

**Minutes of the Regular Meeting and  
Public Hearing on the Budget  
Hamilton Township Board of Education  
April 27, 2022**

The Regular Meeting/Public Hearing on the Budget of the Hamilton Township Board of Education was called to order at 6:08 p.m. in the William Davies Middle School Cafetorium by Nanci Barr, Board President.

**1. Roll Call**

The following members answered Roll Call: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr.

Absent: Mr. Rogers

Also Present: Dr. Jeffery Zito, Superintendent; Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary; Ms. Amy Houck-Elco, Solicitor

**2. Executive Session**

Motion by Mrs. Barr, seconded by Mrs. Hassa, to enter into Executive Session.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr. (8-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB
- Attorney Client Privilege
- Personnel

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Be it further resolved the Board may take action on items discussed in executive session.

Now therefore, be it resolved that the Board will be in executive session for approximately 60 minutes.

The Board entered into Executive session at 6:09 p.m.

Motion by Mrs. Barr, seconded by Dr. Nelson, to exit executive session and return to public session.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr (8-0-0)

The Board reconvened to Regular session at 7:05 p.m.

3.1: This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. If your remarks are about students and/or personnel, you should follow the chain of command as the Board cannot respond to those comments. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

3.2: Mrs. Barr led the Pledge of Allegiance.

3.3: Mrs. Barr asked for a moment of silence for private reflection.

**4. Approval of Minutes**

Motion by Mrs. Barr, seconded by Mrs. Hassa, to approve the following minutes:

1. Budget Workshop/Board Retreat of March 19, 2022
2. Regular and Executive Session minutes of March 23, 2022.

ROLL CALL VOTE: All in favor #1: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr. (8-0-0)

Seven in favor #2: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Ms. Newman, Mrs. Poretto, and Mrs. Barr. Abstain: Dr. Nelson (7-0-1)

## **5. Correspondence**

5.1: No correspondence at this time.

## **6. Public Comments** - None

## **7. Board Member Comments**

Mrs. Hassa thanked the District for their participation in the recent Hamilton Township Cares community event. She also recognized and thanked the district staff honored during Administrative Assistant's Day and Teacher Appreciation Week.

Mrs. Miller reported on the recent Greater Egg Harbor Regional High School District Strategic Planning meeting.

Mrs. Hassa recognized Ray Pinney of NJSBA for his personal accomplishment recently running 200 miles in 65 hours from North Jersey to Cape May.

Dr. Nelson noted upcoming events being sponsored by the PTA and asked for additional support for the organization.

Mrs. Barr also recognized district staff during Teacher Appreciation Week, Administrative Assistant's Day and Nurse's Week.

## **8. Superintendent/Staff Reports**

Dr. Zito thanked Mrs. Hassa and Hamilton Township Cares on behalf of the community. He also thanked staff for all of their hard work. He thanked the Administrative Team and staff for all of the preparation for the QSAC visit from the County office. Dr. Zito also recognized the students participating in the upcoming Penn Relays. He noted that the Preschool registration was a success and thanked Mrs. Bretones and her staff for their hard work.

### 8.1 Informational Items

- Registration/Transfer Statistics for the Month of March, 2022
- Enrollment for the Month of March, 2022
- Discipline Reports for the Month of March, 2022
- Davies School Principals and Superintendents Lists for the 2nd Trimester
- HIB Reports

### 8.2 Dates to Remember

- Hess Spring Concert - May 5th at 7:00 p.m. - Hess Auditorium
- Davies Spring Concert - May 12th at 7:00 p.m. - Hess Auditorium
- Monday, May 16, 2022 - PTA Meeting - 7:00 p.m. - Hess School
- Wednesday, May 18, 2022 - Board of Education Meeting - Davies Cafeteria - 7:00 p.m.
- Shaner Spring Concerts - May 18, 19, and 20 at 10:00 a.m. in the Gym

## **9. Administration Committee (Personnel and Discipline) - Chairperson: Mrs. Ankrah**

Mrs. Ankrah reported on the Administration Committee Meeting.

9.1: Motion by Mrs. Ankrah, seconded by Dr. Nelson, to approve Administration Committee Items 9.2 to 9.20 as recommended the Superintendent.

9.2: To approve the following resignations:

	Name	Location	Position	Dated
A	Kelsey Morgan	Davies	Preschool Teacher	3/28/22; eff 5/27/22
B	Eucina Mounsey	Hess	Paraprofessional	4/5/22; eff 5/5/22
C	Susan Watt	Hess	Paraprofessional	4/4/22; eff 5/4/22
D	Lisa Berzanskis	Davies	Teacher	eff 4/11/22 (date changed - previously approved 3.23.22)
E	Karin Downing	Hess	Teacher	4/25/22; eff 6/30/22
F	Catherine Steffanelli	Hess	Food Svc. Worker	4/24/22; eff 5/20/22

9.3: To rescind offer of employment for the following individual(s):

- Ms. Kelly Camp, Shaner PT Para

9.4: To approve the following retirement(s):

Name	Location	Position	Dated
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A	Andrew Seigel	Davies	Music Teacher	3/21/22; eff 7/1/22
B	Traci Brittain	Hess	Paraprofessional	3/24/22; eff 7/1/22
C	Joseph Knopp	BOE	Data Specialist	3/31/22; eff 1/1/23
D	Dawn Leek	Davies	Admin Secretary	11/23/21; eff 12/1/22
E	Kristen Mulraney	Hess	Teacher	4/14/22; eff 8/1/22
F	Ramona Bregatta	District	Dir. of Curriculum and Instruction	4/14/22; eff 7/1/22

9.5: To approve the following leaves of absence:

Name	Location	Leave	Position	
A	Andrea Muth	Hess	Amend a maternity LOA for the 21-22 SY utilizing sick and FMLA 5/6/22 through EOY.	Teacher
B	Andrea Muth	Hess	Maternity LOA for the 22-23 SY utilizing NJFMLA 9/1 - 11/30/22. RTW is 12/1/22	Teacher
C	Kathleen Marandino	Davies	FMLA 4/14 - on ar about 5/13/22. RTW is on or about 5/16/22.	Teacher
D	Christine Hibbert	Hess	Maternity LOA for 21-22 SY utilizing FMLA 6/20 - 6/23/22.	Teacher
E	Bonnie Repko	Hess	Intermittent FMLA for the 21-22 SY starting 3/17/22.	Para
F	Stephanie Berardis	Hess	Amend a maternity LOA for the 21-22 SY utilizing sick and NJFMLA 4/11 - 6/23/22.	Teacher
G	Belinda Velez	Hess	Unpaid LOA 3/23/22 & 4/6/22.	Para
H	Gina DeBerardinis	Hess	FMLA 4/26 - 6/30/22. RTW is 9/1/22.	Teacher
I	Josephine Torres	Shaner	Unpaid LOA 3/24 - 3/31/22. RTW is 4/1/22.	Teacher
J	Eucina Mounsey	Hess	Unpaid LOA 4/6/22.	Para
K	Danlia Laws	Hess	Unpaid 1/2 day 4/12/22	Para
L	Alysha Zaak	Davies	Unpaid LOA 4/13 - 4/14/22	Para
M	Kristen Fisher	Shaner	Maternity LOA for the 21-22 SY utilizing sick and FMLA 5/2/22 through EOY	Teacher
N	Kristen Fisher	Shaner	Maternity LOA for the 22-23 SY utilizing NJFMLA 9/1 - 12/1/22, followed by child rearing leave through the end of the 2022-23 school year.	Teacher
O	Michael Corrado	Shaner	Unpaid LOA 4/25 - 4/29/22.	SRAO
P	Megan Capiak	Hess	Maternity LOA for the 22-23 SY utilizing NJFMLA 9/2 - 12/2/22. RTW date is 12/5/22.	Guidance Counselor

9.6: To approve the following building transfer:

Name/PCN #	Position	Location From	Location To	Effective Date
24-04-04 BFC	PT Para	Hess	Davies	4/28/22

9.7: To approve the following job descriptions:

- Supervisor of Instruction for Special Education
- Supervisor of Curriculum & Instruction
- Supervisor for Special Projects
- Food Service Assistant Supervisor

9.8: To approve POC# 08-09-18 BRH, Assistant Food Services Supervisor.

9.9: To approve new hires:

	Name	Position	Location	Effective	Degree/Step	Salary	Replacement For/Reason
A	Janice Walker	Paraprofessional	Davies	TBD	Para/1	\$19132 prorated	R. Mannix/Internal Move
B	Lisa Leary	Paraprofessional	Shaner	5/02/22	Para/1	\$19132 prorated	M. Torres/Resignation
C	Onesima Ruiz	Paraprofessional	Davies	4/28/22	Para/1	\$19132	N. Sciore/Resignation

						prorated	
D	Carol Wilson	Paraprofessional	Shaner	4/28/22	Para/1	\$19132 prorated	M. Vitelli/Resignation
E	Tara Ann Parsons	Paraprofessional	Hess	4/28/22	Para/1	\$19132 prorated	H. Bogia/Resignation
F	Jaxon Munoz	Paraprofessional	Davies	TBD	Para/1	\$19132 prorated	J. Castillo/Resignation
G	Angela Katz	Paraprofessional	Hess	5/9/22	Para/1	\$19132 prorated	A. Sellitsch/Resignation
H	Shannen Wallace	Paraprofessional	Hess	5/9/22	Para/1	\$19132 prorated	S. Watt/Resignation
I	Cheynea Holley	Paraprofessional	Hess	5/16/22	Para/1	\$19132 prorated	K. Lindsay/Resignation
J	Lauren Seeds	Paraprofessional	Hess	5/9/22	Para/1	\$19132 prorated	S. Fantasia/Resignation
K	Natequia Davis-Elam	Paraprofessional	Hess	5/9/22	Para/1	\$19132 prorated	B. Nemsdale/Resignation
L	Kristi Rago	Paraprofessional	Hess	5/9/22	Para/1	\$19132 prorated	N. Morris/Resignation
M	Dr. Jennifer Holmstrom	Principal	Davies	7/1/22	Admin A	\$122500	D. Palmer/Retirement
N	Darnell Williams	Supervisor of Special Projects	Hess	7/1/22	Admin B	\$91000	J. Wellington/Retirement
O	Joy Hooper	Asst. Food Service Supervisor	BOE	4/28/22	Supervisor	\$300/day	New Position

9.10: To approve start date for the following employee(s):

Name	Position	Start Date	Previously Approved	
A	Donna Peck	Science Teacher	3/31/2022	3/23/2022
B	Carlos Cortez	Custodian	3/30/2022	3/23/2022

9.11: To approve Special Education Extended School Year and Summer Child Study Team Services staff. (attachment)

9.12: To approve the following student teacher placements for the 2022-2023 school year:

<u>Student</u>	<u>School</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Kathleen Kleinow	Shaner	Jillian Akerlind	Aug 29-Dec 16, 2022
Madison Egan	Shaner	Stephanie Andrus	Aug 29-Dec 16, 2022
Zeynep Gul	Hess	Kimberly Chait	Aug 29-Dec 16, 2022
Mark Turner	Hess	Brianna Mistretta	Aug 29-Dec 16, 2022
Mary Apramek	Shaner	Pamela Pierson (Gen)/Tracy Hender (Spec. Ed.)	Sept. 6-Dec 5, 2022
Kristen Wirth	Hess	Laura Hackney	Sept. 6-Dec 9, 2022

9.13: To approve mentors for the 2021-22 SY:

- Heather McGinty for Jenni Fisher (Head Start)

9.14: To approve substitutes for the 2021-2022 school year.

2021-2022 SCHOOL YEAR BOARD APPROVED SUBSTITUTES 4-27-22					
<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Rate</u>	<u>Certification</u>	<u>Interview</u>
Risley	Karen	sub teacher	\$115/day	TOH*	renewal
Fiamingo	Caite	sub para	\$85/day	na	w/ Dana Kozak and Colleen Bretones
Petrohoy	Jenna	sub para/sub teacher	\$85/\$115/day	elem	w/ Dana Kozak and Colleen Bretones
Aponte	Jenna	sub para/sub teacher	\$85/\$105/day	sub cert	current district sub
Mounsey	Eucina	sub para/sub teacher	\$85/\$105/day	sub cert	current district employee
Carland	Dana	sub para/sub teacher	\$85/\$105/day	sub cert	w/Kristen Shaughnessy and Dave

				pending	Neff
Colon	Franchesca	sub para	\$85/day	na	w/Kristen Shaughnessy and Dave Neff
Nash	Margaret	sub para/sub secretary	\$85/\$85/day	na	w/Kristen Shaughnessy and Dave Neff
Bowles	Ashlynn	sub para/sub secretary/sub teacher	\$85/\$85/\$105/day	sub cert pending	w/Kristen Shaughnessy and Dave Neff

\*\* Covid rate of \$15/hour for sub custodians and sub food service workers during the pandemic.

\*Covid rate of \$225/day for those holding a NJ DOE Teaching Certificate during the pandemic.

9.15: To approve the following summer custodial staff on an as needed basis at the rate of \$15.00/hour:

- Mark Miller
- Marcelo Sanchez
- Raquel Wilson
- Dereck Cradock
- Colleen Csaszar
- Val Styer
- Tammy Pearl
- Brittney Pearl

9.16: To approve Food Service Workers for Summer 2022 at their hourly rates per the HTEA contract.

- Stephanie Bogdan
- Samuel Bryant
- Maureen Cavileer
- Colleen Csaszar
- Helen Dearborn
- John Dennis
- Margaret Falciano
- Cathleen Fichetola
- Barbara Hernandez
- Stephanie Magruder
- Paula Marrero
- Brooke North
- Tammie Pearl
- Mary Romagnino
- Cat Stefanelli
- Valerie Styer
- Jordan Thompson
  
- Adella Gigliotti
- Aniany Leonor
- Brittany Pearl
- Jonathan Romagnino
- Diana Thompson

9.17: To approve Mike Diorio as Davies Acting Principal for the period May 2, 2022 through May 18, 2022 at the rate of \$80.00 per diem.

9.18: To approve administrative leave for Employee # 67359885 from 3/28/22 to a date TBD.

9.19: To approve the following homebound instruction:

Student Homebound Number	Student Grade	Dates of Homebound Instruction	Teacher	Reason
2021-22-34	8	3-15-22-TBD	Laura Halter (added as an additional Instructor)	Medical
2021-22-37	8	3-22-22-4-4-22	Carrier Armstrong (was TBD on 3-23-22 Agenda)	Discipline
2021-22-39	8	2-23-22-TBD	Lauren Graff	Medical
2021-22-00	2	9-13-21-TBD	Gail-Marie Elliott	Medical
2021-22-40	4	3-29-22-4-4-	Jennifer Schairer	Discipline

		22		
2021-22-41	3	4-1-22-4-8-22	Courtney Stewart	Discipline
2021-22-42	8	4-6-22-4-27-22	Donna Peck	Discipline
2021-22-43	8	4-6-22-4-27-22	Larissa Lilley	Discipline

9.20: To affirm the action taken as authorized by the Superintendent for all HIB investigations originally submitted to the Board at the March, 16, 2022 meeting.

ROLL CALL VOTE: All in favor: 9.2, 9.3, 9.4 (B to F), 9.5, 9.6, 9.7, 9.8, 9.10, 9.11, 9.12, 9.13, 9.14, 9.15 and 9.16: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr. (8-0-0)  
Seven in favor 9.4 (A): Mrs. Ankrah, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr. Nay: Mrs. Hassa (7-1-0)  
Seven in favor 9.9, 9.17 and 9.18: Mrs. Ankrah, Mrs. Hassa, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr.  
Abstain: Dr. Lihach (7-0-1)

New hires were introduced. There was a five minute recess.

**10. Instruction Committee - (Curriculum and Technology) - Chairperson: Dr. Lihach**

Dr. Lihach reported on the Instruction Committee meeting.

10.1: Motion by Dr. Lihach, seconded by Mrs. Ankrah, to approve Instruction Committee items 10.2 to 10.5.

10.2: Stipends - None.

10.3: To approve the following staff members to facilitate the Gifted and Talented night on May 3, 2022 to be paid as follows:

Christina Petti - @ the HTEA rate of \$31.15 per hour for a total of 2 hours  
Nick Gabriel - Included in his Stipend as G&T Coordinator

10.4: To approve William Davies Middle Schools participation in the Dell Technologies E-Waste Collection Contest.

10.5: To approve the Revised 2022-2023 Maintenance/Custodial Calendar.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr (8-0-0)

**11. Policy - Chairperson: Mrs. Newman**

Mrs. Newman reported on the Policy Committee.

11.1: Motion by Mrs. Newman, seconded by Dr. Nelson, to approve Policy Committee Items 11.2 and 11.3.

11.2: Policies and Regulations -First Reading - None

11.3: Policies and Regulations -Second Read - None

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr (8-0-0)

**12. Public Hearing for 2022-2023 Budget**

12.1: Motion by Mrs. Barr, seconded by Dr. Nelson, to approve the following motion, as presented:

To open the Public Hearing on the 2022-2023 Budget.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr. (8-0-0)

12.2 Public Hearing on the 2022-2023 Budget

Dr. Zito and Mrs. Fala gave a presentation on the 2022-2023 Budget.

There were no comments or questions regarding the budget presentation.

12.3: Motion by Mrs. Barr, seconded by Dr. Nelson, to approve the following motion, as presented:

To close the Public Hearing on the 2022-2023 Budget.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr (8-0-0)

12.4: Motion by Mrs. Barr, seconded by Ms. Newman, to approve the Resolution to adopt the 2022-2023 Budget.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr (8-0-0)

**13. Operations Committee (Facilities, Transportation, Finance, Food Services and Technology)- Chairperson: Dr. Nelson**

Dr. Nelson reported on the Operations Committee meeting.

13.1: Motion by Dr. Nelson, seconded by Mrs. Ankrah, to approve Operations Committee Items 13.2 to 13.19:

13.2: Informational Items

- Interest for the Month of February, 2022
- Receipts for the Month of February, 2022
- Refunds for the Month of February, 2022
- Capital Reserve Interest for the Month of February, 2022
- Rentals for the Month of February, 2022
- Miscellaneous Revenue for the Month of February, 2022
- Budget Summary Report for the Month of February, 2022
- Purchase Order Journal March, 2022

13.3: To approve the Report of Receipts and Expenditures for the Month of February, 2022.

The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of February, 2022

13.4: To approve Board Secretary's Report for the Month of February.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of February 28, 2022, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13.5: To approve budget transfers in the amount of \$72,251.68 for the 2021-2022 school year.

13.6: To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

13.7: To approve bills and payroll in the amount of \$5,610,198.38.

13.8: Approve Bills between Meetings - None.

13.9: To approve the following tuition (sending district) for the 2021-2022 school year.

District	Type	# of students	School Year	Cost (prorated as necessary)
Millville BOE	McKinney Vento	1	9/24/21 to 6/30/22	\$16,722 (\$92.90 per diem)
Millville BOE	McKinney Vento	1	9/24/21 to 6/30/22	\$15,892 (\$88.29 per diem)
Estell Manor BOE	OOD	1	3/31/22 to 6/30/22	\$25,000 (prorated \$6,944 - 50 days)

13.10: To approve the following tuition contracts (receiving) for the 2021-2022 school year.

<u>District</u>	<u>Type</u>	<u># of students</u>	<u>School Year (time frame)</u>	<u>Cost (prorated as necessary)</u>
Mullica Township BOE	McKinney Vento	1	3/21/22 to 6/30/22	\$13,194 (prorated \$4,544.60 (\$73.30 per day/62 days))

13.11: To approve the following contracts/agreements for the 2021-2022 school year.

- Procure Solutions (Discount is good for one year upon signing agreement. Regular price of \$79/month to commence after first year.) (see attached)

13.12: To approve the following contracts/agreements for the 2022-2023 school year. - None

13.13: To approve professional development/travel for the 2021-2022 school year.

13.14: To approve/accept the following Grants/Aid:

- Approve the Preschool Education Aid Budget for School Year 22-23.
- Approve the FY22 (School Year 21-22) Nonpublic School Security Aid budget and purchase orders.
- Approve and submit the FY22 (School Year 21-22) ARP Homeless II Grant budget application.
- Accept AtlantiCare's Turn your School Wellness into Wealth Program Grant in the amount of \$100.00 for the Shaner School

13.15: To approve the disposal of equipment that is no longer of use to the district. (attachment)

13.16: To approve the following Use of Facilities:

<b>Organization</b>	<b>Date of Use</b>	<b>Reason</b>
Hamilton Township Curriculum Office	5/3/2022	Gifted & Talented Family Fun Night
Hamilton Township PAL	6/11/2022	PAL Dance Banquet
S.J. Mariners Swim Team	4/30/2022	Swim Team Try Outs

13.17: To approve the following Trip Requests for the 2021-2022 school year.

1. Friday April 29, 2022 - Athletics - Penn Relays at Franklin Fields - 1 Bus
2. Friday May 20, 2022 - Shaner Pre-K Field Trip - Library - Walking
3. May 17 - June 8 - Kindergarten Field Trip to Library - multiple dates and times attached
4. Wed 5/11/22 - Drama Club to participate at the Teens Art Festival Hammonton - waiting on confirmation from Sheppard
5. Tuesday 5/24/22 -8th Grade Band Spring Concert - Walking to Oakcrest
6. Tuesday 5/24/22 - Hess to Oakcrest Spring Rehearsal - Oakcrest will pick up with their bus

13.18: To approve reimbursement to the Superintendent for a credit card payment to Network Solutions for domain renewal.

13.19: To appoint Garrison Architects as Architect of Record.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Mrs. Hassa, Dr. Lihach, Mrs. Miller, Dr. Nelson, Ms. Newman, Mrs. Poretto, and Mrs. Barr. (8-0-0)

**14. Solicitor's Report** - Amy Houck-Elco reported that she has had the opportunity to work with the Administration on student matters, district matters and employee matters.

**15. Old Business** - None

**16. New Business**

Dr. Nelson wanted to address the disposition of the Duberson School. Dr. Zito noted that he will be meeting with the new Hamilton Township Administrator on May 11 and this will be discussed.

**17. Public Comment** - None

**18. Adjournment**

Motion by Mrs. Barr, seconded by Mrs. Ankrah, to adjourn the meeting.

VOICE VOTE: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:12 p.m.

Respectfully submitted,

Anne-Marie Fala  
Business Administrator/Board Secretary