

**Minutes of the Regular Meeting
Hamilton Township Board of Education
August 21, 2023**

1. OPENING OF MEETING

The Regular meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the William Davies Middle School Cafetorium by Jerry Nelson, Vice President.

2. OPEN PUBLIC MEETING:

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. This meeting is being recorded. There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

2. OATH OF OFFICE

Amy Houck-Elco administered the Oath of Office to Ryann Jackson.

Mrs. Jackson took her seat on the Board.

ROLL CALL: The following members answered Roll Call: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Poretto, and Dr. Nelson. Mr. Rogers entered the meeting at 6:11 p.m.

ABSENT: Mrs. Barr and Mrs. Miller

Also present: Dr. Jeffery Zito, Superintendent; Mr. John Deserable, Interim Business Administrator/Board Secretary; Amy Houck-Elco, Solicitor

EXECUTIVE SESSION 8-21-23

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Legal Matters/Attorney Client Privilege
- Personnel
- Transportation
- HIB

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Be it further resolved the Board may take action on items discussed in executive session.

Now therefore, be it resolved that the Board will be in executive session for approximately 60 minutes.

Recess to Executive Session

Motion by Dr. Lihach, seconded by Dr. Cirino to enter into Executive session.

ROLL CALL VOTE: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Poretto, and Dr. Nelson. (6-0-0)

The Board entered into Executive Session at 6:10 p.m.

Mr. Rogers entered the meeting at 6:11 p.m.

Motion by Mr. Rogers, seconded by Dr. Cirino to resume the public session of the meeting.

Voice Vote: All in favor (7-0-0)

The Board returned to the public session of the meeting at 7:01 p.m.

4. PUBLIC MEETING OPENING

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There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Dr. Nelson led the flag salute.

Dr. Nelson asked for a moment of silence for private reflection.

5. MINUTES

Motion by Dr. Cirino, seconded by Dr. Lihach, to approve the minutes of the Executive and Regular session minutes of June 28, 2023.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Poretto, Mr. Rogers, and Dr. Nelson. (7-0-0)

6. PRESENTATIONS

Student Safety Data Presentation given by Darnell Williams, Supervisor of Special Projects.

7. SUPERINTENDENT/STAFF REPORTS

Dr. Zito thanked all staff for their hard work over the summer months to prepare the schools for the 2023-2024 school year.

Informational Items

- Interest for the Month of May.
- Receipts for the Month of May.
- Capital Reserve for the Month of May.
- Rentals for the Month of May.
- Miscellaneous Revenue Month of May.
- Refunds for the Month of May.
- Budget Summary Report Month of May.
- Purchase Orders for the Month of July & August.

Dates to Remember

Monday, August 21 - [Link to Virtual PTA Meeting](#)- Davies School - 7:00pm

Friday, September 1, 2023 - Staff PD

Monday, September 4, 2023 - Schools Closed - Labor Day

Tuesday and Wednesday, September 5th & 6th, 2023 - Staff PD

Thursday, September 7, 2023 - First Day for all students

Wednesday, September 20, 2023 - Board of Education Meeting - 6:00 (Executive Session) 7:00 p.m. (Regular Session) - Davies School Cafeteria

Back to School Nights:

- September 13th -Early Dismissal Hess only Hess Back to School Night for House A
- September 14th -Early Dismissal Hess only Hess Back to School Night for House B and House C
- September 19th -Early Dismissal Davies only - Davies Back to School Night
- September 21st Early Dismissal Shaner only -Shaner Back to School Night

8. PUBLIC COMMENTS - AGENDA ITEMS ONLY

Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meetings. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another.

None

Motion by Dr. Lihach, seconded by Mrs. Poretto to close Public Comments.

Roll Call: Voice Vote: All in favor: (7-0-0)

9. BOARD MEMBER COMMENTS

Dr. Nelson thanked the staff for all of their hard work over the summer months. He thanked Mr. Deserable for his time with the school district as Interim Business Administrator.

Dr. Nelson welcomed Ryann Jackson to the Board.

10. PERSONNEL/POLICY COMMITTEE (Personnel, Discipline and Policy) - Chairperson: Mrs. Miller

Dr. Nelson reported on the Personnel/Policy Committee meeting held on August 15, 2023.

10.2: To approve the following resignations:

Name	Location	Position	Dated
Jillian Bernisky	Davies	Grade 6 Science Teacher	6/27/2023; eff 6/30/2023
Wendy McKensie	Davies	Guidance Counselor	7/18/2023; eff 6/30/2023
Kelly DiGirolamo	Hess	Library Media Specialist	7/12/2023; eff 6/30/2023
Kelsey Rosenberg	Hess	LDTC	7/25/2023; eff 6/30/2023
Theresa Moody-Butler	Hess	Spec Ed Teacher	8/10/2023; eff 10/10/2023
Harley Wendeborn	Davies	Para	8/11/23; eff 6/30/23
Barbara Johnston	Hess	Para	8/7/23; eff 6/30/23
Becky Rubinfine	Shaner	Para	8/15/23; eff 6/30/23
Jaxon Munoz	Shaner	Para	8/19/23; eff 6/30/23

10.3: To approve the following Leaves of Absence: None

10.4: To rescind offer of employment to the following:

- Catharine Wagner, PT Paraprofessional, Hess Complex, Originally Approved 6/28/2023
- Nicco Sicilliano, PT 29.5 Hour 12mo Custodian, Hess Complex, Originally Approved 6/28/2023

10.5: To approve the following actions:

Position	Action	Position Control Number
PT Paraprofessional	Move position control number from PT Para Grade 6 SC at Davies to PT Para PreK SC at Shaner	24-03-08/bfo

10.6: To approve the following action:

Name	Action	Reason	Effective Date
David Jimenez	Full -Time to Part-Time 10 Month 25 hours a week, and transfer to Hess	M. Sanchez/Resignation/Employee Request	9/1/2023
Alfredo Trinidad	Part-Time 12 Month 29.5 Hours a week to Full-Time	Erick Sanchez/ Resignation	8/1/2023
Dave Belanger	Part-Time 29.5 hours a week to Full Time	J. Martin/ Retirement	8/1/2023

10.7: To approve new hires:

Name	Position	Location	Effective	Degree/Step	Salary	Replacement For/Reason	Position Control
Maria Stubbs	PT Paraprofessional (29 hrs) PreK SC	Shaner	9/1/2023	Para/1	\$20,460	A. Davis/Moving to FullTime	24-01-00/bfo
Julie Knox	PT Paraprofessional (29 hrs) PreK SC	Shaner	9/1/2023	Para/1	\$20,460	S. Miller/Moving to FullTime	24-01-02/bdn
Steven Poppe	Special Education Teacher	Davies	9/1/2023	MA+30/11	\$71,668	S. Day/Non-Renewal	20-03-08/axb
Danielle Vizthum	PreK Teacher	Shaner	9/1/2023	BA/1	\$56,308	R.Hogan/Resignation	20-01-00/bok
Katie Coburn	Social Worker	Shaner	9/1/2023	MA/1	\$59,996	D. Tatem/Resignation	03-01-14/bod

Ericka Hunter	12 Month Secretary	Board Office	9/1/2023	Sec/11	\$36,024	T. Phillips/Retirement	05-09-23/atm
Leah Foster	Food Service Worker/ 15hrs/Week	Hess	9/1/2023	Food Service B/4	\$8,886	J. Glaze/ Transfer	06-01-18/asd
Angelica Brown	Guidance Counselor	Davies	9/1/2023	MA/5	\$61,275	W. McKensie/Resignation	07-03-20/acw
Brittany DiBuono	Teacher	Davies	9/1/2023	MA/6	\$62,021	Samantha DayResignation	20-03-08/axb
Katelyn Clark	PK Guidance Counselor	Shaner	9/1/2023	MA/1	\$59,996	New Position	
Mia Leonor	PT Paraprofessional	Shaner	9/1/2023	Para/1	\$20,460		24-01-02/brp
Erick Toca	PT Paraprofessional	Hess	9/1/2023	Para/1	\$20,460	K. Muller/Resignation	24-03-11/BRY
Melisa Singh	Davies	Davies	9/1/2023	MA/2	\$60,316	New Position	
Christopher Yoder	Science Teacher	Davies	9/1/2023	MA+30/10	\$69,557	J. Bernisky/Resignation	20-03-08/avp
Charmaine Okafor	PT Custodian	Hess	8/8/2023	Cust. B/1	\$27,944	P.Hickson/Resignation	10-04-15/arn
Ashlie Evans	BSI Teacher	Hess	9/1/2023	BA+15/3	\$47,307	A.Dembin/Moved to FT	20-04-06/bmp
Theresa Mazzeo	ASL Interpreter	Hess	9/1/2023	Cert.	\$55,000	New	
Alexander Montgomery	Spec. Ed. Science Teacher	Davies	9/1/2023	BA/5	\$57,508	Ryan Nelson/Resigned	20-03-30/bmm
Jennifer Braddock	Spec. Ed. Teacher	Shaner	9/1/23	MA/1	\$59,996	K. Fisher/Resigned	20-02-02/axh
Nikaury Garcia	Pre-K PT Para	Shaner	9/1/23	Para/1	\$20,460	K. Muller/Resigned	24-03-08/bgd
Marta Crimi	Teacher 1st ICS	Hess	9/1/23	MA/1	\$59,996	Michaela Smith	20-04-03/bhn
Amanda Peterson	LDTC	Hess	9/1/23	MA/11	\$68,733	Kelsey Rosenberg	03-04-14/aap
Nelson Carreno	Teacher	Shaner	9/1/23	BA/2	\$56,608	Kristen Fisher/Resigned	20-01-02/axh
Samantha DiMartine	Food Service Worker	Hess	9/1/23	Guide B/4	\$16.01/hour	Aniany Leonore Valera/ took Paraprofessional position	06-04-18/asu
Laila Gouram	Custodian	Davies	TBD	Guide B/1	\$27,944	David Belanger/moved to FT position	10-04-15/bnn
Yasmine Galarza	PT Custodian	Hess	TBD	Guide B/1	\$27,944	Alfredo Trinidad/moved to FT position	10-04-15/bnm
Clinton Richardson	Supervisor of Human Resources	District	8/15/23	Supervisors	\$92,500	New Position	TBD

10.8: To approve mentors for the 2023-24 SY:

- Debbie Donio for Marta Crimi
- John Billick for Taylor Higgins
- Edward Aleszczyak for Morgan Kearns
- Natalie James for Kathleen Kleinow
- Heather Foster for Danielle Vizthum
- Taylor Greco for Jessica Hanley
- Leanna Petrillo for Kelly Cervi
- Ali DePamphilis for Danielle DiFrancesco

10.9: To approve the following homebound instruction: NONE

10.10: To approve substitutes:

2023-24 School Year					
Board Approved Substitutes					
08.21.2023					
Last Name	First Name	Position	Rate	Certification	Interview
Johnson	Kathryn	sub teacher	\$160/day	Elem	w/ Colleen Bretones
Ficken	Rachel	sub teacher/sub para	\$135/\$85/day	na	renewal
McIntyre	Danielle	sub para/sub secretary	\$85/day	na	renewal
Conover	Jeanine	sub teacher	\$160/day	ELA	renewal
Smith	Jennifer	sub teacher/sub para/sub secretary	\$135/\$85/\$85/day	sub cert pending	renewal
Highley	Donna	sub teacher/sub para	\$135/\$85	sub cert	renewal
Christman	Laura	sub nurse	\$200/day	sub cert	renewal
Snyder	William	sub teacher	\$160/day	principal ce	renewal
Williams	Arnold	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Petracci	Riki	sub para	\$85/day	na	renewal
Mischlich	Brook	sub teacher/sub para	\$160/\$85/day	P-3	renewal
Swartz	Timothy	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Gruver	Kaitlin	sub teacher/sub para	\$135/\$85/day	sub cert	renewal

Bishara	Nicholle	sub teacher	\$135/day	sub cert	renewal
Pinto	Nicole	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Dando	Sharon	sub para	\$85/day	na	renewal
Super	Sheree	sub food services	\$15/day	na	renewal
Risley	Karen	sub teacher	\$160/day	TOH	renewal
Geller	Karen	sub teacher	\$135/day	sub cert	renewal
Derringer	Hannah	sub teacher/sub para	\$135/\$85/day	sub cert pending	renewal
Sala	Sarah	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Tummillo	Frank	sub para	\$85/day	na	renewal
Hunter	Erika	sub secretary	\$85/day	na	w/ Ian Nelson
Onda	Susan	sub teacher	\$160/day	Elem, TOH	renewal
Lewis	Jessica	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Garcia	Elaine	sub teacher	\$135/day	sub cert	renewal
Martin	Miriam	sub teacher/sub para	\$160/\$85/day	elem	renewal
Ranuska	Jacqueline	sub teacher	\$160/day	Health & PE, Supervisor	renewal
Soto	Vanessa	sub teacher	\$135/day	sub cert	renewal
Adams	Michelle	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Jenigan	Patricia	sub secretary/sub para	\$85/\$85/day	na	renewal
Matousch	Sharon	sub teacher/sub para/sub secretary	\$135/\$85/\$85/day	Sub cert	renewal
Graumann	Joyce	sub secretary	\$85/day	na	renewal
Anderson	Jamie	sub para	\$85/day	na	former district employee
Ciccone	Anthony	sub teacher	\$160/day	elem	renewal
Wyman	Tynisha	sub teacher/sub para	\$135/\$85/day	sub cert	renewal
Melder	Donna	Substitute Nurse	\$200/day	sub cert	renewal

EMPLOYEE	2022-2023	2023-2024	STATUS							
LAST NAME	FIRST NAME	SCHOOL	FT/PT	GUIDE	STEP	SALARY	GUIDE	STEP	SALARY	
Fifer	Rachel	Davies	FT	BA	11	\$63,008	BA+30	12	\$71,279	Complete
Brown	Ian	Davies	FT	BA	5	\$56,658	BA+15	6	\$59,459	Complete
Miller	Anna	Shaner	FT	MA	7	\$61,861	MA+15	8	\$65,150	Complete
Thawley	Anthony	Davies	FT	BA+30	2	\$58,183	MA	3	\$60,635	Complete
Ward	Jessica	Hess	FT	MA+15	15	\$87,987	MA+30	15	\$89,889	Complete
Husta	Rachel	Hess	FT	MA+15	16	\$93,835	MA+30	16	\$95,863	Complete

10.12: To approve the following building transfers:

Name	Position	Location From:	Location To:	Effective Date	Replacement for:
Robert Imlay	Custodian	Hess	Shaner	9-1-23	Josie Martin (Retired)
Kenya Long	Custodian	Davies	Hess	9-1-23	Robert Imlay
David Jimenez	Custodian	Davies	Hess	9-1-23	Marcelo Sanchez (Resigned)
Van Pearson	Custodian	Hess	Davies	9-1-23	Kenya Long

10.13: To approve the following position/salary changes effective July 1, 2023:

Name	Current Position	New Position	Current Salary	New Salary
Amanda Husta	Secretary/Step 5	Admin. Secretary/Step 5	\$37,424	\$39,224
Lisa Worrell	Secretary/Step 2	Admin. Secretary/Step 2	\$36,224	\$38,024

10.14: To approve Justin Riggs as the Assistant Community Education Director with a total annual salary of \$41,000.00 prorated, effective August 1, 2023.

10.15: To approve the salary and contract for Robin Dickson, Payroll Coordinator for the 23-24 school year in the amount of \$76,768.00 plus \$400.00 longevity effective July 1, 2023.

10.16: To approve payment to the following staff members who attended 3 hours of CPS/AED training on August 7, 2023 at the rate of \$29.00/hour and \$40.00/hour for the Trainer/Instructor:

- Emma Knoll
- Madeline Payne
- Heather Foster
- Leanna Petrillo
- Heather McGinty
- Katelyn Clark
- Kelly Crowder
- Nicole Stephens
- Katie Coburn
- Ed Aleszczyk (Trainer/Instructor)

10.17: To approve 25 hours for Mark Kowalski to update the District's informational video and to be paid at the rate of \$40.00/hour and payment to Mark Kowalski and Meghan Hooper-Jackson for the organization of the STEM and Broadcasting rooms at the rate of \$40.00/hour, 10/hours each.

10.18: To approve payment to Mark Kowalski and Meghan Hooper-Jackson for the organization of the STEM and Broadcasting rooms at the rate of \$40.00/hour, 10/hours each.

10.19: To approve the following staff member to complete professional development after contracted hours and to be paid through the Preschool Expansion Aid Grant (PEA) at the rate of \$29.00/hour:

10.20: To approve to Lisa Vargas to provide transportation consulting services to the District at the rate of \$125.00/hour not to exceed 5 hours/week.

10.21: To approve Kristen Shaughnessy as a Human Resource Consultant on an as needed basis at the rate of \$250.00/per diem.

10.22: To approve the following Policies on first reading:

- Policy and Regulation #1642.01 - Sick Leave (New)
- Policy and Regulation #2419 - Threat Assessment Teams (New)
- Policy #6163 - Advertising on School Property (New)
- Policy #8550 - Outstanding Food Service Charges

10.23: To approve the following Policies/Regulations on Second Reading:

- Regulation #2624 - Grading System
- Regulation #5420 - Reporting Pupil Progress

10.24: To approve the following fieldwork placements for the 2023-2024 school year:

- Regulation #2624 - Grading System
- Regulation #5420 - Reporting Pupil Progress

10.25: To approve District certificated staff to perform homebound instruction for the 23-24 school year.

10.26: Motion by Dr. Cirino, seconded by Mrs. Poretto to approve Administration Committee Items 10.2 through 10.25 as recommended by the Superintendent.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Poretto, Mr. Rogers, and Dr. Nelson. (7-0-0)

Mr. Cartwright and Mrs. Stecher introduced some of the new hires who were approved this evening.

11. FINANCE/OPERATIONS (Facilities, Transportation, Finance, Food Services and Technology) - Chairperson: Dr. Nelson

Dr. Cirino reported on the Finance/Operations Committee meeting held on August 14, 2023.

11.2: Informational Items

- Interest for the Month of May.
- Receipts for the Month of May.
- Capital Reserve for the Month of May.
- Rentals for the Month of May.
- Miscellaneous Revenue Month of May.
- Refunds for the Month of May.
- Budget Summary Report Month of May.
- Purchase Orders for the Month of July & August.

11.3: To approve Board Secretary's Report for the Month of May 2023.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of May 31, 2023, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11.4: To approve the Report of Receipts and Expenditures for the Month of May, 2023.

The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of May, 2023.

11.5: To approve budget transfers in the amount of \$1,455,866.93 for the 22/23 school year. Motion to approve budget transfers in the amount of \$563,628.39 for the 23/24 school year.

11.6: To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

11.7: To approve bills and payroll in the amount of \$9,365,543.41 for the month of July & August.

11.8: To approve the following tuition contracts (sending) for the 2023-2024 school year.

<u>District</u>	<u>Type</u>	<u># of Students</u>	<u>School Year (time frame)</u>	<u>Cost (pro-rated as necessary)</u>
Commission for the Blind	Educational Services	4	23-24 school year	\$2,200 each
ACSSSD	OOD - ESY Program	2	23-24 school year	\$460/week x 5 weeks (4 days per week) = \$2,300
ACSSSD	OOD - ESY Program - One-to-One Aide	2	23-24 school year	\$460/week x 5 weeks (4 days per week) = \$2,300

11.9: To approve the following tuition contracts (receiving) for the 2023-2024 school year. - None

11.10: To approve professional development/travel for the 2023-2024 school year:

11.11: To approve the disposal of the attached items that are no longer of use to the district.

11.12: To approve the following contracts for the 2023-2024 school year.

1.	Affiliation Agreement with Rutgers University. (This agreement renews automatically from year to year unless either party gives 90 day written notice to terminate.)	
2.	Amazing Transformations	
3.	ACIT-Structured Learning Experience Agreement	
4.	Sign4U Interpreting Service, LLC	
5.	Student Internship Agreement with Rowan University	
6.	Cybersoft Technologies, Inc.	
7.	Stockton University Affiliation Agreement (This agreement renews automatically each year unless terminated by either party.)	
8.	EI US, LLC dba LearnWell	

11.13: To approve an Extraordinary Unspecifiable Contract for the period July 1, 2023 through June 30, 2024 with Main Commercial Pools, Inc. for the Water Management Program for the Hess School Swimming Pool.

11.14: To approve the School Health Services Standing Orders for the 2023-2024 school year.

11.15: To approve/accept the following Grants/Grant Funds and Awards:

1. Motion to accept the Revised Federal FY24 ESEA Grant Funds due to the transfer of Title IV funds to Title IIA, as per attached.
2. Motion to approve and submit the FY24 ESEA Grant Budget Application, as per attached.
3. Motion to accept the Federal FY24 IDEA Grant Funds, as per attached.
4. Motion to approve and submit the FY24 IDEA Grant Budget Application, as per attached.
5. Motion to approve the final grant salaries for the 2022-2023 school year, as per attached.

11.16: To approve club/activity trips for the 2023-2024 school year. Dates and times subject to change.

11.17: To approve the following Use of Facilities requests:

PTA	3/2/24	Davies School Cafe & Gym	Basket Auction	
HT Community Ed Summer Band	8/10/23	Hess Auditorium	Summer Band Concert	5PM - 8PM
Hamilton Twp PTA	2/9/24	Hess Family Dance	Hess Gym	3:30PM - 9:00 PM
Hamilton Twp School District	8/22/23	New Staff Orientation	Davies Cafetorium	8:00 AM - 3:00 PM
Transportation / Sheppard Bus Meeting	8/28/23	Meeting	Hess Auditorium	9:00 AM - 1:00 PM

BSA Troop #452	8/27/23	Car Wash	Shaner School Driveway	10:30 AM - 3:30 PM
Hess School	8/14/23 & 8/15/23	Meeting	Hess IMC	8:00 Am - 4:00 PM
SJ Mariners	9/9/23	Swim Tryouts	Hess Pool	8:45 AM - 11:15 AM
HTBOE	10/14/23, 10/21/23, 11/4/23, 11/18/23, 12/9/23, 1/6/24, 1/20/24, 2/3/24, 2/24/24, 3/9/24, 3/23/24, 4/13/24, 4/20/24, 4/27/24, 5/4/24, 5/11/24, 5/18/24, 6/1/24 & 6/8/24	Saturday Academy	Davies	8:00 AM - 3:00 PM
Lifetouch Photography	10/24/23 & 10/25/23	School Photos	Hess Auditorium	7:30 AM - 2:45 PM
Hamilton Elite Basketball	10/3/2023 to 3/28/24 every Tuesday and Thursday	Basket ball practice	Davies Gym	6PM - 9PM

11.18: To approve Garrison and Associates, Architects to prepare the revised Round 5 ROD Grant application for the HVAC replacements at the Davies School.

11.19: To approve the following Reciprocal Agreements for the 2023-2024 school year:

- Atlantic County Special Services School District
- Oakcrest High School
- St. Vincent de Paul School
- Woodview Estates

11.20: To approve to petition the Hamilton Township MUA to reduce the sewer allocations from twenty to one on the Duberson School property.

11.21: To approve the purchase of a Kids Choice Alta Glide Playground structure for the Hess Educational Complex for ages 2 through 12 at a cost of \$122,865.69.

11.22: To approve Ricky Slade Construction, Inc. to supply and install asphalt at the Hess Complex and Shaner School. (Proposal: \$12,500 - Hess Complex/\$14,500 - Shaner School)

11.23: To approve a Public Sale Bid of the J. Harold Duberson Elementary School located at 200 Farragut Ave., Mays Landing, NJ, Block #808, Lot #3. The Board has received the Closing of School Determination, Long Range Facility Plan Compliance and Disposal of Land and Improvements Determination from the NJ Department of Education.

11.24: To approve participation in the Let Us Eat Please program sponsored by Cooper Levenson.

11.25: To approve a continued partnership with the Community Food Bank of New Jersey to host a monthly food distribution at the William Davies Middle School throughout the 23-24 school year.

11.26: Motion by Dr. Cirino, seconded by Mr. Rogers to approve Finance Committee Items 11.2 through 11.25.

ROLL CALL VOTE: All in favor 11.2 through 11.9 and 11.11 through 11.25: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Poretto, Mr. Rogers, and Dr. Nelson. (7-0-0)
Six in favor 11.10: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Mrs. Poretto, Mr. Rogers, and Dr. Nelson.
Abstain: Dr. Lihach (6-0-1)

12. CURRICULUM COMMITTEE (Curriculum) - Chairperson: Mrs. Ankrah

Mrs. Ankrah reported on the Curriculum Committee meeting held on August 14, 2023.

12.2: To approve Marzano as the District's observation tool for the 2023-2024 school.

12.3: To approve the Virtual or Remote Instruction Plan for the 2023-2024 school year.

12.4: To approve the revised 2023-2024 District Calendar.

12.5: To approve the following District Handbooks.

[24 Attendance Protocol](#)

[Special Education Transportation Procedures](#)

[Paraprofessional Handbook](#)

[HTSD Bus Aide Resource Handbook](#)

[Novice Teacher Induction Guide](#)

[23 HTSD Handbook](#)

[Threat Assessment Teams Handbook](#)

[Section 504 Handbook](#)

[Student Transportation Handbook](#)

[Dyslexia Handbook HTSD](#)

[2023-24 HTSD G&T Handbook](#)

[RTI Handbook Hamilton Township School District](#)

12.6: To approve the Oakcrest Band and the Oakcrest Pep Rally Falcon Flocks to welcome the Davies students on the first day of school.

12.7: Motion by Mrs. Ankrah, seconded by Mrs. Poretto to approve Instruction Committee item 12.2-12.6.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Jackson, Dr. Lihach, Mrs. Poretto, Mr. Rogers, and Dr. Nelson. (7-0-0)

13. OLD BUSINESS - None

14. NEW BUSINESS - None

15. Public Comment - None

Motion by Dr. Cirino, seconded by Mrs. Ankrah to close the public section of the meeting.

ROLL CALL VOTE: Voice Vote: All in favor: 7-0-0

16. POSSIBLE EXECUTIVE SESSION

It was not necessary to convene to Executive Session.

17. ACTION MAY BE TAKEN AFTER EXECUTIVE SESSION - None

18. ADJOURNMENT

Motion by Dr. Cirino, seconded by Mrs. Ankrah to adjourn the meeting

Voice Vote: All in favor: 7-0-0

The Hamilton Township Board of Education meeting adjourned at 7:27 p.m.

Respectfully submitted,

John J. Deserable
Interim Business Administrator