

Mays Landing, NJ  
August 30, 2011

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON AUGUST 30, 2011  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson, President.

**Call  
To  
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Mrs. Peggy Capone, Mrs. Barbara Kupp, Mr. Mark Ludwick, Mrs. Kimberly Melton and Dr. Anne Erickson. Quorum present.

**Roll  
Call**

Members Absent: Dr. David May

Also present were: Mrs. Michelle Cappelluti: Superintendent of Schools  
Mrs. Martha Jamison: Board Secretary  
Mr. Louis Greco: Solicitor

**APPROVAL OF MINUTES**

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to approve the regular and executive session minutes of the meeting of August 2, 2011, as corrected, as per attachment V-A.

Roll Call Vote: Seven in favor: Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. Abstained: Mr. Aiken. (7-0-1)

**CORRESPONDENCE**

None

## **PUBLIC COMMENTS**

None

## **BOARD MEMBER COMMENTS**

Mrs. Kupp asked under what circumstances we would have canceled this meeting. Mrs. Cappelluti responded that she had spoken to the Emergency Management Team earlier today and at that time it appeared that a majority of the Board would be able to make it to the meeting. Dr. Erickson added that if the weather conditions were dangerous we would not hold the meeting. Mr. Greco advised that the Board President has the authority to cancel a meeting.

## **SUPERINTENDENT/STAFF REPORTS**

### (A) Information Items

#### 1. **Dates to Remember**

- a. **August 30, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- b. **September 1 & 2, 2011** – Teacher In-Service Days
- c. **September 5, 2011** – Labor Day – Schools Closed
- d. **September 6, 2011** – First Day for Students
- e. **September 6, 2011** – Policy Committee Meeting – Davies School – 6:00 p.m. (CANCELED)
- f. **September 9, 2011** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- g. **September 14, 2011** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- h. **September 19, 2011** – Curriculum Committee Meeting – Board Office – 3:30 p.m.
- i. **September 20, 2011** – Board Negotiations Workshop – 5:30 p.m.
- j. **September 20, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- k. **September 21, 2011** – Transportation/Discipline Committee Meeting – Board Office – 5:00 p.m.

### (B) “Back to School Nights”

- ◆ September 19, 2011 – Shaner School – Grades K-1
- ◆ September 21, 2011 – Davies School – Grade 6
- ◆ September 22, 2011 – Davies School – Grades 7 & 8
- ◆ September 27, 2011 – Hess School for Red, Orange, Yellow & Gold Houses
- ◆ September 28, 2011 – Hess School for Green, Blue, Purple and Silver Houses

Mrs. Cappelluti thanked Glenn Martins and Scott Scott for all their assistance with preparations for Hurricane Irene. She also expressed her congratulations to Mrs. Baldwin and the entire Hess School for making AYP. The Davies School made AYP in Mathematics, but missed it in Language Arts Literacy. It is

her hope that with the new Literacy Coach we will make AYP next year.

## **COMMITTEES AND RECOMMENDATIONS**

### **FACILITIES COMMITTEE – Mrs. Befano**

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motions as presented:

1. To approve the Hess School as an evacuation site for Woodview Estates in the event of an emergency, as per attachment IX-A-1. **Hess Evacuation site for Woodview Estates**
2. To approve a reciprocal arrangement between ACSSSD and the Hess Educational Complex to offer temporary shelter in the event of an emergency, as per attachment IX-A-2. **Temporary Emergency Shelter**
3. To approve a reciprocal arrangement between St. Vincent dePaul School and Shaner School to offer temporary shelter in the event of an emergency, as per attachment IX-A-3. **Temporary Emergency Shelter**
4. To approve a reciprocal arrangement between the Davies Middle School and Oakcrest High School to offer temporary shelter in the event of an emergency, as per attachment IX-A-4. **Temporary Emergency Shelter**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

### **CURRICULUM COMMITTEE – Mrs. Kupp**

Motioned by Mrs. Kupp, seconded by Mrs. Befano, to approve the following Motion as presented:

1. To approve Andrea Lawful-Trainer, an educational consultant, to provide a Parental Leadership Academy to the parents of Hamilton Township School District and Cultural Sensitivity Training to the staff of Hamilton Township School District during the 2011-2012 school year. This will be funded through a **Parental Leadership Academy**

combination of NCLB FY12 Grant funds and local funds, as per attachment IX-B-1.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

### **FINANCE COMMITTEE – Mr. Ludwick**

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

**Report of Receipts and Expenditures**

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of July, 2011. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of July, 2011, as per attachment IX-C-1.

**Board Secretary's Report**

2. To approve the Board Secretary's Report for the period ending July 31, 2011. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of July 31, 2011, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment IX-C-2.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

The following items have been included as informational items:

**Interest Income**

3. Interest Income for the month of July, 2011, as per attachment IX-C-3.

- |    |  |                                 |
|----|--|---------------------------------|
| 4. | Receipts for the month of July, 2011, as per attachment IX-C-4.  | <b>Receipts</b>                 |
| 5. | Refunds for the month of July, 2011, as per attachment IX-C-5.   | <b>Refunds</b>                  |
| 6. | Capital Reserve Interest for the month of July, 2011, as per attachment IX-C-6.  | <b>Capital Reserve Interest</b> |
| 7. | Rental Income for the month of July, 2011, as per attachment IX-C-7.   | <b>Rental Income</b>            |
| 8. | Miscellaneous Revenue for the month of July, 2011, as per attachment IX-C-8.   | <b>Miscellaneous Revenue</b>    |
| 9. | The monthly Budget Summary Report for July, 2011, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment IX-C-9. | <b>Budget Summary Report</b>    |

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

- |             |  |  |              |               |    |                 |            |  |
|-------------|--|--|--------------|---------------|----|-----------------|------------|--|
| 10.         | To approve budget transfers in the amount of \$43,321.53, as per attachment IX-C-10.   | <b>Budget Transfers</b>  |              |               |    |                 |            |  |
| 11.         | To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. | <b>Superintendent's and Board Secretary's certification</b>    |              |               |    |                 |            |  |
| 12.         | To approve the following bills and payroll in the total amount of \$6,564.34, as per attachment IX-C-12:   | <b>Bills and payroll</b>                                       |              |               |    |                 |            |  |
|             | <table border="0"><tr><td style="text-align: center;"><u>Fund</u></td><td style="text-align: center;"><u>Title</u></td><td style="text-align: center;"><u>Amount</u></td></tr><tr><td style="text-align: center;">20</td><td style="text-align: center;">Special Revenue</td><td style="text-align: center;">\$6,564.34</td></tr></table>                          | <u>Fund</u>  | <u>Title</u> | <u>Amount</u> | 20 | Special Revenue | \$6,564.34 |  |
| <u>Fund</u> | <u>Title</u>   | <u>Amount</u>  |              |               |    |                 |            |  |
| 20          | Special Revenue  | \$6,564.34   |              |               |    |                 |            |  |
| 13.         | To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2011-2012 school year, as per  | <b>Staff attendance at seminars, workshops and conferences</b> |              |               |    |                 |            |  |

attachment IX-C-13.

**Business  
Class Service  
Order  
Agreement**

14. To approve a Business Class Service Order Agreement between Comcast and the Hamilton Township School District to provide internet service and static IP addresses at a cost of \$214.90/month and a one-time installation cost of \$199.00. This service will provide a redundant link for internet for Hamilton Township School District, as per attachment IX-C-14. (This is a 12 month contract.)

**Y.A.L.E.  
School  
Atlantic, Inc.**

15. To approve contracts with Y.A.L.E. School Atlantic, Inc. for the 2011-2012 school year for two (2) students, effective September 12, 2011 through June 30, 2012, at a cost of \$25,330.50 each, a total cost of \$50,661.00. These students will attend Y.A.L.E. School half-day and the District's Preschool Disabled program for the other half-day.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motion as presented:

**Internet  
service  
agreement**

16. To terminate the Contract with IPNETZONE Communications due to non-performance and to approve a contract between Hamilton Township Schools and Comcast Ethernet Network Services to provide high speed WAN links between buildings and a 50MB dedicated Internet connection at the rate of \$6,495.00 per month, as per attachment IX-C-16. The WAN service and Internet service is available for funding from the Federal E-Rate program.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Melton, to approve the following Motion as presented:

17. To approve to proceed with the purchase of equipment to broadcast Board meetings at a cost of approximately \$16,000.00. Also, to approve overtime costs for technology staff of approximately 6 hours per broadcast at a rate of \$38.13/hour. **Broadcast Board meetings**

Roll Call Vote: Four in favor: Mr. Anderson, Mrs. Capone, Mr. Ludwick, and Dr. Erickson.  
Nay: Mr. Aiken, Mrs. Befano, Mrs. Kupp, and Mrs. Melton. (4-4-0) Motion did not carry.

**PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May**

**All personnel actions are being taken by the recommendation of the Superintendent.**

Motioned by Mrs. Melton, seconded by Mr. Aiken, to approve the following Motions as presented:

1. To approve district substitutes for the 2011-2012 school year, as per attachment IX-D-1. **District substitutes**
2. To approve an in-house transfer for Judith Crawford, 3 hours/day Food Service worker from the Shaner School to the Hess School for the 2011-2012 school year, as per attachment IX-D-2. **Crawford, In-house transfer**
3. To approve Mary Donoflio as a part-time, 15 hours/week, Shaner School Food Service worker for the 2011-2012 school year, Step 1, for a total annual salary of \$9,479.00, pro-rated, as per attachment IX-D-3. (Ms. Donoflio is a replacement for Judith Crawford who has transferred to the Hess School.) **Donoflio, part time food service worker**
4. To approve Courtney Coats as a Davies School part-time Music teacher for the 2011-2012 school year, 29.5 hours/week, B.A., Step 1, for a total annual salary of \$36,093.00, pro-rated, as per attachment IX-D-4. **Coats, part time Music Teacher**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Melton, seconded by Mrs. Befano, to approve the following Motions as presented:

- |                                      |     |  |
|--------------------------------------|-----|--|
| <b>Emergent hires</b>                | 5.  | To approve the following applicant for emergent hire and applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6 7.1:<br><br>Courtney Coats - Davies School part-time Music Teacher                       |
| <b>Mentors</b>                       | 6.  | To approve the following mentors: <ul style="list-style-type: none"><li>• Scott Meile for Meghan Fitzgerald, Davies School LAL Teacher</li><li>• Donna Berchtold for Courtney Coats, Part-Time Davies School Music Teacher</li></ul>   |
| <b>Speech and Language Practicum</b> | 7.  | To approve the following Stockton College students to complete a Speech and Language Practicum for the period September 6, 2011 through December 13, 2011, as per attachment IX-D-7: <ul style="list-style-type: none"><li>• Amy Streicher</li><li>• Katelyn Derewecki</li></ul> |
| <b>Kids Corner staff</b>             | 8.  | To approve Kids' Corner staff for the 2011-2012 school year, as per attachment IX-D-8.   |
| <b>Kozak, Start Date</b>             | 9.  | To approve the start date for Dana Kozak, Special Education READ 180 Coach, of September 1, 2011, as per attachment IX-D-9.  |
| <b>Mulino, ESL Teacher</b>           | 10. | To approve Tammy Mulino as a Hess School part-time, 29.5 hours a week, ESL teacher for the 2011-2012 school year, B.A., Step 3, at a total annual salary of \$35,367.00, pro-rated, as per attachment IX-D-10.   |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Melton, seconded by Mrs. Befano, to approve the following Motions as presented:

11. To approve Kathleen Radetich as a full-time Hess School Psychologist for the 2011-2012 school year, MA+30, Step 1, for a total annual salary of \$49,275.00, as per attachment IX-D-11.  
(Ms. Radetich is a replacement for Dana Kozak)  
**Radetich, Hess School Psychologist**
12. To approve Devon Hausmann as a part-time, 29 hours/week, Hess School paraprofessional/lifeguard for the 2011-2012 school year, Step 1, at a total annual salary of \$13,382.00, pro-rated, as per attachment IX-D-12.  
(Mr. Hausmann is a replacement for Jenna Strehle)  
**Hausmann, Paraprofessional/Lifeguard**
13. To approve Kira Pepek as a part-time, 29 hours/week, Hess School paraprofessional for the 2011-2012 school year, Step 1, at a total annual salary of \$13,382.00, pro-rated, as per attachment IX-D-13.  
(Ms. Pepek is a replacement for Valerie Durr)  
**Pepek, Hess School Paraprofessional**
14. To approve Jessica Myers as a part-time, 29 hours/week, Davies School paraprofessional for the 2011-2012 school year, beginning September 6, 2011 through June 30, 2012, Step 1, for a total annual salary of \$13,382.00 pro-rated, as per attachment IX-D-14.  
(Ms. Myers is a replacement for Erica Lorenz)  
**Myers, Davies Paraprofessional**
15. To approve Mariam Majd as a part-time, 29 hours/week, St. Vincent dePaul  
**Majd, St. Vincent DePaul Paraprofessional**

paraprofessional for the 2011-2012 school year, beginning September 6, 2011 through June 30, 2012, Step 1, at a total annual salary of \$13,382.00, pro-rated, as per attachment IX-D-15.

(Ms. Majd is a replacement for Nicole Carroll)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Melton, seconded by Mrs. Befano, to approve the following Motions as presented:

**Curriculum work relative to TALENT21 Grant**

16. To approve Nicole Meile, Stacy Becker and Kim Mathis to complete Curriculum work relative to the TALENT21 Grant at the rate of \$49.60/hour during the month of August, 2011 (not to exceed 15 hours per person). This rate is the identified rate for Curriculum Development in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the TALENT21 Grant.

**Teacher Mentor Program**

17. To approve the staff members listed below to participate in Professional Development relative to the Teacher Mentor Program (not to exceed 3 hours each) and to be paid at the rate of \$24.51/hour, as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

<u>Staff Members (Mentors)</u>	<u>School</u>
Kelly Gibbons	Hess
Stacie Becker	Davies
Jeff Kucera	Hess
Theresa Christman	Hess
Stacy Weiner	Hess
Amy Gold	Hess

Jane Flanagan	Hess
Donne Reese	Shaner
Christina Ross	Davies
Marylynn Stecher	Shaner

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Melton, seconded by Mrs. Befano, to approve the following Motion as presented:

18. To approve additional summer hours for Michael Draper to compete work relative to the TALENT21 Grant at the rate of \$363.62/day for up to two days. **Summer hours for Draper**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

### **POLICY COMMITTEE – Mr. Aiken**

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

1. To approve Policy #2440 – Summer Session - on second reading. **Policy #2440**
2. To approve Regulation #2440 – Summer Session - on second reading. **Regulation #2440**
3. To approve Policy #3125.2 – Employment of Substitute Teachers - on second reading. **Policy #3125.2**
4. To approve Bylaw #0144 – Board Member Orientation and Training - on second reading. **Bylaw #0144**
5. To approve Policy #5350 – Pupil Suicide Prevention - on second reading. **Policy #5350**
6. To approve Policy #5512 – Harassment, Intimidation, and Bullying - on second reading. **Policy #5512**

- Regulation #5512** 7. To approve Regulation #5512 – Harassment, Intimidation, or Bullying Investigation Procedure - on second reading.
- Policy #8461** 8. To approve Policy #8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse - on second reading.
- Regulation #8461** 9. To approve Regulation #8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse - on second reading.
- Regulation #5600** 10. To approve Regulation #5600 – Pupil Discipline - on second reading.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

**TRANSPORTATION COMMITTEE – Mr. Anderson**

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motion as presented:

- Jointure contract between ACSSSD and Hamilton Township** 1. To approve a jointure contract between Atlantic County Special Services School District and the Hamilton Township School District for the Extended School Year program, for the period July 1, 2011 through July 29, 2011. Thirteen Hamilton Township students were transported to ACSSSD to attend the ESY program. Total cost is \$17,160.00 with the breakdown as follows:

<u>Route #</u>	<u>Destination</u>	<u># of HT Students</u>	<u>Cost</u>
ELEM11	ACSSSD	6	\$7,920.00
ELEM7	ACSSSD	2	2,640.00
HS5	ACSSSD	2	2,640.00
HS3	ACSSSD	2	2,640.00
HS9	ACSSSD	1	1,320.00

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motion as presented:

2. To approve the complete transportation bus stop list for the 2011-2012 school year. The list includes stop locations and route names for all regular and special education routes, as per attachment IX-F-2. **Bus stop list**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

## **RESOLUTIONS**

None

## **SOLICITOR'S REPORT**

None

## **UNFINISHED BUSINESS**

Mr. Anderson asked about the electric bill. Mrs. Cappelluti advised that a conference call will be held between Mr. Veisz, Ray Angelini, Inc., Atlantic City Electric and the District to discuss the matter of the electric spikes at Hess School. Mr. Ludwick also asked if we would talk to them about the energy savings that we had hoped for, but have not been realizing.

Mrs. Capone asked if the Board Goals are completed. Dr. Erickson responded that she sent them to Charlene, but has not received a response yet. It is expected that they will be finalized very soon.

Dr. Erickson asked the Board members if they want to provide individual salaries on the District website. After discussion, Dr. Erickson asked for each member's opinion. Four members responded that

they want only what is required. Three responded that they would like some level of information provided. One asked that all individual salary and health benefit information be provided as well as the contracts.

### **NEW BUSINESS**

Mrs. Capone commented on the motion that didn't pass concerning broadcasting the meetings, expressing her concern that we need better equipment so the public can hear us.

### **PUBLIC COMMENTS**

Mrs. Harris asked if the Muldoon approved tonight was Mike Muldoon's daughter. Dr. Erickson replied that it was. Mrs. Harris then asked if there be a presentation of our scores. Mrs. Baldwin responded that there will be a presentation.

Mrs. Fleming expressed her excitement that the scores are improving and she hopes to continue the gains in Language Arts Literacy.

Lisa Dagit advised that the external evaluator has offered to give a presentation on TALENT21.

Mr. Rogers commented on the motion to broadcast the meetings, expressing his opinion that it would not cost as much as proposed.

Dr. Erickson asked for another round of applause for our scores.

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 7:40 p.m.

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Martha J. Jamison, CPA  
Board Secretary