

**MINUTES OF THE REGULAR MEETING AND  
PUBLIC HEARING ON THE BUDGET  
HAMILTON TOWNSHIP BOARD OF EDUCATION  
MAY 17, 2023**

**1. OPENING OF MEETING**

The Regular meeting of the Hamilton Township Board of Education was called to order at 6:01 p.m. in the William Davies Middle School Cafetorium by Nanci Barr, President.

ROLL CALL: The following members answered Roll Call: Mrs. Ankra, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr

ABSENT: Mrs. Newman

**2. RESOLUTION - EXECUTIVE SESSION 5-17-23**

Motion by Dr. Nelson, seconded by Dr. Lihach, to enter into Executive Session.

Voice Vote: All in favor: (8-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel
- Transportation
- HIB Review
- Attorney's Report

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Be it further resolved the Board may take action on items discussed in executive session. Now therefore, be it resolved that the Board will be in executive session for approximately 60 minutes.

The Board entered into Executive session at 6:04 p.m.

**3. PUBLIC MEETING OPENING**

Motion by Dr. Nelson, seconded by Mr. Rogers, to reconvene to public session.

Voice Vote: All in favor: (8-0-0)

3.1: This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. This meeting is being recorded. There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

3.2: Mrs. Barr led the Pledge of Allegiance.

3.3: Mrs. Barr asked for a moment of silence for private reflection.

**4. MINUTES**

4.1: Motion by Dr. Nelson, seconded by Dr. Lihach, to approve the minutes of the Executive and Regular session minutes of April 26, 2023.

ROLL CALL VOTE: All in favor: Mrs. Ankra, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr (8-0-0)

**5. PRESENTATIONS**

5.2: Mrs. Barr read the names of the two books that will be dedicated to the school libraries in dedication of Mrs. Newman's term on the Board. Mrs. Newman resigned her position at the last Board meeting.

5.3: Davies Student, Sierra Sukovich - Read 180 Award Recipient

5.4: Hess Student, Jonathan Labbe - Phillies Award

5.5: Retirees

<b><u>RETIREES</u></b>	
<b><u>Shaner School</u></b>	
Rita Cohen	25 years of service
<b><u>Hess School</u></b>	
Charmaine Piacentino	22 years of service
Bonnie Repko	25 years of service

JoAnn Rocap	26 years of service
Jacqueline Tummon	28 years of service
Anne Nelson	30 years of service
Natalie Morris	32 years of service
Susan Yordy	33 years of service
<b><u>Davies School</u></b>	
DonnaLee Stickle	20 years of service
Dawn Leek	21 years of service
Marla Kanevsky	25 years of service
Kelli Costello	26 years of service
Lorraine VonHess	27 years of service
Matthew Robinson	29 years of service
<b><u>Custodial</u></b>	
Kelli Puff	26 years of service
<b><u>Board Office</u></b>	
Joseph Knopp	16 years of service

7:30 p.m. - There was a short recess at this time. The PTA provided refreshments for the retirees and their families.

The meeting resumed at 7:42 p.m.

## **6. SUPERINTENDENT/STAFF REPORTS**

### **6.1: Staffuly of the month:**

Shaner School: Madeline Payne  
Hess Complex: Amanda Mitchell  
Wm. Davies: Tracy Hender

6.2: States Final Announcement for Davies Theater Students (Video)

6.3: Informational Items

- Registration/Transfer Statistics for the Month of April, 2023
- Enrollment for the month of April, 2023
- HIB Report for the month of April, 2023
- Discipline Report for the month of April, 2023

6.5: Dates to Remember

- May 20, 2023 - Spring Carnival & Community Resource Fair - 10:00 a.m. - 1:00 p.m. - Hess School
- May 29, 2023 - Memorial Day Observed - Schools Closed
- June 14, 2023 - Davies Celebration Ceremony
- June 15, 2023 - Tentative Last Day of School
- June 28, 2023 - Board of Education Meeting - 7:00 p.m. - Davies Cafeteria

**7. PUBLIC COMMENTS - AGENDA ITEMS ONLY** - None

## **8. BOARD MEMBER COMMENTS**

Mr. Rogers and Dr. Nelson offered congratulations to the two students who were recognized tonight for their accomplishments in reading. The Board thanked the PTA for the refreshments this evening and for all of their hard work during the year. Mrs. Miller noted the phenomenal Spring concert held by the band and choir.

Mrs. Barr again congratulated the retirees.

## **9. PERSONNEL/POLICY COMMITTEE (Personnel, Discipline and Policy) - Chairperson: Mrs. Miller**

9.1: Mrs. Miller reported on the Personnel/Policy Committee Meeting held on May 10, 2023.

9.2: To approve the following new Job Descriptions for Stipend positions:

- [Creative Curriculum Coordinator](#)
- [Family Worker](#)

- [After-School Minecraft Club \(2 positions\)](#)
- [After-School 8th Grade End of the Year Advisor Coordinator \(3 positions\)](#)
- [After-School Environmental Club](#)
- [Academic Team Advisor \(2 Fall and 2 Spring\)](#)
- [After-School Band, Chorus, Percussion Club](#)
- [After-School Detention Monitor](#)
- [After-School Graphic Arts Club](#)
- [After-School Art Club](#)
- [Baking After School Club Advisor](#)
- [Athletic Coach](#)
- [Chess After School Club Advisor](#)
- [Community Parent and Involvement Specialist \(CPIS\)](#)
- [CrossFit/DragonFit Advisor](#)
- [After School Dance Club Advisor](#)
- [English Language Arts Coordinator](#)
- [Gifted and Talented Coordinator](#)
- [After-School Homework Club](#)
- [Humanities Coordinator Grades 1-5](#)
- [Math Coordinator \(Davies\)](#)
- [National Junior Honor Society \(NJHS\) Advisor \(2 positions\)](#)
- [After-School Open Gym \(Coordinator\) \(3 positions\)](#)
- [Read 180/System 44 Coordinator](#)
- [Response to Intervention/Basic Skills Program Coordinator](#)
- [Science and/or Social Studies Coordinator \(Davies\)](#)
- [Social Media Coordinator \(Davies and Hess\)](#)
- [STEM Coordinator \(Hess\)](#)
- [Strategies, Sportsmanship/Game After School Club Advisor](#)
- [Student Council Advisor \(Davies\)](#)
- [Student Support Coordinator \(Hess\) \(5 positions\)](#)
- [Teaching Strategies Gold Coordinator \(Shaner\)](#)
- [After-School TV Media Club \(Davies\)](#)
- [Year Book Advisors \(Davies \(2 positions\)](#)
- [PBIS Coordinator](#)
- [Grade Level/House/Department Building Chairperson](#)
- [Literacy Coordinator](#)
- [Coordinator Coach](#)
- [After-School Skill Builder Club \(3 positions\)](#)
- [After-School Site Coordinator/Substitute After-School Site Coordinator](#)
- [Special Education Chair Person](#)

9.3: To approve the following resignations:

Name	Location	Position	Dated
Kristen Fisher	Shaner	Teacher	4/27/2023; effective 6/15/2023
Jacqueline Hause	Hess	Paraprofessional	4/26/2023; effective 5/25/2023
Marcelo Sanchez	Hess	Custodian	4/26/2023; effective 6/15/2023
Allison Black	Hess	Teacher	5/9/2023; effective 6/15/2023

9.4: To approve the following Leaves of Absence:

Name	Location	Leave	Position
Jamie Anderson	Shaner	Unpaid Leave 5/18/23	Paraprofessional
Jennifer Einwechter	Hess	Amending maternity leave to reflect the use of sick days/FMLA. Utilizing sick leave/FMLA for 5/1-6/15/2023.	Teacher
Kelsey Roseberg	Hess	Amend a a maternity leave for the 22-23 SY. Return to Work: 6/16/23	LDTC
Sandra Mount	Davies	Unpaid leave 5/23/23	Teacher
Amanda Vaccaro	Hess	Unpaid .5 day 5/4/23	Teacher
Tara Yard	Davies	Intermittent NJ FMLA 5/1 - 11/1/2023	Teacher
Charlize Wagner	BOE	Unpaid military leave 5/23 - 5/26/23	Secretary
Michele Slack	Shaner	Unpaid leave .5 day 5/17/2023	Paraprofessional
Jameerah Cooper	Shaner	Unpaid leave 5/10/2023	Paraprofessional



McGinty	Heather	Shaner	FT	MA+15	10	\$66,618	MA+30	11	\$71,688	Complete
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9.12: To approve the following homebound instruction:

Student Homebound Number	Student Grade	Dates of Homebound Instruction	Teacher	Reason
2022-23-155	7	4-25-23-5-8-23	Samantha Day	Discipline
2022-23-156	7	5-2-23-5-15-23	Carla Yutzy/ Deanna Allen	Discipline
2022-23-158	6	5-3-23-5-16-23	Stephanie Gibbons/ Lea Pickering	Discipline
2022-23-159	6	5-3-23-5-16-23	Carla Yutzy/ Vincent Petruzzi	Discipline
2022-23-162	7	5-15-23-5-26-23	Michele Giardino	Discipline

9.13: To approve to advertise for Summer Maintenance Workers for Summer 2023 at \$17.50 an hour.

9.14: To approve the following staff to support students as needed in before/after school activities at the at the Classroom Assistant hourly rate as per the HTEA contract.

- Kelly Wilburt

9.15: To approve substitutes:

2022-2023 School Year					
Board Approved Substitutes					
05.17.2023					
Last Name	First Name	Position	Rate	Certification	Interview
Trombetta	Gina	sub food services	\$15/hr	na	w/ Tony Fink
Kosanovich	Christine	sub para	\$85/day	na	w/ Justin Riggs & Dana Kozak
Nahar	Suttana	sub para	\$85/day	na	w/ Justin Riggs & Dana Kozak
Conover	Jeanine	sub para/sub teacher	\$85/\$160/day	ELA	w/ Justin Riggs & Dana Kozak
Klienow	Kathleen	sub para/sub teacher	\$85/\$160/day	Elem	new teaching cert

9.16: To approve the revised 2023 Special Education Extended School Year Summer Child Study Team staff. (Previously approved on March 15, 2023.)

9.17: To approve the following Policies on first reading:

- Policy #5770 - Pupil Right of Privacy
- Policy # 2468 - Independent Educational Evaluations

9.18: To approve the following Policies/Regulations on Second Reading:

Policy/Regulation Number	Name	
1.	Policy #0144	Board Member Orientation and Training
2.	Policy and Regulation #2520	Instructional Supplies
3.	Policy #3217	Use of Corporal Punishment - Teaching Staff Members
4.	Policy #4217	Use of Corporal Punishment
5.	Policy #5305	Health Services Personnel

6.	Policy and Regulation #5308	Student Health Records
7.	Policy and Regulation #5310	Health Services
8.	Policy # 6112	Reimbursement of Federal and Other Grant Expenditures
9.	Regulation #6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
10.	Policy #6115.04	Federal Funds - Duplication of Benefits
11.	Policy #6311	Contracts for Goods or Services Funded by Federal Grants
12.	Policy #7440	School District Security
13.	Policy #9140	Citizens Advisory Committees

9.19: To approve the following fieldwork placement for the 2022-2023 school year: None

9.20: To approve a Black Seal License Stipend for the following individuals for the 2022-2023 school year at \$750.00/each:

- James Ryan
- Kurt Von Hess
- Tom Renzulli
- Maria Cowley
- Thelia McKiver
- Van Pearson
- Josie Martin
- David Jimenez
- Derrick Mixson
- Justin Jenkins
- Cliff Melder, Jr. - Pro-rated

9.21: To approve a Certified Pool Operator stipend for Ian Nelson and Val Robinson for the 2022-2023 school year in the amount of \$750.00/each.

9.22: To approve a stipend for Certified Pool Director for Ian Nelson in the amount of \$250.00 for the 2022-2023 school year.

9.23: To approve a stipend for the following Lead Custodians for the 2022-2023 school year in the amount of \$2,080.00 each:

- Sinisa Jakovovic- Davies School
- Michele DiCarlo - Shaner School
- Keith Russell - Hess School (1/2 year - September, 2022 - December, 2022)
- Maria Medina - Hess School (1/2 year - January, 2023 - June, 2023 replaced Keith Russell)

9.24: To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2023-2024 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.

9.25: To approve a stipend for Integrated Pest Management for Valerie Robinson for the 2022-2023 School year in the amount of \$1,000.00.

9.26: To approve Lew Improta and Anthony Poretto, District Technology Supervisors to be paid a stipend in the amount of \$12,000.00/year, each, for the remote monitoring and surveillance of all three schools for intruder detection and after hour door alerts for the 2023-2024 school year.

9.27: To approve a stipend for Mike Dempsey as Ed Tech Liaison in the amount of \$5,000.00/year paid through ARP funds for the 2022-2023 school year. This is a two year stipend beginning in the 2021-2022 school year.

9.28: To approve Laurie Derringer, Andrea Russomanno, and Heather McGinty to complete Master Teacher responsibilities relative to the Preschool Expansion Aid during the summer of 2023 (not to exceed 5 days each) and to be paid at their per diem rate as per the HTEA Contract.

9.29: To approve summer hours for the following staff members for Davies Library restructuring at the rate of \$40.00/hour, 30/hours each.

9.30: To approve certificated staff to attend 2023 Summer Child Study Team meetings as needed and to be paid the daily sub rate (5 hours/day limit).

9.31: To affirm the action taken as authorized by the Superintendent for all HIB investigations originally submitted to the Board at the April 26, 2023 meeting.

9.32: To approve a Construction Management Stipend for Ian Nelson for the 2023-2024 school year in the amount of \$8,000.00.

9.33: To approve Camp Blue Star Staff for Summer 2023:

Counselors

- Sean Berry: \$28.00/hour
- Janine Brockman: \$28.00/hour
- Chelsi Crompton: \$28.00/hour
- Belle Simons: \$23.00/hour
- Jinelle Nevoso: \$23.00/hour
- Jacquelyn Rambo: \$28.00/hour
- Ed Rupp: \$28.00/hour
- Anthony Thawley: \$26.00/hour
- Rebecca Yaffe: \$26.00/hour

Erin Jamison: \$22.00/hour  
Bryanna Harrington: \$22.00/hour

Jr. Counselors

Geon Smallwood: \$18.00/hour  
Amy Renzulli: \$18.00/hour  
Phobie Ohnemuller: \$18.00/hour  
Abigail Luderitz: \$18.00/hour  
Morgan Mathieu: \$18.00/hour

Lifeguard

Kaitlyn Stollenwerk: \$22.00/hour  
Francesca Pollors-Parsons: \$20.00/hour  
Ashley Winkler: \$22.00/hour

Clerk

Ingrid Perez: \$25.00/hour

Nurse

Amanda Carty: \$30.00/hour  
Taylir Wielhouwer: \$30.00/hour

9.34: Motion by Mrs. Miller, seconded by Dr. Nelson, to approve Administration Committee Items 9.2 through 9.33 as recommended by the Superintendent.

ROLL CALL VOTE: All in favor: #2 to #25 and #27 to #33: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr.

Seven in favor #26: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mr. Rogers, Dr. Nelson, and Mrs. Barr. Abstain: Mrs. Poretto (7-0-1)

New hires were introduced at this time.

**10. ANNUAL APPOINTMENTS**

10.1: To approve the following appointments for the period from July 1, 2023 through June 30, 2024:

<b>Position</b>	<b>Name</b>
<b>Solicitor</b>	<b>Cooper Levenson Attorneys at Law</b>
<b>Labor Counsel</b>	<b>Capehart &amp; Scatchard, P.A.</b>
<b>Auditor</b>	<b>Ford-Scott &amp; Associates, L.L.C.</b>
<b>Bond Counsel</b>	<b>Wilentz, Goldman &amp; Spitzer, P.A.</b>
<b>School Physician</b>	<b>Jeffrey Gong, D.O.</b>
<b>Risk Management Consultant</b>	<b>Dennis Brown, Glenn Insurance</b>
<b>Affirmative Action Officer</b>	<b>Supervisor of Special Education</b>
<b>Emergency Management Team</b>	<b>Davies School Principal Shaner School Principal Hess School Principal Davies School Student Resource Officer Shaner School Student Resource Officer Hess School Student Resource Officer</b>
<b>Section 504 Compliance Officers</b>	<b>Supervisor of Special Education</b>
<b>ADA Compliance Officer</b>	<b>Supervisor of Pupil Personnel Services for Special Education</b>
<b>Public Agency Compliance Officer</b>	<b>School Business Administrator</b>
<b>Qualified Purchasing Agent</b>	<b>School Business Administrator</b>
<b>Architect</b>	<b>Garrison Architects</b>
<b>Financial and Investment Advisors</b>	<b>Acacia Financial Group</b>
<b>Safety Coordinator</b>	<b>Supervisor of Facilities</b>

<b>Executive Safety Committee</b>	<b>Supervisor of Facilities, Custodial Supervisor, Business Administrator, Human Resources Coordinator</b>
<b>Integrated Pest Management Coordinator</b>	<b>Custodial Supervisor</b>
<b>Broker of Record Health Insurances (Medical, Dental and Vision)</b>	<b>Brown &amp; Brown Benefit Advisors</b>
<b>AHERA Compliance</b>	<b>Supervisor of Facilities</b>
<b>Title IX Coordinator</b>	<b>Superintendent and/or designee</b>
<b>Anti-Bullying Coordinator</b>	<b>Supervisor of Pupil Personnel Services</b>
<b>Homeless Liaison</b>	<b>Supervisor of Early Childhood Education</b>
<b>Indoor Air Quality Coordinator</b>	<b>Justin Jenkins</b>
<b>Right To Know Coordinator</b>	<b>Supervisor of Facilities</b>
<b>Stability Liaison and Children in Court Advisory Contact (CICAC)</b>	<b>Supervisor of Pupil Personnel Services for Special Education</b>
<b>School Safety Specialist</b>	<b>Superintendent and/or designee</b>
<b>Human Resource Officers</b>	<b>Primary: Supervisor of Special Education Secondary: Supervisor of Pupil Personnel Services</b>
<b>Title I Program Administrator and Project Director</b>	<b>Director of Curriculum and Instruction</b>

10.2: To approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education: the Press of Atlantic City.

10.3: To designate the following banks as legal depositories for the Hamilton Township School District: Ocean First Bank, Sun Bank, Wells Fargo, Hudson United Bank, TD Bank, Bank of New York, Bank of America, PNC Bank, Beneficial Bank, Park Bank, New Jersey Cash Management Fund, MBIA, NJARM, ABCO, FCU, and First Harvest, FCU.

10.4: To designate the following companies as legal Tax Shelter Annuity Companies serving the Hamilton Township School District: AXA Equitable, Lincoln Investment Planning, Siracusa Benefits Program, VOYA, and Vanguard.

10.5: To approve the following signatories for the following accounts in Ocean First Bank for Hamilton Township School District:

**2023-2024  
Signatories**

<u>Account</u>	<u>Signatories</u>
<b>General Account</b>	<b>President, Superintendent, Business Administrator (includes Acting or Interim) (3 of 3 signatures)</b>
<b>Investment Account</b>	<b>Superintendent, Business Administrator (includes Acting or Interim) and Accounting Supervisor (2 of 3 signatures)</b>
<b>Payroll Account</b>	<b>Superintendent and Business Administrator (includes Acting or Interim) (2 of 2 signatures)</b>
<b>Agency Account</b>	<b>Business Administrator (includes Acting or Interim) and Superintendent (2 of 2 signatures)</b>



<b>Shaner Activity Account</b>	<b>Principal, Superintendent, Business Administrator (includes Acting or Interim) and Supervisor of Early Childhood Education (2 of 4 signatures)</b>
<b>Davies Activity Account</b>	<b>Principal, 3 Vice Principals, Business Administrator (includes Acting or Interim) (2 of 5 signatures)</b>
<b>Hess Activity Account</b>	<b>Principal, 3 Vice Principals, Business Administrator (includes Acting or Interim) 2 of 5 signatures)</b>
<b>Lunch Program Account</b>	<b>Food Service Supervisor, Business Administrator (includes Acting or Interim) Superintendent (2 of 3 signatures)</b>
<b>Unemployment Account</b>	<b>Business Administrator (includes Acting or Interim), Superintendent and Board Designee (2 of 3 signatures)</b>
<b>Kid's Corner Account</b>	<b>Superintendent, Business Administrator (includes Acting or Interim) Community Education Director (2 of 3 signatures)</b>
<b>Community Education Account</b>	<b>Superintendent, Business Administrator (includes Acting or Interim), Community Education Director (2 of 3 signatures)</b>
<b>Camp Blue Star Account</b>	<b>Superintendent, Business Administrator (includes Acting or Interim), Community Education Director (2 of 3 signatures)</b>
<b>Capital Reserve Account</b>	<b>Superintendent, Business Administrator (includes Acting or Interim) (2 signatures)</b>
<b>Capital Projects Account</b>	<b>Superintendent, Business Administrator (includes Acting or Interim) (2 signatures)</b>

10.6: To approve the Business Administrator to wire transfer between official depositories for investment purposes.

10.7: To establish Petty Cash Funds for the 2023-2024 school year as follows:

- Hess School - \$100.00
- Shaner School - \$100.00
- Davies School - \$100.00
- Central Administration - \$150.00
- Child Study Team - \$50.00
- Food Services - \$200.00

10.8: To approve Computer Solutions, Inc. CSI SMARTS, Frontline Education and Genesis software programs for the 2023-2024 school year for the following applications; budgetary accounting, payroll, personnel recordkeeping, absence and substitute management, applicant tracking and IEP Direct.

10.9: To approve as authorized by Board of Education Policy #8330, Pupil Records, to certify school personnel to collect and maintain the following pupil records: personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.

10.10: To approve the curriculum for all three schools for the 2023-2024 school year (as per agenda attachment).

10.11: To approve the following official Bargaining Units:

- Hamilton Township Education Association (H.T.E.A.)
- Hamilton Township Administrator's Association (H.T.A.A.)
- Hamilton Township Supervisors' Coordinators' and Director's Association (H.T.S.C.D.A.)

10.12: To approve all district Policies and Regulations in accordance with New Jersey Administrative Code (N.J.A.C.) and New Jersey Statutes Annotated (N.J.S.A.).

10.13: To approve all district Standard Operating Procedures.

10.14: To approve the fee schedule for use of facilities for the 2023-2024 school year.

10.15: To approve confirmation of the following Special Education programs for the 2023-2024 school year:

- Pre-School Students with Disabilities Classes at Shaner
- Preschool Inclusion at Shaner
- Multiple Disabilities classes at Hess, Shaner and Davies
- Learning Resource Center Classes (LRC) at Hess and Davies
- In-Class Resource and In-Class Support (LRC/ICS) Classes at Hess, Shaner and Davies

10.16: To approve District Job Descriptions - None

10.17: To approve the District's Organizational Chart.

10.18: Pursuant to PL 2015, Chapter 47, the Hamilton Township Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2022-2023 fiscal year ending June 30, 2023. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18, et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2VFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all purchase orders issued during 2023-2024 fall under this certification.

10.19: To approve bell times for the 2023-2024 school year in accordance with Policy #8220.

**HAMILTON TOWNSHIP SCHOOL DISTRICT**

**Bell Time Schedules**

**2023-2024**

**ELEMENTARY AND MIDDLE SCHOOLS**

	<b><u>Student Official Start Time</u></b>	<b><u>Student Official Dismissal/End of Day Time</u></b>	<b><u>Student Early Dismissal/End of Day Time</u></b>
Shaner	9:05 a.m.	3:10 p.m.	1:30 p.m.
Hess	9:05 a.m.	3:10 p.m.	1:30 p.m.
Davies	7:40 a.m.	2:11p.m.	12:05 p.m.

**PRE-SCHOOLS**

	<b><u>Student Official Start Time</u></b>	<b><u>Student Official Dismissal/End of Day Time</u></b>	<b><u>Student Early Dismissal/End of Day Time</u></b>
Hess Full Day	9:10 a.m.	3:10 p.m.	12:55 pm
Shaner Full Day	9:05 a.m.	3:10 p.m.	1:30 p.m.
Head Start Full Day	9:05 a.m.	3:10 p.m.	1:30 p.m.
Davis Holland	8:55 a.m.	2:55 p.m.	1:30 p.m.

10.20: To approve the Business Administrator, Acting Business Administrator and/or Interim Business Administrator to make payments, between Board meetings, on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure orderly operation of the school for 2023-2024.

10.21: To approve the Superintendent, to hire new staff, between Board meetings, on behalf of the Board of Education to ensure an orderly operation of the school for 2023-2024.

10.22: Motion by Dr. Nelson, seconded by Dr. Cirino, to approve items 10.1-10.21, annual appointments/approvals for the period July 1, 2023 through June 30, 2024.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

**11. FINANCE/OPERATIONS (Facilities, Transportation, Finance, Food Services and Technology) - Chairperson: Dr. Nelson**

Dr. Nelson reported on the Finance/Operations Committee meeting held on May 9, 2023.

11.2: Informational Items

- Interest for the Month of March.
- Receipts for the Month of March.
- Capital Reserve for the Month of March.
- Rentals for the Month of March.
- Miscellaneous Revenue Month of March.
- Refunds for the Month of March.
- Budget Summary Report Month of March.
- Purchase Orders for the Month of April.

11.3: To approve Board Secretary's Report for the Month of March 2023.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of March 31, 2023, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11.4: To approve the Report of Receipts and Expenditures for the Month of March 2023.

The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of March 2023.

11.5: To approve budget transfers in the amount of \$81,914.80 for the 22/23 school year.

11.6: To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

11.7: To approve bills and payroll in the amount of \$5,092,876.84 for the month of May.

11.8: To approve payment of all bills between meetings with the approval of the President and Vice President.

11.9: To approve the following tuition contracts (sending) for the 22-23 school year.

District	Type	# of Students	School Year (time frame)	Cost (pro-rated as necessary)
Pineland Learning Center	OOD	1	4/26/23 to 6/30/23 (37 days)	\$12,210 (\$330 per diem)
Waterford Township BOE	OOD	1	10/20/22 to 4/14/23 (105 days)	\$10,422.30 (\$99.26 per diem)

11.10: To approve the following tuition contracts (receiving) for the 2022-2023 school year.

District	Type	# of students	School Year (time frame)	Cost (prorated as necessary)
Atlantic City	McKinney-Vento	2	2/2/23-6/30/23 (87 days)	\$7,279.29 each (\$83.67 per diem)

11.11: To approve professional development/travel for the 2022-2023 school year.

11.12: To approve the disposal of items that are no longer of use to the district.

11.13: To approve the following contracts for the 2023-2024 school year.

1.	Preschool Education Program
2.	Garrison Architect
3.	AtlantiCare Physician Group
4.	PASS Partnership Agreement
5.	Ford Scott & Associates, L.L.C.
6.	Paul's Commodity Hauling, Inc.
7.	Raptor Technologies
8.	Hertrich Fleet Services - State Contract - Base Contract Price - \$37,283.00
9.	Horizon Dental Option Plan
10.	Labor Counsel - Robert A. Muccilli, Esquire
11.	Cooper Levenson
12.	Securly
13.	SAVVAS
14.	Amplify

11.14: To approve an Extraordinary Unspecifiable Contract for the 2023-2024, 2024-2025, & 2025-2026 (3 years) with CM3 Building Solutions for environmental controls at Hess, Davies and Shaner schools.

11.15: To approve/accept the following Grants/Grant Funds and Awards:

- Accept \$200.00 for the AtlantiCare's Turn your School Wellness into Wealth Program for the 2022-2023 school year for the Shaner School.
- Accept \$200.00 for the AtlantiCare's Turn your School Wellness into Wealth Program for the 2022-2023 school year for the Hess School.
- Motion to approve and submit the Revised Federal American Rescue Plan and Secondary School Emergency Relief (ARP-ESSER) Consolidated Grant Application as per attached.
- Motion to approve to apply for the Bipartisan Safer Communities Act (BSCA) - Stronger Connections Competitive Grant (SCG) (24-AA01-H02) in the amount of \$1.38 million. This is a competitive grant and the NJDOE is awarding it to only 15 LEAs. The grant period is from 9/1/23-9/30/25.
- Motion to approve and submit the FY23 Amended School Climate Change Grant Application.
- Motion to approve and submit the LEAP Grant Funding application as per attached.
- Motion to accept the \$700 Rural Technology STEM grant funds to support 3D printing.

11.16: To approve the 2023-2024 Head Start Preschool Budget.

11.17: To approve club/activity trips for the 2022-2023 school year. Dates and times subject to change.

- 5/18/23: Davies Env Club Zoo Trip for Award
- 6/2/23 - Davies Spec Ed Picnic at Oakcrest - Walking Trip
- 6/5/23 - Band/Choir -Teen Arts Fest State Comp - Edison, NJ (paid for by Community Ed)

11.18: To approve the following Use of Facilities requests:

PTA	3/2/24	Davies School Cafe & Gym	Basket Auction
SJ Mariners Swim Team	4/29/23	Hess Pool	Swim Tryouts
Girl Scouts of Lenape Pines	5/12/23	Hess Pool & Cafe	Ice Cream Social and Pool Party
Hess School	6/12/23	Hess Auditorium	Grade 5 step up assembly
Lakers Cheerleading	6/5 & 6/7/23	Davies cafeteria	Parent Meetings
OCNJ Watersports	6/3 7 6/4/23	Hess Pool	Lifeguard Training
Oakcrest High School	Various Dates between 5/4/23 & 5/24/23	Davies Athletic Field	Lacrosse Games
Hamilton Township PD	5/31/23	Hess Auditorium	Homeland Security Meeting

11.19: To approve participation in the following Cooperative Purchasing Programs for the 2023-2024 school year:

- Atlantic County Cooperative Purchasing Program
- Hunterdon County Educational Services Commission
- Camden County Educational Services Commission
- Educational Services Commission of New Jersey
- Educational Services Commission of Morris
- NJ Edge (consortium buying cooperative pricing system)
- National Cooperative Purchasing Alliance (NCPA)
- Garden State Coop
- OMNIA Partners Co

11.20: To approve Toilet Room Renovations at Shaner with W. J. Gross, Inc. General Contracting for a total of \$255,000.

11.21: Motion by Dr. Nelson, seconded by Mr. Rogers, to approve Finance Committee Items 11.2 through 11.20.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

**12. CURRICULUM COMMITTEE (Curriculum) - Chairperson: Mrs. Ankrah**

Mrs. Anrah reported on the Curriculum Committee meeting held on May 9, 2023.

12.2: FYI-21-22 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for each School

12.3: To approve the revised Report Cards for grades 1-5.

12.4: To approve payment to the following staff members for presenting at the RTI Parent Engagement meeting on May 10, 2023 at the rate of \$40.00/hour for 2 hours/each:

- Roxann Bryant
- Janeen Bonomo
- Clintona Richardson
- Brooke Yordy
- Cara Purgavie
- Christine LaBue
- Josephine Torres

12.5: Motion by Mrs. Ankrah, seconded by Dr. Lihach, to approve Instruction Committee item 12.2-12.4.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

**13. OLD BUSINESS** - None

**14. NEW BUSINESS**

14.1: Members of the Board may introduce any new item or topic of discussion for the Board to consider.

14.2: Motion by Dr. Nelson, seconded by Mrs. Ankrah, to accept a letter of resignation from Board member Maria Newman effective April 30, 2023.

ROLL CALL VOTE: Seven in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Dr. Nelson, and Mrs. Barr. Abstain: Mr. Rogers (7-0-1)

14.3: Motion by Dr. Nelson, seconded by Dr. Cirino, to change the time of the June 28, 2023 Board meeting to begin at 5:00 p.m. for the purpose of Board Candidate interviews.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

Mrs. Miller discussed the report recently addressed by the Surgeon General regarding Loneliness and how this is a new epidemic in the United States after the recent pandemic.

**15. Public Comment**

15.1: None

**16. POSSIBLE EXECUTIVE SESSION**

It was not necessary to convene into Executive session.

**17. ACTION MAY BE TAKEN AFTER EXECUTIVE SESSION** - None

**18. ADJOURNMENT**

Motion by Dr. Lihach, seconded by Mrs. Poretto, to adjourn the meeting.

Voice Vote: All in favor: 8-0-0

The Hamilton Township Board of Education meeting adjourned at 8:09 p.m.

Respectfully submitted,

John J. Deserable  
Acting Business Administrator/Board Secretary