Dimartine  | Hess   | Unpaid leave 10/16/23-10/20/23.                                                                                   | Food Service  |

9.4: To rescind offer of employment to the following:

Kerry Von Hess, PT Paraprofessional, Hess, originally approved 6/28/23.

9.5: To approve the following actions: None

9.6: To approve new hires:

| Name                 | Position                     | Location | Effective | Degree/Step | Salary   | Replacement For/Reason                            | Position Control |
|----------------------|------------------------------|----------|-----------|-------------|----------|---------------------------------------------------|------------------|
| Rachael Donnelly     | Long Term Sub -Social Worker | Davies   | 9.1.23    | MA Step 1   | \$59,996 | LTS for Jennifer Clisham/maternity                |                  |
| Patricia Martinez    | PT paraprofessional          | Hess     | 9.1.23    | Step 1      | \$20,460 | New Position                                      |                  |
| Danielle Seitchek    | PT paraprofessional          | Hess     | 9.1.23    | Step 1      | \$17,638 | Danila Laws/moved to FT                           | 24-04-07/bgm     |
| Jessa Conley         | PT paraprofessional          | Hess     | 9.18.23   | Step 1      | \$20,460 | Brooke Mong/resignation                           | 24-04-03/bds     |
| Haley Smith          | PT paraprofessional          | Shaner   | TBD       | Step 1      | \$20,460 | Belinda Velez                                     | 24-01-00/bou     |
| Mikaila Lucia        | PT paraprofessional          | Hess     | TBD       | Step 1      | \$20,460 | Barbara Johnston/resignation                      | 24-04-06/bnw     |
| Katharyn Sagusti     | PT paraprofessional          | Hess     | TBD       | Step 1      | \$20,460 |                                                   |                  |
| Sabuhl Tabassum      | PT paraprofessional          | Davies   | TBD       | Step 1      | \$20,460 | Iris Townsend                                     | 24-03-09/bgu     |
| Kelly Arzayus        | Teacher                      | Hess     | 9.15.23   | Step 10     | \$62,608 | Clinton L. Richardson/moved to Personnel position |                  |
| Merrideth Trocano    | PT paraprofessional          | Shaner   | 9.11.23   | Step 1      | \$20,460 |                                                   |                  |
| Anita Womack         | PT paraprofessional          | Shaner   | TBD       | Step 1      | \$20,460 | Jameerah Cooper/resignation                       | 24-01-01/bot     |
| Sheree Super         | PT Food Service              | Hess     | TBD       | Step 4      | \$8,886  |                                                   |                  |
| Isabel Leonor Valera | PT paraprofessional          | Shaner   | TBD       | Step 1      | \$20,460 | Becky Rubinfine/resignation                       | 24-01-00/bqk     |
| Kevin Salamone       | PT paraprofessional          | Shaner   | TBD       | Step 1      | \$20,460 | Shane Edwards/resignation                         | 24-03-09/bgf     |
| Nicholas Lattanzio   | PT paraprofessional          | Davies   | TBD       | Step 1      | \$20,460 | new position                                      | 24-01-00/bem     |
| Silvia Pacheco       | PT Custodian                 | Hess     | TBD       | Step 1      | \$27,944 | Charamaine Okafor/ PT to FT                       |                  |
| Amy Mejlak           | Teacher                      | Hess     | TBD       | Step 1      | \$56,308 | Kimberly Smith/resignation                        | 20-04-04/bbs     |

9.7: To approve mentors for the 2023-24 SY:

- Kristen Ciambone for Noelle Sweely
- Corey Meisenhelter for Ashile Evans

9.8: To approve the following homebound instruction:

| Student Homebound Number | Student Grade | Dates of Homebound Instruction | Teacher      | Reason      |
|--------------------------|---------------|--------------------------------|--------------|-------------|
| 2023-24-1                | 7             | 7-1-23-8-1-23                  | Jessica Ward | Medical/IEP |

|            |   |                 |                             |             |
|------------|---|-----------------|-----------------------------|-------------|
| 2023-24-1b | 7 | 9-7-23-TBD      | Jessica Ward                | Medical/IEP |
| 2023-24-2  | 4 | 9-7-23-1-2-24   | TBD                         | Medical     |
| 2023-24-3  | 6 | 9-13-23-9-26-23 | Mark Kowalski/Jamie Oriente | Discipline  |
| 2023-24-4  | 2 | 9-7-23-TBD      | Gail Elliott                | Behavioral  |

9.9: To approve substitutes:

| 2023-24 School Year        |            |                      |                |                  |                           |
|----------------------------|------------|----------------------|----------------|------------------|---------------------------|
| Board Approved Substitutes |            |                      |                |                  |                           |
| 09.21.2023                 |            |                      |                |                  |                           |
| Last Name                  | First Name | Position             | Rate           | Certification    | Interview                 |
| Sumner                     | Mary       | Food Services        | \$15/hr        | na               | w/ Tony Fink              |
| Higbee                     | Mary Lou   | sub teacher          | \$160/day      | elem             | rate correction           |
| Heuman                     | Bruce      | sub teacher          | \$160/day      | elem             | rate correction           |
| Bahgat                     | Cynthia    | sub teacher          | \$160/day      | Elem             | renewal                   |
| Champion                   | Dana       | sub nurse            | \$250/day      | sub cert         | renewal                   |
| Dennis                     | Amy        | sub para             | \$85/day       | na               | renewal                   |
| Thompson                   | Dana       | sub food services    | \$15/hr        | na               | renewal                   |
| Nahar                      | Sutana     | sub teacher/sub para | \$85/day       | sub cert         | renewal                   |
| Kosanovich                 | Christine  | sub para             | \$85/day       | na               | renewal                   |
| Bahgat                     | Cynthia    | sub teacher          | \$160/day      | Elem             | renewal                   |
| Morris                     | Robert     | sub para/sub teacher | \$85/\$135/day | sub cert pending | renewal                   |
| Carpani                    | Dominick   | sub teacher          | \$160/day      | elem             | retired district employee |
| Trombetta                  | Gina       | sub food services    | \$15/hr        | na               | w/ Tony Fink              |
| Kleinow                    | Kathleen   | sub teacher          | \$160/day      | P-3              | renewal                   |
| Wright                     | Nate       | sub para             | \$85/day       | na               | w/ Dana Kozak             |
| Simpkins                   | Michael    | sub custodian        | \$15/hr        | na               | renewal                   |

9.10: To approve lateral movement for the following individuals for the 2023-24 school year:

| Lateral Movement |            |           |        |       |      |          |         |      |          |          |
|------------------|------------|-----------|--------|-------|------|----------|---------|------|----------|----------|
| SY 2023-2024     |            |           |        |       |      |          |         |      |          |          |
| EMPLOYEE         | 2022-2023  | 2023-2024 | STATUS |       |      |          |         |      |          |          |
| LAST NAME        | FIRST NAME | SCHOOL    | FT/PT  | GUIDE | STEP | SALARY   | GUIDE   | STEP | SALARY   |          |
| Rabey            | Ciara      | Davies    | FT     | BA15  | 4    | \$58,438 | MA      | 4    | \$60,955 | Complete |
| Jamison          | Erin       | Shaner    | FT     | BA    | 2    | \$56,608 | BA + 15 | 2    | \$57,825 | Complete |

9.11: To approve the following building transfers:

| Name            | Position         | Location From: | Location To: | Effective Date | Replacement for: |
|-----------------|------------------|----------------|--------------|----------------|------------------|
| Nicole Scheeler | Paraprofessional | Shaner         | Davies       | 9/1/23         | Unfilled         |

9.12: To approve the following position/salary changes effective July 1, 2023:

| Name | Current Position | New Position | Current Salary | New Salary |
|------|------------------|--------------|----------------|------------|
|      |                  |              |                |            |

|                      |                                                             |                                             |                                                                  |                                              |
|----------------------|-------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------|----------------------------------------------|
| Mary Romagnino       |                                                             | Secretary                                   | Amend from 6.28.23 minutes of \$37, 124.16 , Step 9, Long. \$500 | \$37, 250, Step 10, Long. \$500, eff. 7/1/23 |
| Heather Adkisson     | Para                                                        | Increase hours to 29                        | \$10,583.00                                                      | \$20,460.00                                  |
| Charmaine Okafor     | PT Custodian                                                | FT Custodian- Replacement for David Jimenez | \$27,944.00                                                      | \$37,890.00                                  |
| Aniany Leonor Valera | PT Food Services                                            | PT Para Shaner                              | \$16.31/hour                                                     | \$20,460.00                                  |
| Brandi Librizzi      | PT Para/Step 2                                              | FT Para/Step 2                              | \$20,620.00                                                      | \$25, 775.00                                 |
| Grace Hickson        | PT Para/Step 2                                              | FT Para/Step 2                              | \$20, 620.00                                                     | \$25, 775.00                                 |
| Aubrey Giglio        | Teacher (Previously approved at BA Step 2 for the 23/24 SY) | Teacher BA Step 3                           | \$56,608.00                                                      | \$56,908.00                                  |

9.13 To approve to Lisa Vargas to provide transportation consulting services to the District at the rate of \$125.00/hour not to exceed 5 hours/week.

9.14: To approve the following Policies on first reading: - None

9.15: To approve the following Policies/Regulations on Second Reading:

- Policy and Regulation #1642.01 - Sick Leave (New)
- Policy and Regulation #2419 - Threat Assessment Teams (New)
- Policy #6163 - Advertising on School Property (New)
- Revised for 2nd Reading - Policy #8550 - Outstanding Food Service Charges (Approved on First Reading 8-21-23)

9.16: To approve the following fieldwork placements for the 2023-2024 school year:

| School | Student      | College/University   | Cooperating Teacher   | Dates                                |
|--------|--------------|----------------------|-----------------------|--------------------------------------|
| Hess   | Jessica Ward | Centenary University | Melanie Lisitski      | August, 2023 - May, 2024             |
| Davies | Lauren Fink  | ACIT                 | Meghan Hooper-Jackson | 2023-2024 SY - 2-3x's week           |
| Shaner | Mia Scafario | ACCC                 | Jenna Kyle            | October 12, 2023 - December 10, 2023 |
| Shaner | Connor Burns | ACCC                 | Kim Russomanno        | October 12, 2023 - December 15, 2023 |

9.17: To approve Kids Corner Staff

Akerlind, Jillian 19.00 S  
 Bergman, Theodore 17.00 H  
 Burger, Elaine 21.00 H  
 Burke, Jacqueline 24.00 H  
 Clegg, Linda 21.00 H  
 Maria Buggs 17.00 S  
 Csaszar, Colleen 23.00 H  
 DeRose-Mick, Michelle 22.00 H  
 Derringer, Hannah 20.00 H  
 Falciano, Margaret 19.00 S  
 Fichetola, Cathy 21.00 S  
 Foster, Heather 20.00 S  
 Gabriel, Nicholas 20.00 S  
 Grauman, Joyce 20.00 S  
 Grace Hickson 17.00 H  
 Kayes, Leslie 20.00 H  
 Kowalski, Mark 17.00 H  
 Laws, Danlia 19.00 S  
 Levari, Beverly 19.00 S  
 Lisitski, Geniveve 17.00 H  
 Maulone, Donna 19.00 S  
 Maulone, Melissa 19.00 S  
 Miller, Mark 19.00 S  
 Ohnemuller, Phoebe 19.00 H

Pease, Chiyo 23.00 S  
 Renzulli, Aimee 19.00 H  
 Santilli, Maria 19.00 S  
 Slack, Autumn 17.00 H  
 Slack, Michele 26.00 S  
 Slack, Madison 17.00 H  
 Smallwood, Geon 19.00 H  
 Stollenwerk, Kaitlyn 19.00 S  
 Styer, Val 19.00 S  
 Sutton, Tara 24.00 H  
 Tobin, Jessica 19.00 H  
 Wolfe, Sue 22.00 H  
 Worrell, Lisa 22.00 S

9.18: To approve payment to Meghan Hooper-Jackson for writing the Innovation Grant in the amount of \$40.00/hour, not to exceed 15/hours.

9.19: To approve the following staff members to attend the BSI Back to School Night meeting on September 19, 2023 and to be paid at the rate of \$40.00/hour:

- Jinelle Nevoso
- Thordis Mazza
- Christine Abbamondi
- Josh Akers

9.20: Motion by Dr. Nelson, seconded by Dr. Cirino, to approve Administration Committee Items 9.2 through 9.19 as recommended by the Superintendent.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (9-0-0)

10. FINANCE/OPERATIONS (Facilities, Transportation, Finance, Food Services and Technology) - Chairperson: Dr. Nelson

Dr. Nelson reported on the Finance/Operations Committee meeting held on September 12, 2023.

10.2: Informational Items

- Interest for the Month of June.
- Receipts for the Month of June.
- Capital Reserve for the Month of June.
- Rentals for the Month of June.
- Miscellaneous Revenue Month of June.
- Refunds for the Month of June.
- Budget Summary Report Month of June.
- Purchase Orders for the Month of August & September.

10.3: To approve Board Secretary's Report for the Month of June 2023.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of January 31, 2023, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10.4: To approve the Report of Receipts and Expenditures for the Month of June, 2023.

10.5: To approve budget transfers in the amount of \$5,397.30 for the 22-23 school year. Motion to approve budget transfers in the amount of \$1,275,668.00 for the 23-24 school year.

10.6: To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

10.7: To approve bills and payroll in the amount of \$2,997,576.42 for the month of August.

10.8: To approve the following tuition contracts (sending) for the 2023-2024 school year.

| District | Type                                              | # of Students | School Year (time frame) | Cost (pro-rated as necessary)  |
|----------|---------------------------------------------------|---------------|--------------------------|--------------------------------|
| ACSSSD   | Out of District (Autism)                          | 2             | 2023-2024 school year    | \$45,000 each (\$250 per diem) |
| ACSSSD   | Out of District (Emotional Regulation Impairment) | 2             | 2023-2024 school year    | \$45,000 each (\$250 per diem) |

|                                         |                                                  |   |                                      |                                   |
|-----------------------------------------|--------------------------------------------------|---|--------------------------------------|-----------------------------------|
| ACSSSD                                  | Out of District (Intellectual Disability-Severe) | 1 | 2023-2024 school year                | \$46,800 each<br>\$260 per diem)  |
| ACSSSD                                  | Multiple Disabilities                            | 6 | 2023-2024 school year                | \$42,840 each<br>(\$238 per diem) |
| ACSSSD                                  | Out of District (Preschool Disabilities)         | 3 | 2023-2024 school year                | \$40,500 each<br>(\$225 per diem) |
| Pineland Learning Center                | Out of District                                  | 1 | 2023-2024 school year                | \$58,780.80                       |
| Marie H. Katzenbach School for the Deaf | Out of District                                  | 1 | 2023-2024 school year<br>ESY Program | \$4,000.00                        |
| ACSSSD                                  | Out of District Personal Aide Agreement          | 4 | 2023-2024 school year                | \$54,000.00<br>each               |

10.9: To approve the following tuition contracts (receiving) for the 2023-2024 school year. - None

10.10: To approve professional development/travel for the 2023-2024 school year.

10.11: To approve the disposal of items that are no longer of use to the district. - None

10.12: To approve the following contracts/agreements for the 2023-2024 school year.

|    |                                                                                              |
|----|----------------------------------------------------------------------------------------------|
| 1. | Brown & Brown Benefits Advisors, Inc. Business Associate Agreement                           |
| 2. | Snow Removal Chemicals Agreement                                                             |
| 3. | Bayada Home Health Care, Inc. (1 student - \$65/hour - RN & \$53/hour - LPN) (no attachment) |
| 4. | Quest Diagnostics                                                                            |
| 5. | Remind                                                                                       |
| 7. | Burlington Co. Special Services/Educational Services                                         |
| 8. | Spectrum Fitness - Physical, Speech and Occupational Therapy Services Agreement              |

10.13: To approve/accept the following Grants/Grant Funds and Awards:

1. Motion to approve grant salaries for the 2023-2024 school year.

10.14: To approve the construction of the Shaner School Security Vestibule in the amount of \$124,400.00. Garrison Architects will submit this project to the NJDOE as a Capital Project, no State Aid and amend the district's LRFP to include this project. W.J. Gross, Inc. is the general contractor.

10.15: To approve Coskey's Electronic Systems, Inc. to upgrade the audio video system for the Shaner School Gymtorium. Components and installation, \$40,963.77

10.16: To approve CDW to provide a complete video wall system for the Davies School. Components only and our staff will complete the installation. \$28,736.95.

10.17: To approve HTSD to apply for the New Jersey Learning Acceleration Program High-Impact Tutoring Grant 24-AB)1-H01 in the amount of \$384,000.00. The Grant period is 10-11-23-8-31-24.

10.18: To approve club/activity trips for the 23-24 school year. Dates and times subject to change. - None

10.19: To approve the following Use of Facilities requests:

|                                         |                                 |                    |                    |
|-----------------------------------------|---------------------------------|--------------------|--------------------|
| Hamilton Elite basketball               | 10/2/23 - 3/28/24               | Davies Gym         | 6PM - 9PM          |
| SJ Mariners Swim Team parent mtg        | 9/11/23                         | Hess Cafe B        | 6:30-8:30 PM       |
| SJ Mariners Swim Team                   | 9/12/23 -3/28/24 Tues & Thurs   | POOL               | 5:30-7:30PM        |
| SJ Mariners Swim Team                   | 10/20/23 - 3/22/24 Tues & Thurs | POOL               | 7:30 - 9:30 PM     |
| Civil Air Patrol Meetings               | 8/21/23 - 5/18/24 Mondays       | IMC/Gym, Davies    | 4:30 PM - 10:30 PM |
| Civil Air Patrol Banquet                | 9/30/23                         | Cafeteria - Davies | 4:30-8:30 PM       |
| Lenape Pines Girl Scouts Snowflake Ball | 12/1/23                         | Cafeteria - Davies | 4:30 PM-10:30 PM   |
| HT PAL Dance Registration               | 12/5 & 12/6/23                  | Cafeteria - Davies | 6:30 -8:30 PM      |
| HT PAL B-ball                           | 1/8/24 - 5/28/24 M-Th           | Hess gym           | 6:30-9:30          |
| HT PAL Baton                            | 1/10/24 - 5/18/24 M-Th          | Shaner Gym         | 6:30 - 9:00 PM     |
| HT PAL Dance rehearsal                  | 6/3,4,5,&6/24                   | hess Auditorium    | 12PM-5PM           |
| HT PAL Dance                            | 6/9/24                          | hess Auditorium    | 6PM-10PM           |
| Mays Landing Warriors Girls B-ball      | 1/1/24 - 5/30/24                | Hess gym           | 6PM-9PM            |
| National MS Society- MS Bikeathon       | 9/24,25 & 26/23                 | Davies Parking Lot | 4PM-5P             |

10.20: To approve to accept and proceed with the Preliminary Eligible Cost (PEC) determination of a School Facilities Project for the William Davies Middle School, State Project #1940-120-23-R501, HVAC-Replacement of four (4) existing RTU's and a water source heat pump.

Motion by Dr. Cirino, seconded by Mr. Rogers, to approve Finance Committee Items 10.2 to 10.20.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (9-0-0)

11. CURRICULUM COMMITTEE (Curriculum) - Chairperson: Mrs. Ankrah

Mrs. Ankrah reported on the Curriculum Committee meeting held on September 12, 2023.

11.2: To approve the District's 2023-2024 Professional Development Plan.

11.3: To approve the following stipends for the 23-24 School Year:

| Activity                        | School | Staff Member                  | Stipend Amount |
|---------------------------------|--------|-------------------------------|----------------|
| Spec. Education Chair - 1-5     | Hess   | Kelly King                    | \$1,600.00     |
| PBIS Coordinator                | Hess   | Jane Flanagan                 | \$1,600.00     |
| Grade Level Chair - Grade 1     | Hess   | Katrina Gerner/Heather Harner | \$1,600.00     |
| Environmental 2.0 Club          | Davies | Chris Yoder                   | \$1,240.00     |
| CrossFit/DragonFit              | Davies | Steven Poppy                  | \$1,240.00     |
| Math Coordinator - 6-8          | Davies | Rachel Fifer                  | \$2,800.00     |
| Skill Builders/ELA              | Davies | Christina Gonzales            | \$920.00       |
| Wrestling                       | Davies | Steven Poppy                  | \$2,939.00     |
| Boys Soccer                     | Davies | Lea Pickering                 | \$2,939.00     |
| Gifted and Talented Coordinator | Davies | Bryanna Harrington            | \$2,000.00     |
| Open Gym Grade 8                | Davies | Steven Poppe                  | \$1,120.00     |
| Minecraft Club                  | Davies | Christina Collins             | \$1,240.00     |



|                                |        |                  |            |
|--------------------------------|--------|------------------|------------|
| Social Studies Coordinator 6-8 | Davies | Alexander Kramer | \$2,800.00 |
|--------------------------------|--------|------------------|------------|

11.4: Motion by Mrs. Ankrah,, seconded by Dr. Nelson, to approve Instruction Committee item 11.2 to 11-3.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (9-0-0)

12. OLD BUSINESS - None

13. NEW BUSINESS - Mr. Rogers wanted to discuss Policy #5756. Mrs. Barr informed Mr. Rogers that it will be discussed during the October Committee meetings.

14. Public Comment - A parent spoke to the Board and asked what steps can be taken to overturn the policy of not allowing students who are homeschooled to participate in after school clubs and sports. Ms. Houck-Elco asked the parent to email her concerns to the Superintendent and they will be discussed during committee meetings.

15. POSSIBLE EXECUTIVE SESSION

It was not necessary to convene to Executive session.

16. ACTION MAY BE TAKEN AFTER EXECUTIVE SESSION - None

17. ADJOURNMENT

Motion by Dr. Nelson, seconded by Mr. Rogers, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 6:15 p.m.

Respectfully submitted,

John J. Deserable  
Interim Business Administrator/Board Secretary