

Mays Landing, NJ  
March 26, 2018

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON MARCH 26, 2018**

HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:15 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call  
To  
Order**

**ROLL CALL**

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone, Ms. Margaret Erickson, Mrs. Amelia Francis, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, and Mr. Eric Aiken. (9-0-0)

Absent: None

Also Present: Mr. Frank Vogel, Superintendent  
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary  
Mr. Eric Goldstein, Solicitor

**EXECUTIVE SESSION:**

Motion by Mr. Aiken, seconded by Ms. Erickson, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

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Voice Vote: All in favor (9-0-0)

The Board entered into Executive session at 6:16 p.m.

The Board resumed the regular session of the meeting at 7:05 p.m.

Also Present: Mr. Frank Vogel, Superintendent  
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary  
Mr. Eric Goldstein, Solicitor

Eric Aiken led the Pledge of Allegiance.

**Pledge of Allegiance**

### **Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

### **APPROVAL OF MINUTES**

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

1. To approve the regular session minutes of the meeting of January 10, 2018, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr.

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Ciambrone, Ms. Erickson, Mrs. Francis, Mrs.  
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr.  
Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Barr, to approve the following motion, as presented:

2. To approve the regular and executive session minutes of the meeting of February 26, 2018, as per attachment Minutes-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr.  
Ciambrone, Ms. Erickson, Mrs. Francis, Mrs.  
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr.  
Aiken. (9-0-0)

**VII. CORRESPONDENCE**

None

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

Mrs. Kupp remembered Gail Siegelman who passed away this past week. Gail was a former employee who recently retired. Mrs. Kupp noted how much Gail gave to the district during her 28 years as a Guidance Counselor.

Mrs. Kupp also noted the phenomenal job done by the Davies School Art Department during the recent reception. This event was well attended by parents and staff.

She also commented on the wonderful job done by staff and students who played a part in putting together the performance of High School Musical.

She also thanked Dorothy Gildiner and Kelli Petrucci for the blood drive recently held in memory of Ricky McAvaddy, a former student.

The Ladies Tea was held last week at the Davies School. She thanked the committee who organized this event.

Mrs. Barr thanked the staff for organizing the Book Fair held at the Shaner School.

Mr. Aiken congratulated Kaitlin Haye, an 8<sup>th</sup> grade student from the Davies School for representing the district at the 8<sup>th</sup> Grade Dialogue held in Linwood. Mr. Aiken complimented Kaitlin on a fantastic job.

The Davies Band competed at Rowan University recently and Mr. Aiken

congratulated them for a great performance.

## **SUPERINTENDENT/STAFF REPORTS**

(A) Information Items

1. Dates to Remember

- a. March 30, 2018 – April 6, 2018 – Schools Closed – Spring Break
- b. April 30, 2018 – Regular Meeting, Public Hearing on the Budget, and Adoption of the 2018-2019 Budget– 6:00 p.m. (Executive Session)  
7:00 p.m. (Regular Session)
- c. May 21, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Regular Session)

(B) Registration/Transfer Statistics for the Month of February, 2018, as per attachment XI-B.

(C) Enrollment for the month of February, 2018, as per attachment XI-C.

(D) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-D.

(E) Student Discipline Reports for the month of February, 2018, as per attachment XI-E.

(F) Registration Round Up Dates:

Preschool

- April 11, 2018: 4:00 p.m. to 7:00 p.m.
- April 12, 2018 9:30 a.m. to 2:30 p.m.
- April 13, 2018 9:30 a.m. to 2:30 p.m.

Kindergarten:

- May 9, 2018 9:30 a.m. to 2:30 p.m.
- May 10, 2018 4:00 p.m. to 7:00 p.m.
- May 11, 2018 9:30 a.m. to 2:30 p.m.

Registrations will take place at the District Registration Office located at the Shaner School, 5801 Third Street, Mays Landing, New Jersey.

Mr. Vogel noted the visit from the Department of Education for the QSAC Review which took place today. He thanked Mrs. Dagit for making this a successful visit.

(G) Presentation:

PTA Grant Funds Presentation  
Given by: April Perrone, Grants Committee Chair

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(H) Student Safety Data and HIB Presentation for the period  
September through December, 2017, as per attachment XI-G.  
Given by: Russell Clark, Davies School Vice Principal,  
Affirmative Action Officer and Anti-Bullying Coordinator

(I) Presentation:  
Referendum Update  
Given by: John Veisz, Fraytak Veisz Hopkins & Duthie, PC

### **COMMITTEES AND RECOMMENDATIONS**

A. Instruction Committee (Curriculum and Policy):  
Chairperson: Ms. Erickson

Motion by Ms. Erickson, seconded by Mrs. Kupp, to approve the following motion, as presented:

1. To approve the revised 2017-2018 District Calendar, as per attachment Instruction-1.

Roll Call Vote: Six in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mr. Higbee, and Mrs. Kupp. Nay: Ms. Erickson, Mrs. Hassa, and Mr. Aiken.  
(6-3-0)

2. #2 was withdrawn from the agenda

Motion by Ms. Erickson, seconded by Mrs. Kupp, to approve the following motion, as presented:

3. To approve the 2018-2019 Maintenance/Custodial Calendar, as per attachment Instruction-3.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

4. To approve payment to the following certificated staff members for providing Professional Development (not to exceed a total of 3 hours each) and to be paid at the hourly rate of \$26.00 an hour for presenting and \$31.15 for preparation outside of the contractual school day, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association:

<u>Name</u>	<u>Workshop Title</u>	<u>Date</u>	<u>Presenting Time</u>	<u>Prep Time</u>
Laura Aleszczyk	Managing Behaviors	2/16/18	1	.5
Kaitlyn Cariss	Managing Behaviors	2/16/18	1	.5

5. To approve local and grant funded extra-curricular activities and staff stipends for the 2017-2018 school year, as per attachment Instruction-5.
6. To approve the revised Hamilton Township School District Social Studies Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards(NJSLS) adopted by the State Board on July 9, 2014 (note: curricula born date October 13, 2015), as per attachment Instruction-6.
7. To approve the revised Hamilton Township School District Visual & Performing Arts Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards(NJSLS) adopted by the State Board on July 9, 2014 (note: curricula born date October 13, 2015), as per attachment Instruction-7.

Roll Call Vote: All in favor #4, #6 and #7:  
Mrs. Barr, Mr. Ciambrone, Ms. Erickson,  
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr.  
Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Eight in favor #5: Mrs. Barr, Ms. Erickson,  
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr.  
Higbee, Mrs. Kupp and Mr. Aiken.

Abstain: Mr. Ciambrone (8-0-1)

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

8. To approve the revised Hamilton Township School District Comprehensive Health & Physical Education Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards(NJSLS) adopted by the State Board on July 9, 2014 (note: curricula born date October 13, 2015), as per attachment Instruction-8.
9. To approve the revised Hamilton Township School District Technology Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards(NJSLS) adopted by the State Board on October 1, 2014 (note: curricula born date October 13, 2015), as per attachment Instruction-9.
10. To approve the revised Hamilton Township School District World Languages Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards(NJSLS) adopted by the State Board on July 9, 2014 (note: curricula born date October 13, 2015), as per attachment Instruction-10.
11. To approve the revised Hamilton Township School District 21st Century Life & Careers Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards(NJSLS) adopted by

the State Board on October 1, 2014 (note: curricula born date October 13, 2015), as per attachment Instruction-11.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

12. To approve Policy #0169.02 – Board Member Use of Social Networks on first reading, as per attachment Instruction-12.
13. To approve Policy and Regulation #2431 – Athletic Competition on first reading, as per attachment Instruction-13.
14. To approve Policy #2700 – Services to Nonpublic School Students on first reading, as per attachment Instruction-14.
15. To approve Policy #3437 – Military Leave – Teaching Staff Members on first reading, as per attachment Instruction-15.
16. To approve Policy #4437 – Military Leave – Support Staff Members on first reading, as per attachment Instruction-16.
17. To approve Policy #5516.01 – Student Tracking Devices on first reading, as per attachment Instruction-17.
18. To approve Policy and Regulation #7100 – Long-Range Facilities Planning on first reading, as per attachment Instruction-18.
19. To approve Policy and Regulation #7101 – Educational Adequacy of Capital Projects on first reading, as per attachment Instruction-19.
20. To approve Regulation #7101 –



Educational Adequacy of Capital Projects  
(1 page only) on first reading, as per  
attachment Instruction-20.

21. To approve Policy and Regulation #7102 – Site Selection and Acquisition on first reading, as per attachment Instruction-21.
22. To approve Policy #7130 – School Closing on first reading, as per attachment Instruction-22.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

23. To approve Policy #7300 – Disposition of Property on first reading, as per attachment Instruction-23.
24. To approve Abolish Regulation #7300.1 – Disposal of Instructional Property on first reading, as per attachment Instruction-24.
25. To approve Regulation #7300.2 – Disposal of Land on first reading, as per attachment Instruction-25.
26. To approve Regulation #7300.3 – Disposition of Personal Property on first reading, as per attachment Instruction-26.
27. To approve Regulation #7300.4 – Disposition of Federal Property on first reading, as per attachment Instruction-27.
28. To approve Policy #7425 – Lead Testing of Water in Schools on first reading, as per attachment Instruction-28.
29. To approve Policy and Regulation #7440 – School District Security on first reading, as

per attachment Instruction-29.

30. To approve Policy and Regulation #7441 – Electronic Surveillance in School Buildings and on School Grounds on first reading, as per attachment Instruction-30.
31. To approve Policy #8507 – Breakfast Offer Versus Serve (OVS) on first reading, as per attachment Instruction-31.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

32. To approve Policy #8630 – Bus Driver/Bus Aide Responsibility on first reading, as per attachment Instruction-32.
33. To approve Regulation #8630 – Emergency School Bus Procedures on first reading, as per attachment Instruction-33.
34. To approve Policy #9242 – Use of Electronic Signatures on first reading, as per attachment Instruction-34.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

**FINANCE COMMITTEE - Chairperson: Mrs. Barr**

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

#3 through #9 have been included for informational purposes.

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of February, 2018. The

Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of February, 2018, as per attachment Finance-1.

2. To approve the Board Secretary's Report for the period ending January 31, 2018. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of February 28, 2018, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.
3. Interest Income for the month of February, 2018, as per attachment Finance-3.
4. Receipts for the month of February, 2018, as per attachment Finance-4.
5. Refunds for the month of February, 2018, as per attachment Finance-5.
6. Capital Reserve Interest for the month of February, 2018, as per attachment Finance-6.
7. Rental Income for the month of February, 2018, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of February, 2018, as per attachment Finance-8.
9. The monthly Budget Summary Report for February, 2018 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and

Mr. Aiken. (9-0-0)

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

#12 has been included for informational purposes.

10. To approve budget transfers in the amount of \$345,930.50, as per attachment Finance-10.
11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
12. Purchase orders issued for services, supplies and equipment in the amount of \$956,864.81, as per attachment Finance-12.
13. To approve the following bills and payroll in the total amount of \$4,569,716.25, as per attachment Finance-13:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$11,221.00
10	General Fund/Payroll	225,288.18
11	Current Expense	1,589,792.01
11	Current Expense/Payroll	2,365,181.26
20	Special Revenue	97,683.66
20	Special Revenue/Payroll	115,301.54
50	Cafeteria	132,922.34
50	Kids' Corner	25,861.44
50	Community Education	6,264.82
50	Camp Blue Star	200.00

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance-14.
15. To approve the disposal of technology equipment that is no longer of use to the

District, as per attachment Finance-15.

16. To accept funds in the amount of \$300.00 for the Hess School from AtlantiCare Healthy Schools as part of the 2018 Healthy Educator Award.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motion, as presented:

17. To approve the institution of a Facilities Referendum as stated on the record by John Veisz for the long term overall physical plant facilities plan.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Barr, seconded by Mrs. Kupp, approve the following motion, as presented:

18. To approve the submission of the District's 2018-2019 Budget.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motion, as presented:

19. To approve Concord Engineering to provide energy savings improvement services to the District, as per attachment-Finance-19.
20. To approve an agreement between the Hamilton Township Board of Education and LabCorp to provide lab services to the District, as per attachment Finance-20.
21. To approve an Agreement between Allied

Document Solutions and Services (abs-s) for district copiers at a cost of \$2,143.00/month, as per attachment Finance-21.

22. To approve the Hamilton Township PTA Grant Awards as presented, as per attachment Finance-22.

Roll Call Vote: All in favor #19, #20 & #21:  
Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Eight in favor #22: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstained: Mrs. Hassa (8-0-1)

**ADMINISTRATION COMMITTEE (Personnel and Discipline);**

**Chairperson: Mrs. Kupp**

**All personnel actions are being taken by the recommendation of the Superintendent.**

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve district substitutes for the 2017-2018 school year, as per attachment Administration -1.
2. To approve homebound instruction for the 2017-2018 school year, as per attachment Administration -2..
3. To approve a start date of April 30, 2018 for Josephine Torres, Shaner School Bilingual Teacher. Originally approved on February 26, 2018 with a date to TBD.
4. To approve a half day unpaid leave of absence for Aseealah Davies, Hess School Paraprofessional on March 6, 2018.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motion, as presented:

5. To accept a retirement notice from Jane Barrett, Hess School Nurse effective June 30, 2018, as per attachment Administration-5.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

6. To approve an unpaid Federal Family Medical Leave of Absence for Andrew Castellano, Hess School Paraprofessional beginning April 9, 2018 (1/2 day), with a return to work date TBD, as per attachment Administration-6.
7. To approve an intermittent unpaid NJ Family Leave of Absence for Allison Baggstrom, Shaner School Paraprofessional for the 2017-2018 school year beginning on March 5, 2018, as per attachment Administration-7.
8. To approve Kathleen Stollenwerk as a Community Education Lifeguard for the 2017-2018 school year at the rate of \$12.00/hour.
9. To approve Deborah Kurtz as a part-time, Hess School Paraprofessional for the period April 9, 2018 through June 30, 2018, Paraprofessional Guide, Step 1, with a total annual salary of \$16,940.00, pro-rated (attachment Administration-9).

Ms. Kurtz is a replacement for Denise Haithcock-Washington.

10. To approve Danielle Wagner as a part-time, 10 month, 29/hours/week, Hess School Paraprofessional for the period April 9, 2018 through June 30, 2018, Paraprofessional Guide, Step 1, with a total annual salary of \$16,940.00, pro-rated, as per attachment

Administration-10.

Ms. Wagner is a replacement for Felicia Barber.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motion, as presented:

11. To accept a retirement notice from Adella Gigliotti, Food Service Worker effective June 30, 2018, as per attachment Administration-11.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

12. To approve Tammie Pearl as a full-time, 10 month, 7 hours/day Davies School Lead Cook for the period March 28, 2018 through June 30, 2018, Food Service Guide A, Step 7 +2.40, with a total annual salary of \$32,530.00, pro-rated (attachment Administration-12).

Ms. Pearl is a replacement for Lori Garrity.

13. To approve Deanna Allen as a Lead Teacher for the 2018 Special Education Extended School Year Program from July 2, 2018 through August 13, 2018 at the stipend rate of \$600.00, in accordance with the HTEA 2016-2020 Contract.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motion, as presented:



14. To accept a retirement notice from Diane Brunetti, Hess School Teacher, effective June 30, 2018, as per attachment Administration-14.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

15. To approve the following staff members to work during Pre-School Round-Up registrations at the rate of \$31.15/hour, not to exceed 5 hours/each:

- Laurie Derringer
- Ann Bucknam
- Barbara Graf
- Jane Barrett

This is being funded through Pre-School Grant funds.

16. To approve the following staff members to work during Kindergarten Round-Up registrations at the rate of \$31.15/hour, not to exceed 5 hours/each:

- Dorothy Schoenstein
- Barbara Graf

This is being funded through General Funds.

17. To approve a half day unpaid leave of absence for Susan Pelligrino, Hess School Paraprofessional on March 16, 2018.

18. To approve an Unpaid NJ Family Leave of Absence for Michele Slack, Shaner School Paraprofessional from April 8, 2018 through April 13, 2018, as per attachment Administration-18.

19. To approve a stipend payment to the following staff members in the amount of \$31.15/hour

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who assisted with late buses at the Hess on  
March 7, 2018 due to inclement weather:

- Michael Draper
- Jessica Hanley
- Cory Meisenhelter
- Kristen Mulraney
- Daniel Bryz-Gornia
- Tammy Welsey
- Rachel Husta
- Frederick Rushmore
- Laura Aleszczyk
- Anne Nelson
- Jennifer Quartararo
- Karen Fink
- Caitlin Ponticello
- Kimberly Mancella
- Diane Manno
- Paige Silvern
- Laura Hackney
- Leslie Kayes
- Shawnee Foglio
- Karl Kelchner
- JoAnn Rocap

20. To approve an unpaid leave of absence for Allison Baggstrom, Shaner School Paraprofessional for March 8-9, 2018.
21. To approve an unpaid leave of absence for Cheri Spragan, Davies School Paraprofessional for March 16, 2018.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

**OPERATIONS COMMITTEE (Facilities and Transportation):**  
**Chairperson: Mr. Ciambrone**

Motion by Mr. Ciambrone, seconded by Mrs. Kupp, to approve the following motion, as presented:

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1. To approve club/activity trips for the 2017-2018 school year, as per attachment Operations-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken. (9-0-0)

### **RESOLUTIONS**

None

### **SOLICITOR'S REPORT**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

Motion by Mr. Aiken, seconded by Mr. Higbee, to approve the following motion as presented:

To approve the Safety Data and HIB Report as presented.

Roll Call Vote: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

### **PUBLIC COMMENTS**

Amy Gold presented the Board with a poster from the third grade to thank them for allowing the class to attend a field trip to the Philadelphia Zoo.

### **ADJOURNMENT**

Motion by Mr. Aiken, seconded by Mr. Higbee, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 9:20 p.m.

Anne-Marie Fala  
School Business Administrator/Board Secretary