

**Minutes of the Regular Meeting
Hamilton Township Board of Education
February 22, 2023**

1. OPENING OF MEETING

The Regular meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the William Davies Middle School Cafetorium by Nanci Barr, President.

ROLL CALL: The following members answered Roll Call: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr

Absent: None

Also Present: Dr. Jeffery Zito, Superintendent; Amy Houck-Elco, Solicitor; Justin Riggs, Human Resource Coordinator

Motion by Dr. Nelson, seconded by Ms. Newman, to approve the Superintendent as Board Secretary Pro-Tem.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr (9-0-0)

2. RESOLUTION - EXECUTIVE SESSION:

Motion by Dr. Nelson, seconded by Dr. Lihach, to enter into Executive session.

Voice Vote: All in favor: (9-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

Legal Matters/Attorney Client Privilege
Personnel
HIB

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Be it further resolved the Board may take action on items discussed in executive session. Now therefore, be it resolved that the Board will be in executive session for approximately 60 minutes.

The Board entered Executive session at 6:04 p.m.

Dr. Nelson left Executive session at 6:17 p.m.

3. PUBLIC MEETING OPENING

3.1: Motion by Dr. Lihach, seconded by Ms. Newman to reconvene into Public Session.

Voice Vote: All in favor: (8-0-0) The Board reconvened the Public Session at 7:00 p.m.

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. This meeting is being recorded.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their

opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

3.2: Mrs. Barr led the Pledge of Allegiance.

3.3: Mrs. Barr asked for a moment of silence for private reflection.

4. MINUTES

4.1: Motion by Dr. Lihach, seconded by Mrs. Poretto, to approve the Regular and Executive Session minutes for the following meeting dates:

1. January 4, 2023 (Reorganization Meeting)
2. January 11, 2023

ROLL CALL VOTE: Seven in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto and Mrs. Barr. Abstain: Mr. Rogers (7-0-1)

5. SUPERINTENDENT'S REPORT

5.1 Staffuly for the month of January were recognized.

- Jessica Hanley - Hess Educational Complex
- Blake Rosario - Wm. Davies Middle School
- Lema Nader - Shaner School

5.2 Student Safety Data Presentation

Student Safety Data Presentation
September, 2022 through December, 2022

Given by: Darnell Williams
Supervisor of Special Projects

Dr. Zito reported on activities and events which have occurred since the last meeting.

5.3 Informational Items

- HIB Reports
- Enrollment for the Month of January, 2023
- Discipline Reports for the Month of January, 2023
- Registration, Transfers and Address Changes for the Month of January, 2023

5.4 Board Delegates and Alternates for NJ School Boards and Atlantic County School Boards Association

Delegate and Alternate to the New Jersey School Boards Association (NJSBA):

- Delegate: Beverly Poretto
- Alternate: Jennifer Lihach

Delegate and Alternate to the Atlantic County School Boards Association (ACSBA):

- Delegate: Shawn Ankrah
- Alternate: Christine Miller

Legislative Chairperson and Alternate:

- Chairperson: Harry Rogers
- Alternate: Maria Newman

Negotiations:

Committee Chair: Warren Nelson
Christine Miller
Cheryl Cirino

5.5 Correspondence - None

5.6 Dates to Remember

- February 27, 2023 - PTA Meeting - 7:00 p.m. - Davies Cafeteria
- March 10, 2023 - PTA Movie Night at Hess - Doors open at 6:00 p.m. - Movie begins at 6:30 p.m.
- March 11, 2023 (Saturday) - Budget Workshop/Board Retreat - 9:00 a.m. - William Davies Middle School
- March 15, 2023 - Board of Education Meeting - 7:00 p.m. - William Davies Middle School
- March 20, 2023 - PTA Meetings: 6:15 p.m. Grants meeting - General Membership Meeting begins at 7:00 p.m. - Davies Cafeteria
- March 16, 2023 - Township Choir Concert - (Oakcrest, Hess and Davies) - Hess Auditorium - 6:30 p.m.
- March 25, 2023 - PTA Basket Auction - Doors open 4:30 p.m. - Auction starts at 6:00 p.m. - Davies Cafeteria

6. PUBLIC COMMENTS - AGENDA ITEMS ONLY - None

7. BOARD MEMBER COMMENTS

Mr. Rogers had a question regarding enrollment and Dr. Zito responded.

Mrs. Barr congratulated the staff members recognized for the month of January.

8. PERSONNEL/POLICY COMMITTEE (Personnel, Discipline and Policy) - Chairperson: Mrs. Miller

8.1: Mrs. Miller reported on the Personnel/Policy Committee meeting held on February 15, 2023.

8.2: To approve the following job descriptions:

- Extracurricular Activity Advisor/After School Step Club Advisor (Middle School)
- Registration/Transportation Secretary
- Transportation Coordinator
- Accounts Payable

8.3: To approve the following resignations:

	Name	Location	Position	Dated
A	Lisa Morris	Shaner	Para	1/10/23; eff 2/10/23
B	Sarah Brown	Davies	Teacher	1/18/23; eff 3/17/23
C	Emma Guenther	Shaner	Para	1/18/23; eff 2/8/23
D	Clifford Melder	Hess	Maintenance	2/6/23; eff 3/7/23
E	Alyson Repko	Hess	Para	1/20/23; eff 2/17/23
F	Jayla Carl	Davies	Secretary	1/24/23; eff 2/24/23
G	Sarah Irwin	Shaner	FT Para	1/26/23; eff 2/24/23

H	Carrie Armstrong	Davies	Teacher	1/25/22; eff 3/24/23
I	Rachel Jones	Shaner	Guidance Counselor	1/29/23; eff 3/30/23
J	Danielle Vogt	Davies	Teacher	eff 1/31/23 (originally approved on 1/11/23)
K	Nicole Hester	Hess	Para	1/19/23; eff 2/16/23
L	Colleen Kelly	Hess	Para/Lifeguard	2/15/23; eff 6/30/23

8.4: To approve the following retirement(s) for the 2022-23 SY:

Name	Location	Position	Dated
Rita Cohen	Shaner	FT Para	2/5/23; eff 7/1/23
Lorraine VonHess	Davies	FT Para	1/20/23; eff 7/1/23
Marla Kanevsky	Davies	FT Para	1/27/23; eff 7/1/23
Susan Yordy	Hess	Teacher	2/15/23; eff 7/1/23

8.5: To approve the following Leaves of Absences:

	Name	Location	Leave	Position
A	Lisa Morris	Shaner	Unpaid days 1/30/23 (half day) and 2/7/23 (full day)	Para
B	Jennifer Einwechter	Hess	Maternity LOA for the 22-23 SY 5/5/23 - EOY utilizing sick days, followed by FMLA. RTW date is 9/1/23	Teacher
C	Bonnie Repko	Hess	Unpaid days 2/2 - 2/3/23; 2/17/23	Para
D	Nicole Hester	Hess	Unpaid day 2/3/23	Para
E	Stephanie Weisel	Hess	Amenda a maternity LOA for the 22/23 SY utilizing a child rearing LOA 3/30 - 6/30/23. RTW date is 9/1/23	Teacher
F	Denisha Passley	Shaner	Unpaid days 1/23/23, 1/25/23 and 2/16/23.	Para
G	Belinda Velez	Shaner	Unpaid day 1/27/23	Para
H	Lisa Morris	Shaner	Unpaid day 1/26/23	Para
I	Charlize Wagner	Hess	Unpaid Military Leave 2/21 - 3/3/23	Secretary
J	Jamie Oriente	Davies	Unpaid days 2/6 - 2/13/23	Teacher
K	Kelli Pinnix	Shaner	Amend a maternity LOA for the 22/23 SY. RTW date is now 7/1/23.	Speech Therapist
L	Madeline Payne	Shaner	FMLA 1/10 - 1/13/23	Teacher

8.6: To approve the following position control updates:

- Deactivate previously eliminated positions

POC #	Location	Action
20-01-02 BOG (Kindergarten Coach)	Shaner	Deactivate
20-01-02 AXW (BSI Literacy K-1 .5)	Shaner	Deactivate
20-01-02 AXZ (BSI Math K-1 .5)	Shaner	Deactivate
03-03-14 BPP (Ed Interpreter)	Davies	Deactivate

03-04-14 BPJ (Ed Interpreter)	Hess	Deactivate
06-03-18 ASG (Food Svc Worker)	Davies	Deactivate
20-03-09 AUY (BSI Math Gr 6,8)	Davies	Deactivate
20-03-1- AWD (LAL)	Davies	Deactivate
20-03-26 BQZ (Non-supervisory/Teacher on Spec Assignment)	Davies	Deactivate
06-04-18 ASX (Food Svc Worker)	Hess	Deactivate
06-04-18 BHH (Food Svc Worker)	Hess	Deactivate
06-04-18 ASW (Food Svc Worker)	Hess	Deactivate
06-04-18 AST (Food Svc Worker)	Hess	Deactivate
06-04-18 ASQ (Food Svc Worker)	Hess	Deactivate
20-04-05 AZJ (Elem Gr 3)	Hess	Deactivate
20-04-07 AZO (Elem Gr 4)	Hess	Deactivate
20-04-07 BPE (ICS/LRC Gr 5)	Hess	Deactivate
20-04-26 BMA (G&T Gr 2-5)	Hess	Deactivate
20-04--26 BMF (LAL Tech Gr 2-5)	Hess	Deactivate
08-09-18 BRH (Food Svc Asst Supervisor)	Fod Svc	Deactivate

- Create New Position:

POC #	Location	Action
19-05-29 BRW (Secretary - Registration & Transportation)	BOE	New Position

8.7: To approve the following Internal Transfers/Changes:

POC #/Staff Member	Location	Action
20-0-30 AXZ/Andrea Muth (Sp Ed Gr 2-5 SC Behavioral) to 20-04-04 BAT (Sp Ed SC Gr 1-2)	Hess	Internal Transfer
08-09-26 BQD/Jennifer White-Prince (Purchasing & Transportation Coordinator) to 09-09-26 BCP (Accounts Payable)	BOE	Internal Transfer
23-09-33 BQC/Christine Lattanzio (Supervisor of Purchasing & Transportation to Transportation Coordinator)	BOE	Title Change

8.8: To approve new hires:

	Name	Position	Location	Effective	Degree/Step	Salary	Replacement For/Reason
A	Sharon Campolo	Paraprofessional	Shaner	2/21/23	Para/Step 1	\$19872 prorated	E. Guenther/Resignation
B	Maria Munoz	Paraprofessional	Shaner	2/13/23	Para/Step 1	\$19872 prorated	G. Belarde/Resignation
C	Maria Correa	Teacher	Hess	2/13/23	BA/Step 1	\$55458 prorated	C. McCabe/Resignation
D	Cara Purgavie	Teacher (part-time)	Hess	2/13/23	BA/Step 1	\$45131 prorated	M. Correa/Internal move
E	Craig Grant	Teacher	Davies	4/5/23	MA+30/Step 5	\$62947 prorated	C. Armstrong/Resignation (contingent upon TOSD certification)
F	Danielle Levine	Teacher	Hess	4/3/23	BA/Step 12	\$66808 prorated	J. Manzella/Resignation
G	Karen Wright	Paraprofessional (PT 15hr/wk)	Hess	TBD	Para/Step 1	\$10279 prorated	N. Hester/Resignation
I	Alexander Kramer	Teacher	Davies	2/21/23	BA/Step 1	\$55458 prorated	D. Vogt/resignation

J	Josephine Bellina	Teacher	Shaner	2/23/23	BA/Step 1	\$55458 prorated	N. Munoz/resignation
K	Julianne Tuscano	Teacher	Shaner	3/29/23	MA+15/Step 5	\$61616 prorated	S. Kern/resignation
L	Matthew Roche	Teacher	Davies	9/1/23	MA/Step 9	\$65111	K. Costello/retirement
M	Ashley Belanger	Paraprofessional (PT 10hr/wk)	Shaner	TBD	Para/Step 1	\$13705 prorated	Open position
N	Ariana Barnard	Paraprofessional	Hess	TBD	Para/Step 1	\$19872	A. Repko/resignation
O	Kimberley Muller	Paraprofessional	Davies	TBD	Para/Step 1	\$19872 prorated	L. McCormick/resignation

8.9: To approve John Deserable as Acting Business Administrator for the period of February 23, 2023 through June 30, 2023.

8.10: To allow the Superintendent to hire employees between meetings.

8.11: To approve the following start dates:

Name	Postion	Start Date	Previously Approved	
A	Heather Adkisson	Paraprofessional	2/14/23	10/19/2022
B	Elizabeth Roberts	Paraprofessional	2/21/23	1/11/2023
C	Steven Guzman	Paraprofessional	2/13/23	1/11/2023
D	Nadiya Lagrioui	PT Custodian	1/17/23	12/14/2022
E	Patricia Hickson	PT Custodian	1/19/23	12/14/2022
F	Valeria Moya	Paraprofessional	1/30/23	1/11/2023

8.12: To approve substitutes for the 2022-23 SY.

2022-2023 School Year					
Board Approved Substitutes					
02.22.23					
Last Name	First Name	Position	Rate	Certification	Interview
Geller	Karen	sub teacher	\$135/day	sub cert	revision
Campbell	LeeAnn	sub teacher	\$160/day	TOH, Elem	w/ Marylynn Stecher
Cicccone	Anthony	sub teacher	\$160/day	Elem	w/ Dave Neff & Amanda Husta
Grimes	Joe	sub teacher	\$135/day	sub cert pending	w/ Justin Riggs & K.Shaughnessy
Panagiotidis	Evangelos	sub para/sub teacher	\$85/\$135/day	sub cert pending	w/ Justin Riggs & K.Shaughnessy
Ranuska	Jacqueline	sub teacher	\$160/day	Health & PE, Supervisor	w/ Justin Riggs & K.Shaughnessy
Dorflinge	Darla	sub para	\$85/day	na	w/ Dana Kozak
Santilli	Maria	sub custodian	\$15/hr	na	current district employee

Williams	Arnold	sub para/sub teacher	\$85/\$135/day	sub cert pending	current sub
Douglass	Leigh Ann	sub teacher	\$160/day	art	w/ Jennifer Holmstrom
Alberici	Michael	sub para/sub teacher	\$85/\$135/day	sub cert pending	w/ Justin Riggs & K.Shaughnessy
Kelly	Colleen	sub teacher	\$135/day	sub cert pending	current district employee
Sutton	Lily	sub teacher	\$135/day	sub cert pending	current district employee
Bullock	Chantel	sub teacher	\$135/day	sub cert pending	current district employee

8.13: To approve the following Long Term Certificated Substitute(s) for the 2022-23 SY:

Name	Replacing	Dates	Location	Certificate	Rate	Notes	
A	Leigh Ann Douglass	S. Brown	3/17 - 6/15/2023	Davies	Art	\$160/day for days 1-20. Contracted at BA/St 19 (\$55458 prorated) 4/22 - 6/15/23.	
B	Noelle Sweely	Stephanine Weisel	1/12/23 - 6/15/23	Hess	Elementary	\$160/day for days 1-20. Contracted at BA/St 19 (\$55458 prorated) 4/22 - 6/15/23.	Previously approved 1/11/23. Amended to extend contract through 6/15/23

8.14: To approve the following mentor(s) for the 2022-23 school year:

- Corey Meisenhelter for Cara Purgavie

8.15: To approve the following student/teacher placements:

Name	Position	Rate
Jonathon Arsenault	Family Swim Lifeguard	\$20/hour
Hannah Derringer	Family Swim Lifeguard	\$20/hour
Mark Kowalski	Kids Corner	\$17/hour
Samara Donegan	Middle School Step Club Advisor	\$20/hour

8.16: To approve the following staff for the Community Ed Department:

Name	Position	Rate
Jonathon Arsenault	Family Swim Lifeguard	\$20/hour
Hannah Derringer	Family Swim Lifeguard	\$20/hour
Mark Kowalski	Kids Corner	\$17/hour

Samara Donegan	Middle School Step Club Advisor	\$20/hour
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8:17: To approve Food Service Workers for Summer 2023 at their hourly rates per the HTEA contract.

Stephanie Bogdan
 Samuel Bryant
 Maureen Cavileer
 Colleen Csaszar
 Helen Dearborn
 John Dennis
 Margaret Falciano
 Cathleen Fichetola
 Jennifer Glaze
 Barbara Hernandez
 Doreen Hewitt
 Aniany Leonor
 Stephanie Magruder
 Paula Marrero
 Tammie Pearl
 Mary Romagnino
 Valerie Styer
 Jordan Thompson
 Brittany Pearl
 Jonathan Romagnino
 Sheree Super
 Diana Thompson

8.18: To approve the following homebound instruction for the 22-23 school year:

Student Homebound Number	Student Grade	Dates of Homebound Instruction	Teacher	Reason
2022-23-70	8	1-11-23-1-25-23	Amy Carter	Discipline
2022-23-71	8	1-6-23-1-23-23	Samantha Day	Discipline
2022-23-72	7	1-3-23-1-18-23	Stephanie Gibbons/ Samantha Day	Discipline
2022-23-73	7	1-10-23-1-25-23	Christina Gonzalez/ Michele Giardino	Discipline
2022-23-74	7	1-5-23-1-23-23	Kelly Talerico	Discipline
2022-23-75	1	1-11-23-TBD	Toni Richardson	Medical
2022-23-76	K	1-31-23-2-27-23	Karen Sauerby	Medical
2022-23-78	8	1-20-23-2-2-23	Michele Giardino	Discipline
2022-23-79	8	1-20-23-2-2-23	Samantha Day	Discipline
2022-23-80	K	1-25-23-TBD	Heather Foster	Medical
2022-23-81	8	1-25-23-2-7-23	Jessica Tobin	Discipline

2022-23-82	8	1-30-22-2-10-23	Carla Yutzy	Discipline
2022-23-84	7	1-31-23-2-13-23	Stephanie Gibbons/Carla Yutzy/Kelly Talerico	Discipline
2022-23-85	7	1-31-23-2-13-23	Lea Pickering	Discipline
2022-23-86	8	1-31-23-2-13-23	Michele Giardino	Discipline
2022-23-87	6	1-26-23-2-8-23	Sheldis Hewish/Lea Pickering	Discipline
2022-23-88	8	2-3-23-6-16-23	Michele Giardino/Carla Yutzy	Discipline
2022-23-89	8	2-3-23-2-16-23	Amy Carter	Discipline
2022-23-90	7	TBD-3-13-23	Samantha Day/Christina Gonzalez	Medical
2022-23-91	4	TBD-3-13-23	Kelley Getzke	Medical
2022-23-92	8	TBD-3-13-23	Kathleen Curtis/Sheldis Hewish	Medical
2022-23-93	8	2-2-23-3-3-23	Michele Giardino/Kathleen Curtis	Medical
2022-23-94	3	2-6-23-TBD	Amy Gold/Gail Elliott/Shari Lemma	Discipline
2022-23-95	6	2-13-23-2-28-23	Samantha Day	Discipline
2022-23-96	2	2-10-23-TBD	Leslie Kayes	IEP
2022-23-97	2	2-13-23-TBD	Ava Holeschak/Emily Manser	Pending IEP
2022-23-98	6	2-21-23-2-28-23	Sheldis Hewish	Discipline

8.19: To approve Amy Gold and Meghan Hooper-Jackson as Lead Teachers for the 2023 Agents of Change Summer Program. This position, plus prep time, will be paid at \$40 an hour per the HTEA contract. Prep time not to exceed 40 hours.

8.20: To approve the following Policy/Regulation on first reading.

Policy/Regulation#	Name	
a	Policy #1648.11	The Road Forward COVID-19-Health and Safety (Abolished - Mandated)
b	Policy #1648.13	School Employee Vaccination Requirements (Abolished - Mandated)
c	Policy #0152	Board Officers (Revised)

d	Policy #0161	Call, Adjournment, and Cancellation (Revised)
e	Policy #0162	Notice of Board Meetings (Revised)
f	Policy & Regulation #2423	Bilingual and ESL Education (Revised-Mandated)
g	Policy #2425	Emergency Virtual or Remote Instruction Program (Revised-Mandated)
h	Regulation #2425	Emergency Virtual or Remote Instruction Program (New-Mandated)
i	Policy & Regulation #5200	Attendance (Revised-Mandated)
j	Policy #5512	Harassment, Intimidation, or Bullying (Revised-Mandated)
k	Policy #8140	Student Enrollments (Revised-Mandated)
l	Regulation #8140	Enrollment Accounting (Revised-Mandated)
m	Policy & Regulation #8330	Student Records (Revised-Mandated)
n	Regulation #8420.2	Bomb Threats (Revised-Mandated)
o	Regulation #8420.7	Lockdown Procedures (Revised-Mandated)
p	Regulation #8420.10	Active Shooter (Revised-Mandated)

8.21: To approve the following Policies/Regulations on 2nd reading: None

8.22: To affirm the action taken as authorized by the Superintendent for all HIB investigations originally submitted to the Board at the January 11, 2023 meeting.

8.23: To approve a revised Organization Chart.

8.24: Motion by Mrs. Miller, seconded by Ms. Newman, to approve Personnel Committee Items 8.2 through 8.23 as recommended by the Superintendent.

ROLL CALL VOTE: All in favor: 8.2 to 8.8, 8.10 and 8.11 and 8:13 to 8.23: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto, Mr. Rogers and Mrs. Barr. (8-0-0)
 Eight in favor 8.9: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mr. Rogers, and Mrs. Barr.
 Abstain: Mrs. Poretto (7-0-1)
 Eight in favor 8.12: Mrs. Ankrah, Dr. Cirino, Mrs. Miller, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. Abstain: Dr. Lihach (7-0-1)

8.25: Marylynn Stecher introduced new hires.

9. FINANCE/OPERATIONS (Facilities, Transportation, Finance, Food Services and Technology) **(Chairperson: Dr. Nelson)**

9.1: Dr. Cirino reported on the Finance/Operations Committee meeting held on February 14, 2023.

9.2: Informational Items

- Interest for the Month of December, 2022.
- Capital Reserve Interest for the Month of December, 2022.
- Rentals for the Month of December, 2022.
- Miscellaneous Revenue for the December, 2022.
- Receipts for the Month of December, 2022.
- Refunds for the Month of December, 2022.
- Budget Summary Report for the December, 2022.
- Purchase Orders for the Month of January.

9.3: To approve the Board Secretary's Report for the Month of December 2022.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of December 31, 2022, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9.4: To approve the Report of Receipts and Expenditures for the month of December 2022.

The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of December 2022.

9.5: To approve budget transfers in the amount of \$280,118.76.

9.6: To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

9.7: To approve bills and payroll in the amount of \$7,434,932.36.

9.8: To allow Business office to pay bills between meetings.

9.9: To approve the following tuition contracts (sending):

<u>District/School</u>	<u>Type</u>	<u># of students</u>	<u>School Year (time frame)</u>	<u>Cost (prorated as necessary)</u>
Marie H. Katzenbach School	Out of District	1	22-23 school year	\$35,947.00

9.10: To approve the following tuition contracts (receiving):

<u>District</u>	<u>Type</u>	<u># of students</u>	<u>School Year (time frame)</u>	<u>Cost (prorated as necessary)</u>
City of Burlington	Foster	1	9/6/22 to 6/30/23	\$14,314.00
City of Burlington	Foster	1	9/6/22 to 6/30/23	\$15,060.00
Egg Harbor Twp BOE	McKinney Vento	1	12/2/22 to 6/30/23	\$10,291.41

Egg Harbor Twp BOE	McKinney Vento	1	12/2/22 to 6/30/23	\$10,287.72
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9.11: To approve professional development/travel for the 2022-2023 school year.

9.12: To approve the disposal of equipment that is no longer of use to the district.

9.13: To approve the following contracts/agreements for the 2022-2023 school year.

1. The Nemours Foundation
2. Loving Care Agency, Inc.

9.14: To approve the following grant(s)/award(s):

1. AtlantiCare Healthy Schools, Healthy Children 2022-2023 Grant in the amount of \$1,500 for the Joseph Shaner Elementary School.

9.15: To approve the proposal from CMS Building Solutions for the 2023 HVAC Renovations Project at the Hess and Shaner Schools.

9.16: To approve Garrison and Associates, Architects to prepare and submit a NJDOE Other Capital Project application for the new bathrooms at Shaner School. The district acknowledges that it will not receive state aid for this project and further authorizes Garrison and Associates to amend the districts Long Range Facilities Plan to include this project.

9.17: To approve Garrison and Associates, Architects to prepare a Round 5 ROD Grant application for the HVAC replacements at the Davies School.

9.18: To approve the following trips/buses/activities:

- March 23, 2023 - 7th Grade Davies Drama Club members will take a walking/bus trip to Oakcrest to see "Grease". The drama club students will also have the opportunity to meet and greet the cast. Oakcrest will provide busing back to Davies.
- May 10, 2023 - Davies Band/Choir Teen Arts Festival for Atlantic County in Hammonton, NJ (Community Ed paying for 1 bus, 2 buses needed)
- February 27 & 28 and March 1, 2023 - Davies Lenape Players to perform at Hess School - One way drop each day.
- March sports trips - Davies Volleyball Team - 4 Games
- March 6, 2023 - Davies Science Club going to Philadelphia Zoo
- March 2 & 7, 2023 - Davies Choir Rehearsal at Hess
- March 2, 2023 - Davies National Honor Society - Read Across America - to Shaner and Hess
- Shaner Library Trips - Walking -no transportation needed - See attached schedules (March - June 2023)

9.19: To approve the following Use of Facilities requests:

Davies Got Talent (Lenape Players)	Davies - Aux Gym, Cafeteria	5/16/23 6PM - 9PM
Hamilton Schools Staff Activity	Shaner - gym	2/20/23, 4PM-6PM
WDMS - 8th grade ceremony practice	Davies - Aux gym	6/12&13/23 8AM - 11AM
ACCC - swim testing	POOL - Hess	2/20 - 2/24 3:30 PM
Predators Wrestling - tournament	Davies - both gyms	2/26/23 all day
Grand Canyon University	Hess - Teacher's Lounge	2/23 & 2/27, 11AM - 2PM

HT PAL - Basketball Banquet	Davies Cafeteria	3/14/23, 5:30 PM - 9:00 PM
Hamilton Schools Staff Activity	Shaner - gym	2/7/23 & 2/8/23, 4PM-6PM
NJHS & Student Council - Dance	Davies - cafeteria	3/10/23, 5PM - 8:30 PM
HTSD Curriculum- Parent Engagement Workshop	Hess School - IMC	5/10/23, 5PM - 6:30 PM
Davies Show - Lenape Players	Hess - Auditorium	2/28/23 & 3/1/23, 2:15PM - 3:30 PM
Davies Show - Lenape Players	Hess Auditorium	3/2/23 & 3/3/23, 7PM -9PM
Hamilton Schools Staff Activity	Shaner - Gym	2/24,25 & 26/23, 4PM - 6PM
Hamilton Schools - Kindergarten Dance	Shaner - Gym	3/24/23, 6PM - 7PM
Hamilton Schools - Book Fair	Shaner - Gym	3/3/23, 6PM-8PM
Mays Landing Warriors - Basketball	Davies Gym	Mondays through 5/30
Hess Choir Show	Hess Auditorium	1/19/23, 9:45AM - 12:00 PM
HTEA - Ricky McAvaddy Blvd;ood Drive	Shaner - Gym	3/13/23, All Day
Oakcrest Counselor Freshman Scheduling	Davies - IMC	2/6/23 - 2/10/23, All Day

9.20: Motion by Dr. Cirino, seconded by Dr. Lihach, to approve Finance Committee Items 9.2 to 9.19.

ROLL CALL VOTE: All in favor: #9.2 to 9.10 and 9.12 to 9.19: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. (8-0-0)

Eight in favor 9.11: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mr. Rogers, and Mrs. Barr.
Abstain: Mrs. Poretto (7-0-1)

10. CURRICULUM COMMITTEE (Curriculum and Policy) - Chairperson: Mrs. Ankrah

10.1: Mrs. Ankrah reported on the Curriculum Committee meeting held on February 14, 2023.

10.2: To approve the following revised or new stipends for the 2022-2023 school year:

Activity	Staff Member	Stipend Amount	School
Grade Level Chair - Grade 1	Chrissy McCabe (Previously approved 6-29-22 for 15/hours)	\$40.00/hour for 2 hours	Hess
Grade Level Chair - Grade 1	Sarah Mack - 13 hours (Replacing Chrissy McCabe)	\$40.00/hour for 13 hours	Hess
Open Gym Substitute for 6th, 7th and 8th Grades	Craig Grant	\$40.00/hour	Davies
National Junior Honor Society	Alex Kramer replacing Danielle Vogt	\$40.00/hour for 13 hours	Davies

10.3: To approve the District's Improvement Plan (QSAC) for the 21-22 school year.

10.4: To approve payment to Clintona Richardson for presenting at the RTI/ELL Parent Engagement night on January 11, 2023 and to be paid at the rate of \$40.00/hour for 2/hours.

10.5: To approve a smoothie sale fundraiser at Davies in February. All proceeds will go to Agents for Change.

10.6: Motion by Mrs. Ankrah, seconded by Dr. Cirino, to approve Curriculum Committee Items 10.2 to 10.5.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. (8-0-0)

11. OLD BUSINESS - Mrs. Miller thanked all the students for the cards sent to the Board during Board Appreciation Month.

12. NEW BUSINESS - None

13. PUBLIC COMMENTS - None

14. POSSIBLE EXECUTIVE SESSION

14.1: It was not necessary to convene into Executive Session.

15. ACTION MAY BE TAKEN AFTER EXECUTIVE SESSION

15.1: None

16. ADJOURNMENT

Motion by Mr. Rogers, seconded by Mrs. Ankrah, to adjourn the meeting.

Voice Vote: All in favor: 8-0-0

The Hamilton Township Board of Education adjourned at 7:40 p.m.

Respectfully submitted,

Jeffery Zito, Ed.D., Superintendent
Board Secretary Pro-Tem