

**MINUTES OF THE REGULAR MEETING
HAMILTON TOWNSHIP BOARD OF EDUCATION
JUNE 28, 2023**

1. OPENING OF MEETING

The Regular meeting of the Hamilton Township Board of Education was called to order at 5:01 p.m. in the William Davies Middle School Cafetorium by Nanci Barr, President.

ROLL CALL: The following members answered Roll Call: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller (arrived 5:04 p.m.), Mrs. Poretto, Mr. Rogers (arrived 5:02 p.m.), Dr. Nelson, and Mrs. Barr.

ABSENT: None

Also present: Dr. Jeffery Zito, Superintendent; Mr. John Deserable, Acting Business Administrator/Board Secretary; Amy Houck-Elco, Solicitor

2. OPEN PUBLIC MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and notices posted at the Township Clerk's Office, Mays Landing Post Office, Mizpah Post Office, Atlantic County Library, as well as all the schools of the district. This meeting is being recorded. There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Mr. Rogers entered the meeting at 5:02 p.m.

BOARD CANDIDATE INTERVIEWS

Dr. Nelson read a statement to the candidates.

Mrs. Miller entered the meeting at this time. (5:04 p.m.)

Amy Houck-Elco asked the questions to the two candidates being interviewed for the unexpired term.

First Candidate: Thomas Patrick

Second Candidate: Ryann Jackson

3. RESOLUTION - EXECUTIVE SESSION 4-26-23

Motion by Mr. Rogers, seconded by Dr. Nelson, to enter into Executive Session.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB Review
- Personnel/Contracts
- Attorney Report

Be it further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Be it further resolved the Board may take action on items discussed in executive session. Now therefore, be it resolved that the Board will be in executive session for approximately 30 minutes.

The Board entered into Executive Session at 5:25 p.m.

4. OPEN PUBLIC MEETING

Motion by Dr. Nelson, seconded by Mrs. Miller, to reconvene to public session.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

The Board reconvened the regular session of the meeting at 6:06 p.m.

Mrs. Barr led the Pledge of Allegiance.

Mrs. Barr asked for a moment of silence for private reflection.

4.2: Motion by Mrs. Barr, seconded by Dr. Nelson to appoint Ryann Jackson as the candidate to fill an unexpired term through December 31, 2023 with the understanding they will be sworn in at the completion of their background check.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

5. MINUTES

Motion by Dr. Nelson, seconded by Dr. Lihach to approve the minutes of the Executive and Regular session minutes of May 17, 2023.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr (8-0-0)

6. NJ SCHOOL BOARDS ASSOCIATION - ETHICS WORKSHOP

Michelle Kennedy from New Jersey School Boards Association conducted the Ethic's Workshop for the Board.

7. SUPERINTENDENT/STAFF REPORTS

Mr. Palmieri gave an update of this year's music department.

Staffulty of the Month were announced for the month of May and June.

May: Sue Burnetta: Shaner
Karl Kelchner: Hess
Lisa Jones: Davies

June: Corey Meisenhelter: Hess
Ian Brown and Linda Clegg: Davies

Informational Items:

- Registration/Transfer Statistics for the Month of May, 2023
- Enrollment for the month of May, 2023
- HIB Report for the month of May, 2023
- Discipline Report for the month of May, 2023
- Superintendent and Principals Lists for the 3rd Trimester

NJPBSIS School Recognition for Hess:

The Hess School has been recognized as a School that has Achieved Implementation Fidelity during the 2022-2023 School Year. Schools that have achieved this recognition had 4 or more people complete the Benchmarks of Quality assessment and achieved an overall score of 70% or higher. The school will be listed in NJPBS.org and they will receive a Certificate of Recognition and an electronic badge to use in communications.

Dates to Remember

- Tuesday, July 4, 2023 - Schools Closed - Holiday
- [Monday, July 17, 2023 - Virtual PTA Meeting - 7:00 p.m. - Click this Link](#)
- Wednesday, July 19, 2023 - Board of Education Meeting - 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session) - Davies Cafeteria
- Monday, August 21, 2023 - Board of Education Meeting - 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session) - Davies Cafeteria
- Monday, August 21, 2023 - PTA Meeting - Davies IMC - 7:00 p.m.

8. PUBLIC COMMENTS - AGENDA ITEMS ONLY

None

9. BOARD MEMBER COMMENTS

Mrs. Barr congratulated all students for their achievements during the 2022-2023 school year. She wished everyone a happy and safe summer.

10. PERSONNEL/POLICY COMMITTEE (Personnel, Discipline and Policy) - Chairperson: Mrs. Miller

10.1: Mrs. Miller reported on the Personnel/Policy Committee meeting held on June 21, 2023.

10.2: To approve the following resignations:

Name	Location	Position	Dated
Francis Murphy	Davies	Paraprofessional	5/18/2023; Effective 6/21/2023
Kim Muller	Davies	Paraprofessional	5/17/2023; Effective 6/30/2023
Jessica Elliot	Shaner	Teacher	5/16/2023; Effective 8/1/2023
Erick Sanchez	Davies	Custodian	5/15/2023; Effective 6/15/2023
Taylir Wielhouwer	Shaner	Nurse	6/8/2023; Effective 8/15/2023
Patricia Hickson	Hess	Custodian	6/7/2023; Effective 6/7/2023

10.3: To approve the following Leaves of Absence:

Name	Location	Leave	Position
Maria Munoz	Shaner	5/24/2023, 5/25/2023, 6/7/2023 unpaid days	PT Paraprofessional
Melissa Viens	Shaner	5/26/2023-0.5 unpaid day	PT Paraprofessional
Harley Wendeborn	Davies	5/22/2023- 0.5, 6/12/2023 unpaid days	PT Paraprofessional
Tayrece Nellom	Hess	5/19/2023, 6/7/2023-0.5, 6/12-6/13/2023 unpaid days	PT Paraprofessional

Brianna Montoya	Hess	5/19/2023-.05, 5/26/2023 unpaid days	PT Paraprofessional
Ashley Belanger	Shaner	5/25/2023 unpaid day	PT Paraprofessional
Barbara Johnston	Hess	5/18/2023, 5/19/2023, 6/1/2023 unpaid days	PT Paraprofessional
Karen Wright	Hess	5/23/2023, 6/14/2023 unpaid days	PT Paraprofessional
Tonya Pannell	Shaner	5/30/2023-0.5 unpaid day	PT Paraprofessional
Jamie Anderson	Shaner	5/18/2023, 6/5/2023-0.5 unpaid days	PT Paraprofessional
Sandra Mount	Davies	5/23/2023, 6/9/2023 unpaid days	Teacher
Krystyn McAllister	Hess	6/2/2023-0.5 unpaid day	Child Study Team
Shannen Wallace	Hess	6/7/2023-0.5 unpaid day	PT Paraprofessional
Jameerah Cooper	Shaner	6/2/2023, 6/5/2023 unpaid days	PT Paraprofessional
Patricia Hickson	Hess	5/25/2023-0.5, 5/26/2023,5/30/2023, 5/31/2023, 6/5/2023, 6/6/2023 unpaid days (no attachment)	PT Custodian
Charlize Wagner	Board Office	6/9/2023 unpaid military leave	Admin Secretary
Tammy Piwowski	Shaner	5/24-5/25/2023, 6/8-6/9/2023 unpaid days	PT Paraprofessional
Gersh Burshteyn	Shaner	6/12-6/15/2023 unpaid days	PT Paraprofessional
Elizabeth Roberts	Hess	6/12/2023 unpaid day	PT Paraprofessional
Anthony Thawley	Davies	6/12/2023-0.5, 6/13- 6/15/2023 unpaid days	Teacher
Kyle Everson	Hess	5/22-5/23/2023 (no attachment), 6/12/2023 unpaid days	Lifeguard
Aseealah Davis	Davies	5/25/23-0.5, 6/2/2023 unpaid days	PT Paraprofessional
Kelley Getzke	Hess	Maternity Leave Utilizing Sick Days 9/19/2023-11/7/2023, NJFLA 11/8/2023-2/15/2023, Return to Work 2/16/2023	Teacher

10.4: To approve the follow salary corrections/updates for the 2023-2024 school year:

Name	Position	Location	Previously Approved Degree/Step/Salary	Updated Degree/Step/Salary
Mike Corrado	SRO	Shaner	\$57,455/Step 6	\$58,007/Step 6

Aseelah Davis	Paraprofessional	Shaner	Paraprofessional/Step 6/\$27,875	Paraprofessional/Step 7/\$28,875
Gina Boesz-Johnson	Paraprofessional	Davies	Paraprofessional/Step 5/\$26,875	Paraprofessional/Step 6/\$27,875
Colleen Wood	PT Teacher	Hess	BA/Step 10/\$62,608	PT Teacher/BA/Step 10/\$50,950
Kelly Cervi	Teacher	Shaner	MA/Step 10/\$66,709	MA+15/Step 10/\$68,086
Heather McGinty	FT PIRT Specialist	Shaner	MA+30/Step 11/\$71,688	MA+30/Step 11/\$71,668

10.5: New Positions/Position Control Numbers - None

10.6: To approve new hires:

Name	Position	Location	Effective	Degree/Step	Salary	Replacement For/Reason
Barbara Hernandez	PT Paraprofessional	Hess	5/22/2023	Para/Step 1	\$19872 (prorated)	J. Hause/Resignation
Taylor Higgins	Teacher	Shaner	9/1/2023	BA/Step 1	\$56,308	M. Guedes/Transfer
Brittany Okoszko	Teacher	Shaner	9/1/2023	BA/Step 9	\$61,108	J. Elliot/Resignation
Glaris Rodriguez	PT Paraprofessional	Hess	9/1/2023	Para/Step 1	\$20,460	C. Vogel/Resignation
Nicco Siciliano	PT 12mo. 29.5 Hour/Week Custodian	Hess	TBD	Cust/Step 1	\$27,819 (prorated)	P. Hickson/Resignation
Jennie Fiamingo	Speech Language Specialist	Shaner/Davies	9/1/2023	MA/Step 7	\$62,766	New Position
Catharine Wagner	PT Paraprofessional	Shaner	9/1/2023	Para/Step 1	\$20,460	D. Lewis/Full-Time
Amanda Avery	PT Paraprofessional	Hess	9/1/2023	Para/Step 1	\$20,460	F. Murphy/Resignation
Kerry Von Hess	PT Paraprofessional	Hess	9/1/2023	Para/Step 1	\$20,460	I. Townsend/Resignation
Aubrey Packard	PT Paraprofessional	Shaner	9/1/2023	Para/Step 1	\$20,460	H. Gaskill/Resignation
Danielle DiFrancesco	Teacher	Shaner	9/1/2023	BA/Step 1	\$56,308	M. Kowalski/Transfer
Ashley Galarza	PT Kindergarten Paraprofessional	Shaner	9/1/2023	Para/Step 1	\$20,460	E. McCourt/Resignation
Michele Rosen	PT PreK Paraprofessional	Shaner	9/1/2023	Para/Step 1	\$20,460	T. Piowski/Resignation
Desiree Brewer	PT Paraprofessional/15 Hrs. a week	Shaner	9/1/2023	Para/Step 1	\$10,583	G. Boez/Johnson/Full-Time

10.7: To approve the following individuals as Camp Blue Star staff for 2023:

Camp Counselor:	Rate:
Andrew Arsenault	\$22 per hour
Katrina Gerner	\$22 per hour
Tara Miller	\$22 per hour
Amber Alberici	\$22 per hour
Alison Alfano	\$22 per hour
Mark Kowalski (substitute)	\$22 per hour
Anthony Thawley	\$28 per hour
Rebecca Yaffe	\$28 per hour
Jr. Counselor:	Rate:
Madison Slack	\$18 per hour
Shannen Wallace (substitute)	\$18 per hour
Michele Slack (substitute)	\$18 per hour
Lifeguard:	Rate:
Ahla Falciano	\$20 per hour
Camp Nurse:	Rate:
Kristen Troncone	\$30 per hour
Renee Herman	\$30 per hour
Stage Sound & Lighting Tech:	Rate:
Cliff Melder	\$40 per hour
Summer Band:	Rate:
Drew Palmentieri	\$45 per hour
Jacqueline Burke	\$40 per hour
Julianna Johnson	\$40 per hour

10.8: To approve the following job descriptions:

- PBIS Coordinator
- Grade Level/Department Building Chairperson (Hess)

10.9: To approve Thelma Trego as an Interim Child Study Team Consultant on an as needed basis for the 2023-2024 school year at the rate of \$385 per diem.

10.10: To approve Nadiya Lagrioui from Part-Time 12-month custodian to Full-Time 12-month custodian with a total annual salary of \$37,890 (prorated) effective July 1, 2023.

10.11: To approve the following building transfers:

Name	Current Position	From	To	New Position	Effective Date
Mark Kowalski	Special Ed Teacher	Shaner	Davies	Tech Integration (Replaces POC 20-03-09 AWK (S. Meile LAL))	9/1/2023

Michael Guedes	Art Teacher	Hess	Davies	Art Teacher (S. Brown vacancy)	9/1/2023
(Brown resigned POC#)	Art	Hess	Shaner	Health/PE (T. Higgins)	9/1/2023
Jessica Hanley	2nd Grade Teacher	Hess	Shaner	Preschool Teacher (Gunkelman)	9/1/2023
Maria Santilli	Admin Secretary	Davies	Board Office	Admin Secretary	6/29/2023
Kelli Pinnix	SLT	Shaner	Hess	SLT	9/1/2023
Toni Riccelli	LDTC	Davies	Shaner/Davies Split	LDTC	9/1/2023

10.12: To approve the following internal transfers:

Name	From	To	Effective Date
POC 20-01-02 AXH (K. Fisher)	Kindergarten	Special Ed	9/1/2023
Thordis Mazza	LAL	Medical Science (Replaces POC 20-03-10 AHF - Spanish)	9/1/2023
Scott Meile	LAL	8th Grade ELA	9/1/2023
Kathleen Curtis	8th Grade Special Ed	8th Grade SC	9/1/2023
Christine Gonzalez	Self Contained	7th Grade Special Ed ICS	9/1/2023

Christina Collins	7th Grade Special Ed	8th Grade Special Ed ICS	9/1/2023
Nicole Meile	8th Grade ELA	6th Grade ELA	9/1/2023
Brandi Holdren	6th Grade ELA	7th Grade ELA	9/1/2023
Todd Morey	6th Grade Math	8th Grade Math	9/1/2023
Jessica Tobin	6th Grade Special Ed	6th Grade SC	9/1/2023
Craig Grant	Behavior Class	6th Grade Special Ed ICS	9/1/2023
Kelly Poltorak	2nd Grade ICS	2nd Grade SC	9/1/2023
Jessica Ward	4th Grade SC	5th Grade LRC	9/1/2023
Erin Foster	4th Grade ICS	4th Grade SC	9/1/2023
Jessie Weber	1st Grade Homeroom	2nd Grade Homeroom	9/1/2023
Alexandra Dembin	PT BSI	4th Grade Homeroom	9/1/2023
Anthony Thawley	7th Grade Science	6th Grade Science	9/1/2023
Jillian Bernisky	6th Grade Science	7th Grade Science	9/1/2023
Christine Scarano	4th Grade Homeroom	4th Grade BSI	9/1/2023

10.13: To revise hours previously approved for the following staff members for the 2023-2024 school year:

Name	Position	School	Action	Previously Approved	Effective
Brenda Perez-Barbosa	PT Kindergarten Paraprofessional	Shaner	20 hours a week to 25 hours a week	9/13/2022	9/1/2023
Lema Nader	PT Pre-K Paraprofessional	Shaner	29 hours a week to 25 hours a week	10/1/2018	9/1/2023

10.14: To approve the starting hourly rate for Food Service Workers at \$16.01 an hour as per Schedule E-2, SY 2023-2024, Step 4, Guide B, and any current employee on Step 1 through 4 will be moved to Step 5 \$16.31 an hour.

10.15: To approve Jennifer Glaze, Part-Time Food Service Worker, from 3 hours a day to 5.5 hours a day and transfer from Shaner to Hess effective 9/1/2023.

10.16: To approve start date for the following employee(s):

Name	Position	Start Date	Previously Approved
Jeremy Bello	PT Paraprofessional	5/30/2023	5/17/2023
Kareema Jones	Vice Principal	7/11/2023	5/17/2023
Alfredo Trinidad	PT 12 Month Custodian/ 29.5 hours a week	6/20/2023	5/17/2023

10.17: Substitutes - None

10.18: To approve the following Policies/Regulations on first reading:

- Regulation #2624 - Grading System
- Regulation #5420 - Reporting Pupil Progress
- Policy #2419 - School Threat Assessment Teams

10.19: To approve the following Policies/Regulations on Second Reading:

- Policy #5770 - Pupil Right of Privacy
- Policy # 2468 - Independent Educational Evaluations

10.20: To approve the following homebound instruction:

Student #	Student's Grade	Dates of Instruction	Teacher	Reason
2022-23-160	6	5-12-23-5-25-23	Janine Brockman	Discipline
2022-23-161	6	5-12-23-5-25-23	Samantha Day	Discipline
2022-23-163	7	5-16-23-5-30-23	Carla Yutzy/Deanna Allen	Discipline
2022-23-165	7	5-17-23-5-31-23	Kathleen Curtis/Deanna Allen	Discipline
2022-23-166	8	5-19-23-6-2-23	Samantha Day	Discipline
2022-23-167	8	5-19-23-6-14-23	Jessica Tobin	Discipline
2022-23-168	6	5-24-23-6-7-23	Michele Giardino/Samantha Day	Discipline
2022-23-169	8	5-22-23-6-15-23	Kathleen Curtis/Deanna Allen	Discipline
2022-23-170	4	5-26-23-6-15-23	Lynn Creelman/Kelly Filloon	IEP
2022-23-171	7	5-15-23-6-15-23	Theresa Brown	Discipline
2022-23-172	7	5-23-23-6-9-23	Ava Holeschak/Samantha Day	Discipline
2022-23-173	7	5-23-23-6-9-23	Stephanie Gibbons/Carla Yutzy	Discipline
2022-23-174	7	5-25-23-6-15-23	Michele Giardino/Carla Yutzy	Discipline
2022-23-175	6	6-1-23-6-14-23	Anna Marshall	Discipline
2022-23-176	6	6-2-23-6-15-23	Sheldis Hewish/Lea Pickering	Discipline
2022-23-177	6	6-2-23-6-15-23	Donna Peck	Discipline
2022-23-178	2	6-7-23-6-15-23	Gail Elliott	Discipline
2022-23-180	6	6-7-23-6-15-23	Donna Peck	Discipline
2022-23-181	7	6-7-23-6-15-23	Michele Giardino	Discipline
2022-23-182	6	6-8-23-6-15-23	Lauren Ortiz	Discipline
2022-23-183	8	6-7-23-6-15-23	Michele Giardino	Discipline
2022-23-184	8	6-7-23-6-15-23	Samantha Day	Discipline

2022-23-185	8	6-6-23-6-15-23	Jessica Tobin	Discipline
2022-23-186	7	6-6-23-6-15-23	Carla Yutzy	Discipline
2022-23-187	8	5-3-23-6-15-23	Christina Gonzalez	Discipline

10.21: To approve the following fieldwork placements for the 2023-2024 school year:

School	Student	College/University	Cooperating Teacher	Dates
Shaner	Karly Pratt	Stockton	Stephanie Andrus	September 5-December 15, 2023
Hess	Renee Herman (Nurse)	Rowan	Amanda Mitchell	September 5-December 21, 2023
Davies	Anna Grillo	Stockton	Michelle Magliaro	September 5-December 15, 2023
Davies	Kylie Bradley	Stockton	Charles Dupras	September 5-December 15, 2023
Shaner	Alexis Gray	Stockton	Leanna Petrillo	September 5-December 15, 2023
Hess	Julia Perna	Stockton	Heather Berardi	September 5-December 15, 2023
Hess	Cadin Walter	Stockton	Ava Holeschak	September 5-December 15, 2023
Hess	Sharon Matousch	Wilmington University	Heather Giglio	September 1-January 8, 2024

10.22: To approve the revised 2023 Special Education Extended School Year and Summer Child Study Team staff. (Previously approved on May 17, 2023.)

10.23: To approve nurses summer hours as follows and to be paid at the hourly rate agreed upon in the 2022-2025 HTEA Contract:

- Shaner: 25 hours plus 30 hours for Pre-K
- Hess - 45 hours or 22.5 each
- Davies - 45 hours or 22.5 each

10.24: To approve the following preschool staff members to complete professional development through the summer and to be paid through the Preschool Expansion Aid Grant (PEA).

Name	Workshop	Total Number of Hours

Tara Parsons	<p>Part 1 - Mon. 7/17 & Tues. 7/18 - 10:00am-1:00 pm - Introduction to the Creative Curriculum for Preschool: Live Virtual 3/hours/day for 2 days (6 hours)</p> <p>Mon. 8/7 & Tues. 8/8 - 10:00am-1:00 pm - Introduction to GOLD: Live Virtual 3/hours/day for 2 days (6 hours)</p>	12
Christine Badger	<p>Part 1 - Mon. 7/17 & Tues. 7/18 - 10:00am-1:00 pm - Introduction to the Creative Curriculum for Preschool: Live Virtual 3/hours/day for 2 days (6 hours)</p> <p>Mon. 8/7 & Tues. 8/8 - 10:00am-1:00 pm - Introduction to GOLD: Live Virtual 3/hours/day for 2 days (6 hours)</p>	12
Jessica Hanley	<p>Part 1 - Mon. 7/17 & Tues. 7/18 - 10:00am-1:00 pm - Introduction to the Creative Curriculum for Preschool: Live Virtual 3/hours/day for 2 days (6 hours)</p> <p>Mon. 8/7 & Tues. 8/8 - 10:00am-1:00 pm - Introduction to GOLD: Live Virtual 3/hours/day for 2 days (6 hours)</p>	12
Kelly Cervi	<p>Part 1 - Mon. 7/17 & Tues. 7/18 - 10:00am-1:00 pm - Introduction to the Creative Curriculum for Preschool: Live Virtual 3/hours/day for 2 days (6 hours)</p> <p>Mon. 8/7 & Tues. 8/8 - 10:00am-1:00 pm - Introduction to GOLD: Live Virtual 3/hours/day for 2 days (6 hours)</p>	12

Angela Katz	<p>Part 1 - Mon. 7/17 & Tues. 7/18 - 10:00am-1:00 pm - Introduction to the Creative Curriculum for Preschool: Live Virtual 3/hours/day for 2 days (6 hours)</p> <p>Mon. 8/7 & Tues. 8/8 - 10:00am-1:00 pm - Introduction to GOLD: Live Virtual 3/hours/day for 2 days (6 hours)</p>	12
Emma Knoll - teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Tues. 6/27 & Wed. 6/28 from 6:00pm-9:00pm The Preschool Learning Environment in The Creative Curriculum (6 hours)</p>	12
Erin Jamison-teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12
Kristin Marr-teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12

Alexandra Gould-teacher	<p>Mon. 6/26 & Tues. 6/27 from 6:00pm-9:00pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12
Leanna Petrillo-teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p>	6
Josephine Bellina- teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Tues. 6/27 & Wed. 6/28 from 6:00pm-9:00pm The Preschool Learning Environment in The Creative Curriculum (6 hours)</p>	12
Madeline Payne-teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12

Nikhita Kollipara	<p>Mon. 6/26 & Tues. 6/27 from 6:00pm-9:00pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12
Jenna Murphy-teacher	<p>Mon. 6/26 & Tues. 6/27 from 6:00pm-9:00pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12
Amber Alberici-teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12
Heather Foster-teacher	<p>Mon. 6/26 & Tues. 6/27 from 6:00pm-9:00pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p>	6

Priti Garg- para	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12
Kristi Young-teacher	<p>Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Tues. 6/27 & Wed. 6/28 from 6:00pm-9:00pm The Preschool Learning Environment in The Creative Curriculum (6 hours)</p>	12
Chimere Mitchell-teacher	<p>Mon. 6/26 & Tues. 6/27 from 6:00pm-9:00pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Tues. 6/27 & Wed. 6/28 from 6:00pm-9:00pm The Preschool Learning Environment in The Creative Curriculum (6 hours)</p>	12
Andrea Russomanno-instructional coach	<p>Mon. 6/26 & Tues. 6/27 from 6:00pm-9:00pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours)</p> <p>Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)</p>	12

Heather McGinty- instructional coach	Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours) Tues. 6/27 & Wed. 6/28 from 6:00pm- 9:00pm The Preschool Learning Environment in The Creative Curriculum (6 hours)	12
Julie Moebius - para	Tues. 6/27 & Wed. 6/28 from 6:00pm- 9:00pm The Preschool Learning Environment in The Creative Curriculum (6 hours)	6
Laurie Derringer	Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)	6
Angela Katz	Tues. 6/20 & Wed. 6/21 from 10:00am -1:00 pm Supporting Children with Disabilities with The Creative Curriculum® for Preschool: Live Virtual (6 hours) Thurs. 6/29 & Fri. 6/30 from 10:00am to 1:00pm The Preschool Learning Environment in the Creative Curriculum (6 hours)	12

10.25: To approve the following individuals as Summer 2023 maintenance workers at \$17.50 an hour, for up to 25 hours a week:

- Andrew Disque
- Ian Brown
- Jordan Thompson
- Brett Derringer
- Christina Improta

10.26: To approve the following individuals as Summer 2023 custodial workers for up to 25 hours a week, for \$17.50 an hour:

- Mark Miller
- Jackie Galarza
- Josephine Bellina

10.27: To approve to increase the total amount of work days for the Acting Business Administrator/Board Secretary from 57 to 67 for the 2022-2023 school year.

10.28: To increase the number of work days for Carol Mascioli, Budget Consultant from 8 to 10 for the 2022-2023 school year (CSI software, requisitions, purchase orders) and to approve 10 days for the 2023-2024 school year as needed.

10.29: To approve Mary Romagnino from Clerk Food A to Secretary Schedule B-2 2023-2024 SY Step 9 for \$37,124.16+ \$500 Longevity effective 7/1/2023.

10.30: To approve Student Attendance Resource Officer Jeff Lewis to work an amount not to exceed 20 days from July 1, 2023 through August 31, 2023 at a per diem rate of \$218 a day.

10.31: To approve the salaries and contracts for Board Office Staff:

<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>STATUS</u>	<u>POSITION</u>	<u>BASESAL23</u>	<u>LONG ACTUAL23</u>	<u>SALARY23</u>
Carol	Bowen	Full Time	Secretary to the School Business Administrator	\$57,707	\$500	\$58,207
Theresa	Vogt	Full Time	Admin Secretary to the Superintendent	\$67,640	\$1,000	\$68,640
Jennifer	White-Prince	Full Time	Accounts Payable	\$47,500	0	\$47,500

10.32: To approve Framary Williams to translate as needed at the rate of \$40.00/hour per the HTEA Contract.

10.33: To approve the Contract for John Deserable, Interim Business Administrator for the period July 1, 2023 through June 30, 2024.

10.34: To affirm the action taken as authorized by the Superintendent for all HIB investigations originally submitted to the Board at the May 17, 2023 meeting.

10.35: Motion by Mrs. Miller, seconded by Dr. Nelson, to approve Administration Committee Items 10.2 through 10.34 as recommended by the Superintendent.

ROLL CALL VOTE: All in favor #10.2 to 10.10, 10.12 to 10.32, and 10.34: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

Seven in favor #10.11: Mrs. Ankrah, Dr. Cirino, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. Abstain: Dr. Lihach. (7-0-1)

Six in favor #10.33: Mrs. Ankrah, Dr. Cirino, Mrs. Miller, Mr. Rogers, Dr. Nelson, and Mrs. Barr. Abstain: Dr. Lihach and Mrs. Poretto (6-0-2)

Mr. Cartwright announced some of the new hires approved on tonight's agenda.

11. FINANCE/OPERATIONS (Facilities, Transportation, Finance, Food Services and Technology) - Chairperson: Dr. Nelson

11.2 Informational Items

- Interest for the Month of April.
- Receipts for the Month of April.
- Capital Reserve for the Month of April.
- Rentals for the Month of April.
- Miscellaneous Revenue Month of April.
- Refunds for the Month of April.
- Budget Summary Report Month of April.
- Purchase Orders for the Month of May.

11.3: To approve Board Secretary's Report for the Month of April 2023.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of April 30, 2023, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11.4: To approve the Report of Receipts and Expenditures for the Month of April 2023.

The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of April 2023.

11.5: To approve budget transfers in the amount of \$763,826.47 for the 22/23 school year.

11.6: To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

11.7: To approve bills and payroll in the amount of \$5,554,025.01 for the month of May.

11.8: To approve the following tuition contracts (sending) for the 23-24 school year.

<u>District</u>	<u>Type</u>	<u># of Students</u>	<u>School Year (time frame).</u>	<u>Cost (pro-rated as necessary).</u>
*CMCSSSC *This contract was previously approved on 4/26/23 as a receiving district contract.	OOD	1	2023-2024	\$43,100 plus \$11,000 non-resident fee One-to-One Aide \$29,500 To include ESY - \$3,200 plus \$2,950 for each one-to-one aide
Pineland Learning Center	OOD	6	2023-2024 210 days - includes ESY	\$68,577.60 each
Pineland Learning Center	OOD	1	2023-2024 210 days - includes ESY -	\$68,577.60 plus \$42,000 extraordinary services
Pineland Learning Center	OOD	1	2023-2024 180 days	\$58,780.80
Y.A.L.E. School East	OOD	1	2023-2024 210 days - includes ESY	\$68,161.80 plus \$57,750 for extraordinary services
ACSSSD	OOD ESY Program	10	2023-2024	\$460/week x 5 weeks (4 days per week) = \$2,300

ACSSSD	OOD ESY Program One-to-One Aide	1	2023-2024	\$460/week x 5 weeks (4 days per week) = \$2,300
--------	--	---	-----------	---

11.9: To approve the following tuition contracts (receiving) for the 2023-2024 school year. - None

11.10: To approve professional development/travel for the 2023-2024 school year.

11.11: To approve the disposal of the items listed below that are no longer of use to the district:

- Tube TV's:
- Phillips
HTPS Tag # 2062
Serial # 23333315
- Sylvania
HTPS Tag # (None)
Serial # T20435053
- RCA
HTPS Tag # 2147
Serial # 834521326
- Panasonic
HTPS Tag # 1103
Serial # MC60780538
- Ford 4x4 Pickup Truck
VIN #1FTNX21L54EA57275
- Ford 4x4 Pickup Truck
VIN #1FTSX21575EA01781

11.12: To approve the following contracts for the 2023-2024 school year.

1.	Loving Care Agency, Inc. d/b/a Aveanna Healthcare
2.	Epic Health Services, Inc. d/b/a Aveanna Healthcare
3.	CMCSSD Itinerant Services Agreement
4.	ACSSSD Itinerant Services Agreement
5.	Brown & Brown Benefit Advisors, Inc.
6.	Kroll, LLC
7.	Benefits Analysis, Inc. - COBRA Proposal
8.	Brett DiNovi & Assoc., L.L.C.
9.	Jeffrey Gong, D.O. (School Physician)
10.	Computer Solutions, Inc.
11.	RCM Health Care Services
12.	Bayada Home Health Care, Inc. (1 student - \$70/hour - RN & \$58/hour - LPN) (no attachment)
13.	Bayada Home Health Care, Inc. (2 students - \$65/hour - RN & \$53/hour - LPN) (no attachment)
14.	Bayada Home Health Care, Inc. - substitute nurse
15.	Preferred Home Health Care & Nursing Services, Inc.
16.	Starlight Homecare Agency, Inc.
17.	Spectrum Fitness LLC
18.	Master Teacher Estell Manor
19.	Monmouth-Ocean Educational Services Commission 192/193 extend-contract of 7/1/21 through 6/30/24 (no attachment)
20.	Monmouth-Ocean Educational Services Commission Chapter 226-extend contract of 7/1/21 through 6/30/24 (no attachment)
21.	Monmouth-Ocean Educational Services Commission IDEA-B-extend contract of 7/1/22 to 6/30/32 (no attachment)
22.	D.D.S. (Interior Painting)
23.	Vision Renewal
24.	Update Apple Contract (Acct #40172) to include PEPPM (no attachment)
25.	Engaged Instruction, LLC
26.	Frontline Technologies Group, LLC
27.	Ironwood Consulting Services, LLC (SPELL JIF) (no charge)

11.13: To approve/accept the following Grants/Grant Funds and Awards:

1. To accept the Federal FY24 Elementary and Secondary Education Act (ESEA) Grant Funds.
2. To accept the revised Federal FY24 Elementary and Secondary Education Act (ESEA) Grant Funds due to the addition of Title I-SIA funds.
3. To approve the submission of the Revised Preschool Application to include carryover funds from the 21-22 school year into the 22-23 school year to replace the carryover application, as requested by the State.

11.14: To purchase 2023 Chrysler Pacifica Van from Atlantic Auto Group in the amount of \$43,144.35 (\$20,000 of which is funded through a homeless grant).

11.15: To approve permission to order a 2023 or 2024 Ford Transit Connect Van or similar work van not to exceed \$48,000.

11.16: To approve club/activity trips for the 2023-2024 school year. Dates and times subject to change.

1. Davies After School Late Bus Calendar 23-24 -See Attached
2. Shaner -Anna Lee's Ice Cream -Walking Trip in May 2024- See attached
3. Agents for Change: Previous approved trip for 7/27 to the Funny Farm - Location change to Cape May Zoo.
4. Camp Blue Star: Field Trip to Big Kahuna's Water Park, W. Berlin - See Attached
5. Fall Sports Calendar: See attached approved forms and breakdown below:

Fall Sports - GIRLS
9/28/23 : Girls Soccer @ Fernwood, EHT 10/2/23 : Girls Soccer @ Ocean City 10/4/23 : Girls Soccer @ Galloway 10/13/23 : Girls Soccer @ Upper Twp 10/20/23 : Girls Soccer @ Alder Middle, EHT
Fall Sports - BOYS
9/29/23 : Boys Soccer @ Fernwood, EHT 10/3/23 : Boys Soccer @ Ocean City 10/4/23 : Boys Soccer @ Galloway 10/19/23 : Boys Soccer @ Alder Middle, EHT 10/27/23 : Boys Soccer @ Upper Twp
Fall Sports - BOYS
10/11/23 : Field Hockey @ Alder Middle, EHT 10/16/23 : Field Hockey @ Galloway 10/19/23 : Field Hockey @ Fernwood, EHT 10/24/23 : Field Hockey @ Upper Twp 10/25/23 : Field Hockey @ Ocean City
Fall Sports - BOYS
9/26/23 : Cross Country @ Alder Middle, EHT 10/4/23 : Cross Country @ Ocean City 10/12/23 : Cross Country @ Galloway 10/17/23 : Cross Country @ Upper Twp 10/23/23 : Cross Country @ Fernwood, EHT

11.17: To approve the following Use of Facilities requests:

Date	Location	Activity	Time
6/22/23	Hess School IMC	Amplify PD	9:15 AM - 10:30 AM
6/15/23	Hess School Auditorium	Grade 5 Slide Show	8:00 AM - 3:00 PM

9/28/23	Shaner School Gym	Family Night	5:30 PM - 7:30 PM
9/1/23 - 8/30/24 every Sunday	Davies Cafetorium	Starting Point Church	10:00 AM - 2:00 PM
10/21/23	Hess School (outdoors)	Trunk or Treat	10:00 AM - 4:00PM
11/17/23	Hess School Auditorium	PTA Movie Night	6:00 PM - 8:00 PM
11/20/23	Davies School Cafetorium	PTA Meeting	6:45 PM - 9:00 PM
11/30/23	Hess School Auditorium	Winter Concert Dress Rehearsal Day 1	1:30 PM - 6:00 PM
12/4/23	Hess School Auditorium	Winter concert Dress Rehearsal Day 2	1:30 PM - 4:00 PM
12/5/23	Hess School Auditorium	Davies Winter Concert	6:00 PM - 8:45 PM
12/7/23	Hess School Auditorium	Hess Band/Choir Concert	5:30 PM - 9:00 pm
1/8/24	Davies Cafetorium	PTA Meeting	6:00 PM - 9:00 PM
1/19/24	Davies Cafetorium	Kid Bingo	6:00 PM - 9:00 PM
2/12/24	Davies Cafetorium	PTA Meeting	6:45 PM - 9:00 PM
2/26/24	Davies Cafetorium	Performing Arts Night Dress Rehearsal	2:30 PM - 4:00 PM
2/27/24	Davies Cafetorium	Performing Arts Night	6:30 PM - 8:30 PM
3/1/24	Shaner Gym	Family Night	5:30 PM - 8:00 PM
3/15/24	Hess School Auditorium	Family Movie Night	6:00 PM - 9:00 PM
3/18/24	Davies Cafetorium	PTA Grant & General Membership Meeting	6:00 PM - 9:00 PM
4/15/24	Davies Cafetorium	PTA Meeting	6:45 PM - 9:00 PM
5/1/24	Hess School Auditorium	Davies Band Spring Concert Dress Rehearsal	1:00 PM - 6:00 PM
5/2/24	Hess School Auditorium	Davies/Hess Band Spring Concert	6:00 PM - 8:45 PM

5/13/24	Hess School Auditorium	Davies Choir Spring Concert Dress Rehearsal	1:30 PM - 4:00 PM
5/14/23	Hess School Auditorium	Davies Choir Spring Concert	6:00 PM - 8:30 PM
5/17/24 through 5/19 24	Hess School Auditorium, Cafeteria and Classrooms	Groove National Dance Competition	10:00 Am, 5/17 to 11:45 PM, 5/19
5/20/24	Davies Cafetorium	PTA Meeting	6:45 PM - 9:00 PM
5/30/24	Davies Cafetorium	Band / Choir Awards Party	2:30 PM - 4:00 PM

11.18: To accept a donation in the amount of \$1,042.00 from the Eagle Scouts for the repair of donated musical equipment.

11.19: To approve the 23-24 proposed Food Service Department Price List.

11.20: To approve Resolution directing the distribution of the Hamilton Township School District net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF.

11.21: To transfer current year surplus to reserves.

Reserve Category	Amount*
Capital Reserve	2,000,000.00
Maintenance Reserve	4,000,000.00
Total Transfer	6,000,00.00

*These amounts are estimates as of the date of this meeting, and are based upon the May 31, 2023 Board Secretary's Report. Actual deposits may be different than stated amounts and will be finalized with the June 30, 2023 Fiscal Year End Audit results.

11.22: To accept the Spring, 2023 Bus Evacuation Drills.

11.23: To approve to provide free breakfast to all Hamilton Township students for the 2023-2024 school year. The District will receive reimbursement according to the State reimbursement rate.

11.24: Motion by Dr. Nelson, seconded by Mrs. Ankrah, to approve Finance/Operations Items 11.2 to 11.23.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

12. CURRICULUM COMMITTEE (Curriculum) - Chairperson: Mrs. Ankrah

Mrs. Ankrah reported on the Curriculum Committee Meeting held on June 20, 2023.

12.2: To approve the following new/revised stipends for the 2022-2023 school year:

Activity	Amount	Location
Grade Level Chair- Grade 1	15 additional hours (30 Hours Total)	Hess
Grade Level Chair- Grade 2	15 additional hours (30 Hours Total)	Hess
Grade Level Chair- Grade 3	15 additional hours (30 Hours Total)	Hess

Grade Level Chair- Grade 4	15 additional hours (30 Hours Total)	Hess
Grade Level Chair 5	15 additional hours (30 Hours Total)	Hess
Related Arts Chairperson- Grades 1-5	15 additional hours (30 Hours Total)	Hess
Health/PE Chair- Grades 1-5	15 additional hours (30 Hours Total)	Hess

12.3: To approve stipends for the 2023-2024 school year.

12.4: To approve payment to the following staff members who attended the Agents for Change Parents Night on June 7, 2023 and to be paid at the rate of \$40.00/hour:

- Amy Gold [Save](#)
- Rachel Fifer
- Ian Brown
- Kristen Reid
- Rachel Robinson
- Ann Andrew
- Mark Kowalski
- Clintona Richardson

12.5: To approve staff for summer professional development at the rate of \$29.00/hour per the HTEA Contract.

12.6: To approve payment to the following individuals for help in the organization of the Summer Reading Challenge and to be paid at the rate of \$40.00/hour, 3 hours each:

- Rachel Husta
- Diane Esslinger

12.7: To approve the staff for Summer Curriculum writing.

12.8: Motion by Mrs. Ankrah, seconded by Dr. Cirino, to approve Instruction Committee item 12.2-12.7.

ROLL CALL VOTE: All in favor: Mrs. Ankrah, Dr. Cirino, Dr. Lihach, Mrs. Miller, Mrs. Poretto, Mr. Rogers, Dr. Nelson, and Mrs. Barr. (8-0-0)

13. OLD BUSINESS

None

14. NEW BUSINESS

None

15. PUBLIC COMMENT

None

16. PUBLIC HEARING SUPERINTENDENT CONTRACT

16.1: Amy Houck-Elco opened the public portion of the meeting for comments regarding the Superintendent's Contract. No comments were made and the public portion of the meeting was closed.

16.2: Motion by Dr. Cirino, seconded by Mr. Rogers, to vacate the current contract and approve the updated contract for Dr. Jeffery Zito, Superintendent for the period July 1, 2023 through June 30, 2028.

ROLL CALL VOTE: Six in favor: Mrs. Ankrah, Dr. Cirino, Mrs. Miller, Mr. Rogers, Dr. Nelson, and Mrs. Barr.
Abstain: Dr. Lihach and Mrs. Poretto (6-0-2)

PRESENTATION:

Eagle Scout Presentation: Joshua Clapp spoke to the Board regarding his Eagle Scout project.

17. ADJOURNMENT

Motion by Dr. Nelson, seconded by Mrs. Poretto, to adjourn the meeting.

Voice Vote: All in favor: 8-0-0

The Hamilton Township Board of Education meeting adjourned at 7:03 p.m.

Respectfully submitted,

John J. Deserable
Acting Business Administrator/Board Secretary