

**Minutes of the Regular Meeting
Hamilton Township Board of Education
May 18, 2022**

The Regular meeting of the Hamilton Township Board of Education was called to order at 6:10 p.m. in the William Davies Middle School Cafetorium by Nanci Barr, Board President.

1. Roll Call

The following members answered Roll Call: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr.

Absent: Mrs. Hassa

Also Present: Dr. Jeffery Zito, Superintendent; Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary, and Ms. Amy Houck-Elco, Solicitor

2. Executive Session

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Attorney Client Privilege
- HIB
- Negotiations
- June Board Meeting

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Be it further resolved the Board may take action on items discussed in executive session.

Now therefore, be it resolved that the Board will be in executive session for approximately 60 minutes.

Motion by Mrs. Barr, seconded by Dr. Nelson, to enter into Executive Session.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. (8-0-0)

The Board entered into Executive session at 6:11 p.m.

3. Reconvene Public Session

Motion by Mrs. Barr, seconded by Ms. Newman, to reconvene to the regular session of the meeting.

ROLL CALL VOTE: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. (8-0-0)

The Board reconvened at 7:11 p.m.

3.1 Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public

comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

3.2 Mrs. Barr led the Pledge of Allegiance

3.3 Mrs. Barr asked for a moment of silence for private reflection.

4. Presentations

4.1 Mr. Seigel and Mr. Palmentieri recognized William Davies Middle School Region Honor Students.

4.2 Retirees/Teacher of the Year/ESP of the Year/Paraprofessional's of the Year were recognized this evening.

<u>Retirees</u>	
<u>Shaner School</u>	
Annamarie Barrett	18 years of service
Mary Ross	18 years of service
Cynthia Bahgat	35 years of service
<u>Hess School</u>	
Kristen Mulraney	20 years of service
David Vitiello	20 years of service
Susan Pellegrino	22 years of service
Traci Brittain	23 years of service
Frederick Rushmore	23 years of service
Jessica Lewis	28 years of service
<u>Davies School</u>	
Margaret Goldman	6 months of service
Darren Palmer	4 years of service
Vivian Ragan	13 years of service
Raymond Harris	18 years of service
Wendi Brown	25 years of service
Andrew Seigel	34 years of service
<u>Food Services</u>	
Donna Pyle	21 years of service
<u>Custodial</u>	
David Gray	30 years of service
<u>Board Office</u>	
Ramona Bregata	3 years of service
Jeffery Wellington	30 years of service

2021-2022 Educator of the Year	
Wendi Marco	Shaner School
Karen Sauerbrey	Hess School
Meghan Hooper-Jackson	Davies School
2021-2022 Educational Service Professional of the Year	
Michael Draper	Hess School
2021-2022 Paraprofessional of the Year	
Donna Maulone	Shaner School
Jeanne Petrillo	Hess School
Marla Kanevsky	Davies School

BOARD MEMBER COMMENTS: Members of the Board wished the retirees luck and congratulated the recipients of this evening's awards. Mr. Seigel and Mr. Palmentieri were thanked for their dedication to the music program. Mrs. Barr noted several recently held events and thanked all who participated.

5. Administration Committee (Personnel and Discipline) - Chairperson: Mrs. Ankrah

Mrs. Ankrah gave a report on the Administrative Committee meeting.

5.1 Motion by Mrs. Ankrah, seconded by Dr. Nelson, to approve Administration Committee Items 5.2 through 5.26 as recommended by the Superintendent.

5.2 Motion to approve the following resignations:

Name	Location	Position	Dated
Bianca Herrmann	Davies	Teacher	4/29/22; eff 6/30/22
Manar Eskander	Davies	Para	4/27/22; eff 5/27/22
Dawn Pineda	Davies	Nurse	5/3/22; eff 6/30/22
Susan Watt	Hess	Para	eff 4/27/22 (date changed - previously approved 4/27/22)
Zorada Scoppa	Shaner	Secretary	5/12/22; eff 6/30/22
Catherine Steffanelli	Hess	Food Svc.	eff 5/10/22 (date changed - previously approved 4/27/22)
Laura Jenner	Davies	Teacher	5/17/22; eff 6/30/22
Timothy Swartz	Hess	Para	5/15/22; eff 6/30/22

5.3 To rescind offer of employment for the following individual(s):

- Kristi Rago, Hess Paraprofessional. Previously approved on 4/27/22.
- Natequia Davis Elam, Hess Paraprofessional. Previously approved on 4/27/22.

5.4 To approve the following Leaves of Absence:

Name	Location	Leave	Position
Eucina Mounsey	Hess	Unpaid leave 4/28/22	Para
Dawn Pineda	Davies	Unpaid leave 4/28 - 4/29/22; 5/17/22	Nurse

Belinda Velez	Hess	Unpaid leave 5/2 - 5/4/22	Para
Bonnie Repko	Hess	Unpaid leave 5/9 - 5/11/22	Para
Kelsey Rosenberg	Hess	Maternity LOA for the 22/23 SY utilizing NJFMLA 9/2 - 12/2/22.	LDTTC
Michael Corrado	Shaner	Unpaid leave 5/23 - 5/27/22; 6/6 - 6/10/22	SRAO

5.5 To approve the following retirement(s):

Name	Location	Position	Dated
Margaret Goldman	Davies	Teacher	4/30/22; eff 8/1/22

5.6 To approve the following new positions effective 9/1/22.

POC#	Position	Location
20.02.00 BRM	Preschool Teacher	Shaner
20.01.00 BRJ	Preschool Teacher	Shaner
20.01.00 BRL	Preschool Teacher	Shaner
20.01.00 BRK	Part-time Preschool Teacher (29.5 hr/wk)	Shaner
20.03.20 BRI	Special Education Teacher	Davies

5.7 To approve new hires:

Name	Position	Location	Effective	Degree/Step	Salary	Replacement For/Reason
Ryan Nelson	Spec Ed Science Teacher	Davies	9/1/22	MA+15, Step 7	\$*	Lisa Berzanskis/Resignation
Kelly Wilbert	Special Ed Teacher	Davies	9/1/22	MA+30, Step 11	\$*	New Position
Misti Martin	School Nurse	Shaner	TBD	NC Nurse/ Step 1	\$53,859	Eleni Wurster/Resignation
Roxann Bryant	Director of Curriculum & Instruction	BOE	7/1/22	Admin A	\$121,500	Ramona Bregatta/Retirement
Aniany Leonor	Food Service Worker	Hess	TBD	Food Svc B	\$15,527	Kristine Houser/Resignation
Anthony DiSciascio	SRAO	Hess	7/01/22	SRAO/Step 1	\$*	Judy Dunleavy/Resignation
Jenna Murphy	Preschool Teacher	Shaner	9/1/22	BA/Step 1	\$*	Kelsey Morgan/Resignation (offer contingent upon issuance of NJ P-3 Cert)
Ashley Smyth	Preschool Teacher	Shaner	9/1/22	MA/Step 1	\$*	New Position (offer contingent upon issuance of NJ P-3 Cert)
Erin Jamison	Preschool Teacher	Shaner	9/1/22	BA/Step 1	\$*	New Position (offer contingent upon issuance of NJ P-3 Cert)
Josephine Bellina	Part-time Preschool Teacher	Shaner	9/1/22	BA/Step 1	\$*	New Position (offer contingent upon verification of 50 hrs of Pre-professional experience at a CE EPP)

* Salary to be consistent with the HTEA salary guide pending completion of negotiations.

5.8 To approve start date for the following employee(s):

Name	Position	Start Date	Previously Approved
Cheynea Holley	Paraprofessional	5/17/2022	4/27/2022
Jax Munoz	Paraprofessional	5/23/2022	4/27/2002

5.9 To approve the following building transfers:

Name	Position	Location From	Location To	Effective Date
Lauren Weiner	Paraprofessional	Shaner	Davies	4/13/22

5.10 To approve the following Child Study Team Consultant on an as needed basis for the 2022-23 school year at the rate of \$377 per diem.

- Thelma Trego

5.11 To approve Joy Hooper as a consultant to the Food Services Director at a per diem rate of \$300/day. (Previously approved at the 4/27/22 Board meeting)

5.12 To approve the following Community Ed staff:

Summer Band:

Name	Rate per hour
Andrew Palmentieri	\$40.00
Jacqueline Burke	\$35.00
Julianna Johnson	\$35.00

Kids Corner:

Name	Rate per hour
Lisa Worrell	\$15.00
Geon Smallwood	\$15.00

Stage Lighting Tech:

Name	Rate per hour
Lisa Worrell	\$35.00
Cliff Melder	\$35.00

Camp Blue Star Staff:

Name	Position	Rate per hour
Sean Berry	Counselor	\$22.00
Janine Brockman	Counselor	\$24.00
Chelsi Crompton	Counselor	\$22.00
Vincent Leszcynski	Counselor	\$20.00
Jacqueline Rambo	Counselor	\$20.00
Edward Rupp	Counselor	\$22.00
Anthony Thawley	Counselor	\$21.00
Rebecca Yaffee	Counselor	\$20.00
Kristin Reid	Counselor	\$18.00

Geon Smallwood	Jr. Counselor	\$15.00
Lisa Worrell	Clerk	\$20.00
Amanda Carty	Nurse	\$25.00
Tracy Santo	Nurse	\$25.00
Addison Maulone	Lifeguard	\$15.00

5.13 To approve the following homebound instruction:

Student Homebound Number	Student Grade	Dates of Homebound Instruction	Teacher	Reason
2021-22-44	8	4-12-22-5-3-22	Sheila Fleischer	Discipline
2021-22-45	8	4-26-22-5-11-22	Christine Lucca	Dispiline
2021-22-46	7	5-4-22-TBD	Carla Yutzy and Sheldis Hewish	Medical
2021-22-47	7	5-4-21-6-23-22		Medical
2021-22-48	8	4-25-21-6-23-22	Donna Peck	Medical

5:14 To approves substitutes.

2021-2022 School Year BOARD APPROVED SUBSTITUTES 5-18-22					
Last Name	First Name	Position	Rate	Certification	Interview
Ford	Jennifer	sub para/sub secretary	\$85/\$85 day	na	current district sub
Hewitt	Doreen	sub food services	\$14/hour	na**	w/Anthony Fink
Santo	Tracy	sub nurse	\$\$200/day	NJ Nursing License	former district employee

5.15 For all 12-month staff to carry over up to five additional vacation days above their regular contractual amount into the 2022-23 school year.

5.16 To approve district staff for the 2022-23 school year at their 2021-22 salaries. Salaries will be adjusted at the completion of contract negotiations.

5.17 To approve the following fieldwork placement for the 2022-2023 school year:

School	Student	Cooperating Teacher	Dates
Shaner	Marissa Shiarappa	Katie Bosch	Sept. 6- Dec. 16, 2022
Hess	William Dooner	Sarah Mack	Aug. 29 - Dec. 16, 2022
Shaner	Isabella Rizzo	Kathleen Lewis	Sept. 6 - Dec. 16, 2022

5.18 To approve the revised list of Special Education Extended School Year and Summer Child Study Team Services staff.

5.19 To approve a Black Seal License Stipend for the following individuals for the 2022-2023 school year at \$750.00/each:

- James Ryan
- Kurt Von Hess
- Tom Renzulli
- Maria Cowley
- Thelia McKiver
- Van Pearson
- Josie Martin
- David Jimenez
- Derrick Mixson
- Justin Jenkins
- Cliff Melder, Jr.

5.20 To approve the following individuals for summer maintenance work at \$15.00 per hour.

- Brett Derringer
- Ian Brown
- Christina Improtta
- Andrew Disque

5.21 To approve a Certified Pool Operator stipend for Ian Nelson for the 2022-2023 school year in the amount of \$750.00.

5.22 To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2022-2023 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.

5.23 To approve Laurie Derringer, Andrea Russomanno, and Heather McGinty to complete Master Teacher responsibilities relative to the Preschool Expansion Aid during the summer of 2022 (not to exceed a total of 15 days - up to 5 days each) and to be paid at their per diem rate as per the HTEA Contract.

5.24 To approve the individuals listed below to act as Davies Acting Principal at the rate of \$80.00 per diem as follows:

- Lisely Mendez for the period May 19, 2022 through June 3, 2022
- Melanie Lisitski for the period June 6, 2022 to the last day of school.

5.25 To approve the following teachers for the 2022 Summer Program and to be paid according to the HTEA Contract:

- Ann Andrew
- Jennifer Einwechter
- Gail Marie Elliott
- Amanda Fortune
- Rachel Robinson
- Rachel Fifer

5.26 To affirm the action taken as authorized by the Superintendent for all HIB investigations originally submitted to the Board at the April 27, 2022 meeting.

ROLL CALL VOTE: All in favor 5.2 through 5.15, 5.17 through 5.23, 5.25 and 5.26 Mrs. Ankra, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers and Mrs. Barr. (8-0-0)

Six in favor 5.16: Mrs. Ankrah, Mrs. Miller, Dr. Nelson, Ms. Newman, Mr. Rogers and Mrs. Barr. Abstain: Dr. Lihach and Mrs. Poretto (6-0-2)

Seven in favor 5.24: Mrs. Ankrah, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers and Mrs. Barr. Abstain: Dr. Lihach. (7-0-1)

5.27 Motion by Mrs. Ankrah, seconded by Dr. Nelson, to approve the 2022-2025 Memorandum of Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association.

ROLL CALL VOTE: Seven in favor: Mrs. Ankrah, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. Abstain: Dr. Lihach. (7-0-1)

5.28 Motion by Mrs. Ankrah, seconded by Dr. Nelson to approve a Resolution authorizing the Hamilton Township School District to participate in the State Health Benefits Program.

ROLL CALL VOTE: Seven in favor: Mrs. Ankrah, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. Abstain: Dr. Lihach (7-0-1)

5.29 Motion by Mrs. Ankrah, seconded by Dr. Nelson to approve a Consultant Service Agreement between Brown & Brown Benefits Advisors and the Hamilton Township School District in the amount of \$24,000 for the 2022-2023 school year.

ROLL CALL VOTE: Seven in favor: Mrs. Ankrah, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. Abstain: Dr. Lihach (7-0-1)

Mrs. Stecher introduced the new hires that were present at tonight's meeting.

6. Annual Appointments/Approvals

6.1 Motion by Mrs. Barr, seconded by Dr. Nelson, to approve items 6.2 to 6.21, annual appointments/approvals for the period July 1, 2022 through June 30, 2023.

6.2 To approve the following appointments for the period from July 1, 2022 through June 30, 2023:

<u>Position</u>	<u>Name</u>
Solicitor	Cooper Levenson Attorneys at Law
Labor Counsel	Capehart & Scatchard, P.A.
Auditor	Ford-Scott & Associates, L.L.C.
Bond Counsel	Wilentz, Goldman & Spitzer, P.A.
Affirmative Action Officer	Supervisor of Special Education and Child Study Team
Emergency Management Team	Davies School Principal Shaner School Principal Hess School Principal
Section 504 Compliance Officers	Special Education Supervisor
ADA Compliance Officer	Supervisor of Instruction for Special Education
Public Agency Compliance Officer	School Business Administrator
Qualified Purchasing Agent	School Business Administrator
Architect	Garrison Architects

Financial and Investment Advisors	Acacia Financial Group
Safety Coordinator	Supervisor of Facilities
Executive Safety Committee	Supervisor of Facilities, Custodial Supervisor, Business Administrator
Integrated Pest Management Coordinator	Supervisor of Facilities/Custodial Supervisor
Broker of Record Health Insurances (Medical, Dental and Vision)	Brown & Brown Benefit Advisors
AHERA Compliance	Supervisor of Facilities
Title IX Coordinator	CSA or Designee
Anti-Bullying Coordinator	Supervisor of Special Projects
Homeless Liaison	Supervisor of Early Childhood Education
Indoor Air Quality Coordinator	Justin Jenkins
Right To Know Coordinator	Supervisor of Facilities
Stability Liaison and Children in Court Advisory Contact (CICAC)	Supervisor of Instruction for Special Education
School Safety Specialist	Superintendent and/or designee
Human Resource Officers	Primary: Supervisor of Child Study Team and Special Education Secondary: Supervisor of Special Projects
Title I Program Administrator and Project Director	Director of Curriculum and Instruction

6.3 To approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education: the Press of Atlantic City and/or the Current.

6.4 To designate the following banks as legal depositories for the Hamilton Township School District: Ocean First Bank, Sun Bank, Wells Fargo, Hudson United Bank, TD Bank, Bank of New York, Bank of America, PNC Bank, Beneficial Bank, New Jersey Cash Management Fund, MBIA, and NJARM.

6.5 To designate the following companies as legal Tax Shelter Annuity Companies serving the Hamilton Township School District: AXA Equitable, Lincoln Investment Planning, Siracusa Benefits Program, VOYA, and Vanguard.

6.6 To approve the following signatories for the following accounts in Ocean First Bank for Hamilton Township School District:

<u>Account</u>	<u>Signatories</u>
General Account	President, Superintendent, Board Secretary, (3 of 3 signatures)
Payroll Account	Superintendent and Board Secretary (2 of 2 signatures)
Agency Account	Board Secretary and Superintendent (2 of 2 signatures)
Shaner Activity Account	Principal, Superintendent, Board Secretary and Supervisor of Early Childhood Education (2 of 4 signatures)
Davies Activity Account	Principal, 3 Vice Principals, Board Secretary (2 of 5 signatures)
Hess Activity Account	Principal, 2 Vice Principals, Board Secretary (2 of 4 signatures)
Lunch Program Account	Food Service Supervisor, Board Secretary, Superintendent (2 of 3 signatures)
Unemployment Account	Board Secretary, Superintendent and Board Designee (2 of 3 signatures)
Kid's Corner Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Community Education Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Camp Blue Star Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Capital Reserve Account	Superintendent, Board Secretary (2 signatures)
Capital Projects Account	Superintendent, Board Secretary (2 signatures)

6.7 To approve the Business Administrator to wire transfers between official depositories for investment purposes.

6.8 To establish Petty Cash Funds for the 2022-2023 school year as follows:

- Hess School - \$100.00

- Shaner School - \$100.00
- Davies School - \$100.00
- Central Administration - \$150.00
- Child Study Team - \$50.00
- Food Services - \$200.00

6.9 To approve Computer Solutions, Inc. CSI SMARTS and Frontline Education software programs for the 2022-2023 school year for the following applications; budgetary accounting, payroll, personnel recordkeeping, absence and substitute management, applicant tracking and IEP Direct.

6.10 To approve as authorized by Board of Education Policy #8330, Pupil Records, to certify school personnel to collect and maintain the following pupil records: personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.

6.11 To approve the attached curriculum for all three schools for the 2022-2023 school year: (see attachment on Agenda)

6.12 To approve the following official Bargaining Units:

- Hamilton Township Education Association (H.T.E.A.)
- Hamilton Township Administrator's Association (H.T.A.A.)
- Hamilton Township Supervisors', Coordinators' and Director's Association (H.T.S.C.D.A.)

6.13 To approve all district Policies and Regulations in accordance with New Jersey Administrative Code (N.J.A.C.) and New Jersey Statutes Annotated (N.J.S.A.).

6.14 To approve all district Standard Operating Procedures.

6.15 To approve the fee schedule for use of facilities for the 2022-2023 school year.

6.16 To approve the following Special Education programs for the 2022-2023 school year:

- Pre-School Students with Disabilities Classes at Shaner
- Preschool Inclusion at Shaner
- Multiple Disabilities classes at Hess, Shaner and Davies
- Learning Resource Center Classes (LRC) at Hess and Davies
- In-Class Resource and In-Class Support (LRC/ICS) Classes at Hess, Shaner and Davies

6.17 To approve District Job Descriptions.

6.18 To approve the District's Organizational Chart.

6.19 Pursuant to PL 2015, Chapter 47, the Hamilton Township Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2021-2022 fiscal year ending June 30, 2022. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18, et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2VFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all purchase orders issued during 2021-2022 fall under this certification.

6.20 To approve the Business Administrator, to make payments, between Board meetings, on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure orderly operation of the school for 2022-2023.

6.21 To approve bell times for the 2022-2023 school year in accordance with Policy #8220.

HAMILTON TOWNSHIP SCHOOL DISTRICT
Bell Times
2022-2023
ELEMENTARY AND MIDDLE SCHOOLS

School	Student Official Arrival Time	Student Official Departure Time	Early Dismissal
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Shaner	8:50. a.m.	3:25 p.m.	12:50 p.m.
Hess	8:50 a.m.	3:25 p.m.	12:50 p.m.
Davies	7:30 a.m.	2:15 p.m.	11:30 p.m.

ROLL CALL VOTE: All in favor 6.2 through 6.21: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers and Mrs. Barr. (8-0-0)

7. Approval of Minutes

Motion by Mrs. Barr, seconded by Ms. Newman, to approve Item #7.1:

7.1 To approve the Regular and Executive Session Minutes of the meeting of April 27, 2022.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr (8-0-0)

8. Correspondence - None

9. Public Comments

Amy Gold spoke on behalf of the HTEA and thanked the Board of Education for listening during the negotiations process and for the agreement which was approved this evening.

10. Board Member Comments - None at this time

11. Superintendent/Staff Reports

Dr. Zito wished all of the retirees, as well as the teacher and staff of the year recipients good luck in the future. He also thanked all staff who helped to make the Wellness Resource Fair a huge success.

11.1 Informational Items

- Registration/Transfer Statistics for the Month of March, 2022
- Enrollment for the month of March, 2022
- HIB Report for the month of March, 2022
- Discipline Report for the month of March, 2022

11.2 Dates to Remember

Shaner School Spring Concerts:

- Wednesday, May 18, 2022 - 10:00 a.m. - Shaner Gym
- Thursday, May 19, 2022 - 10:00 a.m. - Shaner Gym
- Friday, May 20, 2022 - 10:00 a.m. - Shaner Gym

-Shaner Family Night at the Book Fair - Thursday, May 26, 2022 - 5:00 p.m. to 7:00 p.m. - Outside behind the Library (Rain date - Friday, May 27th)

-Monday, May 30, 2022 - Schools Closed - Memorial Day

-Davies 8th Grade Dinner Dance - Friday, June 3, 2022 - 6:00 p.m. - Cafeteria

-Davies 8th Grade Awards Night - Wednesday, June 8, 2022 - 7:00 p.m. - Cafeteria

-Davies 8th Grade BBQ at the Cove - Thursday, June 9, 2022 - (Rain date - Friday, June 10, 2022)

-Board of Education Meeting - Wednesday, June 15, 2022 - 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session) - Cafeteria (This meeting will be changed to June 29, 2022.)

-Davies 8th Grade Celebration Ceremony - Wednesday, June 22, 2022 - 4:00 p.m.

12. Instruction Committee - (Curriculum and Policy) - Chairperson: Dr. Lihach

Dr. Lihach reported on the Instruction Committee meeting.

12.1 Motion by Dr. Lihach, seconded by Ms. Newman, to approve Item 12.2.

12.2 To amend the following Morning Fitness stipends at Hess as follows:

- Andrea Muth - (17 sessions) in the amount of \$768.40
- Theodore Bergman (3 sessions) in the amount of \$155.60.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers and Mrs. Barr. (8-0-0)

13. Policy - Chairperson: Mrs. Newman

Ms. Newman reported on the Policy Committee meeting.

13.1 Motion by Ms. Newman, seconded by Dr. Nelson, to approve Policy Committee items 13.2 through 13.4.

13.2 To approve the following Policy on first reading.

- Policy #2561 - Therapy Animal

13.3 Policies and Regulations -Second Read - None

13.4: To abolish the following Policy:

- Policy #1648.14 - Safety Plan for Healthcare Settings in School Buildings - COVID-19

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. (8-0-0)

14. Operations Committee (Facilities, Transportation, Finance, Food Services and Technology)
-- Chairperson: Dr. Nelson

Dr. Nelson reported on the Operations Committee Meeting.

14.1 Motion by Dr. Nelson, seconded by Dr. Lihach, to approve Operations Committee Items 14.2 through 14.18.

14.2 Informational Items

- Interest for the Month of March, 2022
- Receipts for the Month of March, 2022
- Capital Reserve for the Month of March, 2022
- Rentals for the Month of March, 2022
- Miscellaneous Revenue for the Month of March, 2022
- Refunds for the Month of March, 2022
- Budget Summary Report for the Month of March, 2022
- Purchase Orders for the Month of April, 2022

14.3 To approve Board Secretary's Report for the Month of March, 2022.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of March 31, 2022, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14.4 To approve the Report of Receipts and Expenditures for the Month of March.

The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of March, 2022.

14.5 To approve budget transfers in the amount of \$518,200.00 for the 21/22 school year.

14.6 To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all

purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

14.7 To approve bills and payroll in the amount of \$5,098,822.88 for the month of May.

14.8 To approve payment of all bills between meetings with the approval of the President and Vice President.

14.9 To approve the following tuition contracts (sending) for the 21-22 school year.

<u>District</u>	<u>Type</u>	<u># of Students</u>	<u>School Year (time frame).</u>	<u>Cost (pro-rated as necessary).</u>
Legacy Treatment Services-Mary Dobbins School	Out of District	1	5/2/22 to 6/16/22 (33 days)	\$11,623.92 plus extraordinary services - \$6085.20
Pineland Learning Center	Out of District one-to-one aide	1	5/16/22 to 6/30/22	\$5,070.00 (\$195/day x 26 days)

14.10 To approve the following tuition contracts (receiving) for the 2021-2022 school year. - None

14.11 To approve professional development/travel for the 2022-2023 school year.

14.12 To approve Retirement/Disposal of District Items - None

14.13 To approve the following contracts for the 2022-2023 school year.

1.	Atlanticare Physicians Group
2.	Ford-Scott & Associates, L.L.C.
3.	MOESC IDEA-B Funds for Non-Public School Students with Disabilities
4.	MOESC - Chapter 226 Non-Public Nursing Services
5.	MOESC - Chapter 192/193
6.	Advocare, LLC
7.	Paul's Commodity Hauling, Inc.
8.	Cooper Levenson, P.A.
9.	Garrison Architects
10.	Capehart Scatchard, P.A.
11.	Kroll, LLC (formerly Duff & Phelps)

14.14 To approve/accept the following Grants/Grant Funds and Awards:

- To approve FY22 SDA Emergent and Capital Maintenance Needs Grant in the amount of \$62,353.00.
- To approve FY22 NJCNF Grant for food service equipment in the amount of \$5,000.00.
- To accept Dell Technology E-Waste Collection Esports and Makers Learning Setup.

14.15 To approve club/activity trips for the 2021-2022 school year. Dates and times subject to change.

- Environmental Club Field Trip - 1 Bus - 6.15.22 -

14.16 To approve the following Use of Facilities requests:

Mays Landing Dance Works (change from June 8 & 9)	June 1 & 2	Dress Rehearsals
Mays Landing Dance Works (change from June 11)	June 4	Recital
Agents for Change Program	June 1	Program Meeting
All Star One Cheerleading	June 2	All Star Cheer Team Revel
Wellness & Community Engagement	June 9	Community Meeting

14.17 To approve participation in the following Cooperative Purchasing Programs for the 2022-2023 school year:

- Atlantic County Cooperative Purchasing Program
- Hanterton County Educational Services Commission
- Camden County Educational Services Commission
- Educational Services Commission of New Jersey
- Educational Services Commission of Morris
- NJ Edge (consortium buying cooperative pricing system)
- National Cooperative Purchasing Alliance (NCPA)
- Garden State Coop

14.18 To authorize Garrison Architects to prepare and submit other capital project applications for the following: Davies: Roof Top Unit (5) Replacement; Hess: WSHP; Shaner: UV (22) Replacement, RTU (3) Replacement; Bathroom addition and renovations. The District acknowledges that they will not receive State Aid for these projects and further authorizes Garrison Architects to amend the Long Range Facilities Plan.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, Mr. Rogers, and Mrs. Barr. (8-0-0)

15. Solicitor's Report - Amy Houck-Elco reported that she has had the opportunity to work with the Administration on employee matters and student matters since the last meeting.

16. Resolutions - None

17. Unfinished Business - None

18. New Business - Mr. Rogers offered some recommendations regarding curriculum and requested these recommendations be referred to the appropriate committee.

Dr. Zito responded that these recommendations will be referred to the Instruction Committee.

19. Public Comment - None

20. Adjournment

Motion by Mrs. Barr, seconded by Mrs. Miller, to adjourn the meeting.

Voice vote: 8-0-0

The Hamilton Township Board of Education meeting adjourned at 8:17 p.m.

Respectfully submitted,

Anne-Marie Fala
Business Administrator/Board Secretary