

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON AUGUST 10, 2015
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:42 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

Mr. Aiken led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

ROLL CALL

The following members answered roll call: Mrs. Stephanie Buchanan, Mrs. Amelia Francis, Mr. Derek Haye, Mrs. Barbara Kupp, Mrs. Kim Melton, Mr. John Sacchinelli, and Mr. Eric Aiken.

**Roll
Call**

Absent: Mr. Greg Cassidy

Also present were:

Dr. Michelle Cappelluti, Superintendent of Schools
Mr. Daniel Smith, Board Secretary

V. Moment of silence for private reflection

VI. Board Self Evaluation and Board Goals

Dr. Cappelluti noted the revised board self-evaluation that was distributed today, and she reviewed three draft goals for the Board to discuss:

1. High Quality Preschool
2. After-School Academic Programs
3. Maintaining a Positive School Climate

Mr. Aiken asked Dr. Cappelluti to expand on the third goal. Dr. Cappelluti reviewed the steps included in the action plan and reviewed areas that could have improved consistency. She noted the areas of professional development, working more closely with bus drivers, and enforcing the district's discipline policy more consistently. Dr. Cappelluti also discussed keeping a positive climate in the classroom by working with the teaching staff to work with students more before sending them out of class for disciplinary issues.

The Board discussed bus discipline and working closely with the contracted vendor.

Mrs. Francis asked about Title I funds being used to pay for some students attending the after-school academic program. Dr. Cappelluti noted that she has discussed different options with Springboard and the Board may be better suited to pay a portion of the cost instead of 100%. Dr. Cappelluti noted that she will review the information and send it out to the Board.

The Board discussed investing in a new district website to provide more updated and useful information to students, parents and staff.

Dr. Cappelluti noted that Mrs. Bretones is working hard to get the preschool program up and running and is in the process of finalizing contracts with the two preschool providers. Mr. Aiken asked how the preschool program will be measured. Dr. Cappelluti noted that the students will be assessed to measure their progress, and the program will be assessed based on criteria from the State.

Mr. Aiken presented a goal of having the Board more informed on student achievement throughout the year. Mrs. Buchanan suggested grade level updates throughout the year. Dr. Cappelluti noted that it could be incorporated into the Board goals.

The Board discussed including the student government at Davies in a mock board meeting to get students involved in the process.

Mr. Aiken shared three additional ideas for goals with the Board:

1. The entire board should attend a budget workshop
2. Create a strategic plan for the district
3. Have higher participation at NJSBA workshops and events

The Board will discuss the goals further with Ms. Zoerb from NJSBA.

The Board took a short recess at 6:50 p.m.

Mr. Ciambrone and Mr. Goldstein arrived at 7:00 p.m.

The Board reconvened the meeting at 7:01 p.m.

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the regular session minutes of the meeting of July 13, 2015, as per attachment Minutes-1.

Roll Call Vote: Seven in favor: Mrs. Buchanan, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Abstained: Mr. Ciambrone. (7-0-1)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the executive session minutes of the meeting of July 13, 2015.

Roll Call Vote: Five in favor: Mrs. Buchanan, Mrs. Francis, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Ciambrone, Mr. Haye, and Mr. Aiken. (5-0-3)

CORRESPONDENCE

Dr. Cappelluti noted a letter sent from the Township of Hamilton stating that an Application for Residential Development has been sent to the Township Planning Board for a housing unit at the corner of Route 40 and New York Ave. She stated that if the Board feels they have any concerns or comments, they can be forwarded to the Hamilton Township Planning Board.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mr. Aiken noted that the Board received an e-mail from the solicitor stating the second ethics complaint which was filed against him had been withdrawn. Mr. Aiken noted that a third complaint has now been filed. He has given this third complaint to Mr. Goldstein for his review.

Mr. Goldstein explained the steps which have been followed since the first complaint was filed. Mr. Goldstein also explained Mr. Aiken's options for filing a complaint against the party who has been filing the claims against him. Mr. Goldstein noted that the new complaint alleges that Mr. Aiken is creating more substitute days for his sister by approving resignations. Mr. Goldstein went on to state that the complaint also accuses Mr. Aiken of receiving an improper benefit of legal counsel from Mr. Goldstein's firm.

Mr. Goldstein noted that State statute allows Mr. Aiken to be represented by legal counsel if he is asking in his capacity as a Board Member. He also noted that the

Board is required to defray those legal costs. Mr. Sacchinelli asked if it is a Board decision or Mr. Aiken's decision on what actions to take regarding legal counsel. Mr. Goldstein stated that it is up to Mr. Aiken to utilize the Board Solicitor or a private legal firm.

Mrs. Kupp stated that she feels the Board should file a frivolous claim petition. Mr. Goldstein noted that the decision is up to Mr. Aiken. Mr. Ciambone noted that the Board has spent valuable time, and money, on these complaints and feels the Board should move on.

The Board discussed Mr. Aiken moving forward on his own with a civil matter. Mr. Aiken noted that he is not looking to move forward with private legal counsel.

Dr. Cappelluti asked if the ethics complaint is a public document. Mr. Goldstein noted that the complaints are public documents.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. August 10, 2015 – Board Self Evaluation and Goals – Davies School – 5:30 p.m.
- b. August 10, 2015 - Board of Education Meeting – Davies School – 7:00 p.m.
- c. August 13, 2015 – Curriculum Committee Meeting – Board Office – 10:00 a.m.
- d. August 20, 2015 - Policy Committee Meeting – Board Office - 4:30 p.m.
- e. August 24, 2015 - Board of Education Meeting – 7:00 p.m.

(B) Davies and Hess School Discipline Presentations
Given by: Davies and Hess School Vice Principals

(C) Registration/Transfer Statistics for the Month of July, 2015, as per attachment XI-C.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE - Mr. Ciambone

Motion by Mr. Ciambone, seconded by Mrs. Kupp, to approve the following motion, as presented:

- Change Order #1**
1. To approve Change Order #1 to the contract with CM#3 Building Solutions, Inc. in the deduct amount of (\$2,250.00) for the unused allowance. This will decrease the total contract from \$384,000.00 to \$381,750.00, as

per attachment Facilities-1.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Mr. Ciambrone noted that the Duberson School was discussed at a recent Facilities Committee meeting. He noted several options of what could be done with the school. Mr. Ciambrone noted that the committee will ask Mr. Veisz what needs to be done to remove the school from the national historic registry.

CURRICULUM COMMITTEE – Mrs. Kupp

None

FINANCE/SUPPLY COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of June, 2015. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of June, 2015, as per attachment Finance-1. **Report of Receipts and Expenditures**

2. Board Secretary's Report for the period ending June 30, 2015. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of June 30, 2015, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2. **Board Secretary's Report**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr.

Aiken. (8-0-0)

The following items have been included as informational items:

- | | | |
|---------------------------------|----|---|
| Interest Income | 3. | Interest Income for the month of June, 2015, as per attachment Finance -3. |
| Receipts | 4. | Receipts for the month of June, 2015, as per attachment Finance -4. |
| Refunds | 5. | Refunds for the month of June, 2015, as per attachment Finance -5. |
| Capital Reserve Interest | 6. | Capital Reserve Interest for the month of June, 2015, as per attachment Finance -6. |
| Rental Income | 7. | Rental Income for the month of June, 2015, as per attachment Finance -7. |
| Miscellaneous Revenue | 8. | Miscellaneous Revenue for the month of June, 2015, as per attachment Finance -8. |
| Budget Summary Report | 9. | The monthly Budget Summary Report for June, 2015 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance -9. |

Motion by Mrs. Melton, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

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|---|-----|--|
| Budget Transfers | 10. | To approve budget transfers as follows, as per attachment Finance -10: <ul style="list-style-type: none">• 2014-2015 - \$10,515.06• 2015-2016 - \$73,400.00 |
| Superintendent's and Board Secretary's certification | 11. | To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. |

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The following item has been included as an informational item:

12. Purchase orders as follows, as per attachment **Purchase orders**
Finance -12 :
- 2014-2015 - \$64,493.44
 - 2015-2016 - \$4,862,607.44

Motion by Mrs. Melton, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

13. To approve the following bills and payroll in the **Bills and payroll**
total amount of \$3,544,709.43, as per
attachment Finance -13:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$7,768.00
10	General Fund/Payroll	217,986.88
11	Current Expense	894,859.76
11	Current Expense/Payroll	2,315,556.23
20	Special Revenue	18,826.18
20	Special Revenue/Payroll	89,712.38

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2015-2016 school year, as per attachment Finance-14. **Staff attendance**
15. To approve an extension to the agreement with the Monmouth Ocean Education Services Commission (MOESC) to provide 192/193 services to non-public students for the 2015-2016 school year. **MOESC Agreement for non-public students**
16. To approve an Instructional Services Agreement with Monmouth-Ocean Educational Services Commission for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities for the 2015-2016 school year. **MOESC Agreement for IDEA-B Funds**

**MOESC
Agreement for
Chapter 226**

17. To approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2015-2016 school year in an amount not to exceed state funding for fiscal year 2016.

NCLB Grant

18. To approve and submit the FY2016 (School Year 2015-2016) No Child Left Behind (NCLB) Grant Application, as per attachment Finance-18.

**Tuition
Contracts with
YALE School
Atlantic**

19. To approve two (2) Tuition Contracts with YALE School Atlantic for two (2) students effective July 6, 2015 at a cost of \$283.00 per diem, for 210 days including extended school year, for a total cost of \$59,430.00 per student.

**Tuition
Contract with
YALE School
East**

20. To approve a Tuition Contract with YALE School East for one (1) student effective July 6, 2015 at a cost of \$275.83 per diem, for 210 days including extended school year, for a total cost of \$57,924.30.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

Motion by Mrs. Melton, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

**Tuition
Contract with
YALE School
East for ESY**

21. To approve a Tuition Contract with YALE School East for one (1) student effective July 6, 2015 at a cost of \$275.83 per diem, for 210 days including extended school year, for a total cost of \$57,924.30, and \$185.71 per diem for extraordinary services for 210 days for a total cost of \$39,999.10.

**Agreement
with NJ
Commission
for the Blind**

22. To approve an Agreement with the NJ Commission for the Blind for the 2015-2016 school year for two (2) students in the amount of \$1,900.00/per student for a total cost of \$3,800.00.

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|-----|--|---|
| 23. | To approve a receiving Tuition Contract between the Egg Harbor Township Board of Education and the Hamilton Township Board of Education for one homeless student from Egg Harbor Township for the 2015-2016 school year for a total tuition cost of \$11,541.00. | Tuition Contract between Egg Harbor Township School District and HTBOE |
| 24. | To approve Resolution #95 for Member Participation in a Cooperative Pricing System with the Township of Hamilton, as per attachment Finance-24. | Resolution #95 |
| 25. | To approve an Unspecifiable Contract for Houghton Mifflin for the 2015-2016 school year in the amount of \$170,000.00, as per attachment Finance-25. | Contract for Houghton Mifflin |
| 26. | To approve Resolution #96, Chapter 47 Awarded Contract Resolution, as per attachment Finance-26. | Resolution #95 |
| 27. | To approve Resolution #97 to Increase the Bid Threshold, as per attachment Finance-27. | Resolution #91 |
| 28. | To approve the Atlantic County Special Services School District's 2015 Extended School Year Program Agreement for ten (10) students at a cost of \$110.00 per day/per student for 20 days each for a total cost of \$22,200.00, as per attachment Finance-28. | ESY Agreement with ACSSSD |

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE - Mr. Sacchinelli

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Sacchinelli, seconded by Mr. Haye, to approve the following motions as presented:

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|----|---|-----------------------------|
| 1. | To approve district substitutes for the 2015-2016 school year, as per attachment Personnel-1. | District Substitutes |
|----|---|-----------------------------|

Revised job descriptions

2. To approve the following revised Job Descriptions, as per Personnel-2:
- Paraprofessional
 - Lead Cook
 - Confidential Personnel and Technology Secretary

Grade 2 BSI Teacher

3. To approve Gail Marie Elliott as a part-time, 10 month, 29.5 hours/week Grade 2 BSI Teacher for the 2015-2016 school year, MA, Step 1, with a total annual salary of \$43,355.00, as per attachment Personnel-3.

Salary subject to change at the completion of the HTEA negotiations.

Grade 5 BSI Teacher

4. To approve Maureen Bruner as a part-time, 10 month, 29.5 hours/week Grade 5 BSI Teacher for the 2015-2016 school year, BA, Step 1, with a total annual salary of \$40,690.00, as per attachment Personnel-4.

Salary subject to change at the completion of the HTEA negotiations.

Roll Call Vote: Seven in favor #1: Mrs. Buchanan, Mr. Ciambone, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
Nay: Mrs. Francis. (7-1-0)

All in favor #2, #3 and #4: Mrs. Buchanan, Mr. Ciambone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Buchanan, to approve the following motions, as presented:

Kindergarten Teacher

5. To approve Kristen Meiklejohn as a full-time, 10 month, Kindergarten Shaner School teacher for the 2015-2016 school year, BA, Step 1, with a total annual salary of \$50,000.00, as per attachment Personnel-5.

Ms. Meiklejohn is a replaced for Laurie Derringer

who was hired as the Pre-K Master teacher as part of the Pre-K Grant.

Salary subject to change at the completion of the HTEA negotiations.

6. To approve Emily Walton as a full-time, 10 month, Science Davies School teacher for the 2015-2016 school year, BA, Step 1, with a total annual salary of \$50,000.00, as per attachment Personnel-6.

**Science
Teacher –
Davies School**

Ms. Walton is a replacement for LeeAnn Campbell who has retired.

Salary subject to change at the completion of the HTEA negotiations.

7. To approve Rebecca Rosen as a full-time, 10 month SPED Shaner School teacher for the period September 1, 2015 through December 2, 2015, MA, Step 1, with a total annual salary of \$50,000.00, pro-rated, as per attachment Personnel-7.

**SPED Shaner
School Teacher**

Ms. Rosen is a replacement for Alexandra DePamphilis who is on a maternity leave of absence.

Salary subject to change at the completion of the HTEA negotiations.

Roll Call Vote: All in favor #5 and #6: Mrs. Buchanan, Mr. Ciambone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Six in favor #7: Mrs. Buchanan, Mr. Ciambone, Mr. Haye, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs. Kupp. Abstained: Mrs. Francis. (6-1-1)

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motions, as presented:

8. To approve the following mentors for the 2015-

Mentors

2016 school year:

- Beth Connor for Kristen Meiklejohn – Shaner
- Jessica Malloy for Rebecca Rosen – Shaner
- Christy Morrison for Emily Walton - Davies

Pre-K Grant positions

9. To approve the following two (2) new positions and position control numbers as part of the Pre-K Grant:

- FT-Paraprofessional – 24.01.00 BMS
- FT-Paraprofessional – 24.01.00 BMT

Pre-K Paraprofessional

10. To approve Donna Maulone as a full-time, 10 month Shaner Pre-K paraprofessional for the 2015-2016 school year, Paraprofessional Guide, Step 9, with a total annual salary of \$25,737.00, as per attachment Personnel-10.

This is a new position as part of the Pre-K Grant.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Pre-K Paraprofessional

11. To approve Jessica Lewis as a full-time, 10 month Shaner Pre-K paraprofessional for the 2015-2016 school year, Paraprofessional Guide, Step 9, with a total annual salary of \$25,737.00, as per attachment Personnel-11.

This is a new position as part of the Pre-K Grant.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Melton, to approve the following motions, as presented:

12. To approve Gayle Luderitz as a part-time, 12 month, 29 hour/week Pre-K Secretary for the 2015-2016 school year, Secretarial Guide, Step 1, with a total annual salary of \$23,317.00, as per attachment Personnel-12. **Pre-K Secretary**
- This is a new position as part of the Pre-K Grant.
- Salary subject to change at the completion of the H.T.E.A. negotiations.
13. To accept a resignation notice from John Mason, Davies School teacher effective July 21, 2015, as per attachment Personnel-13. **Resignation from John Mason**
14. To accept a resignation notice from Meghan Fitzgerald, Davies School teacher effective July 23, 2015, as per attachment Personnel-14. **Resignation from Meghan Fitzgerald**
15. To accept a resignation notice from Alexandria Eick, Shaner School Paraprofessional effective July 27, 2015, attachment Personnel-15. **Resignation from Alexandria Eick**
16. To accept a resignation notice from Donna Dougherty, part-time St. Vincent de Paul school Title I teacher, effective July 26, 2015, as per attachment Personnel-16. **Resignation from Donna Dougherty, Title I Teacher**
17. To accept a resignation notice from Julie Compton, Shaner School Paraprofessional effective July 20, 2015, as per attachment Personnel-17. **Resignation from Julie Compton**
18. To approve Rowan University nursing placements for the 2015-2016 school year, as per attachment Personnel-18. **Nursing Placements**

Roll Call Vote: All in favor #12, #14, #15, #16, #17, and #18: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Roll Call Vote #13: Seven in favor: Mrs. Buchanan, Mr. Ciambrone, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs. Francis. (7-1-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motions, as presented:

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| Maternity leave for Shannon Haines | 19. To approve a maternity leave of absence for Shannon Haines, Hess School teacher. Mrs. Haines is requesting to use twenty (20) of her accumulated sick days for the period November 16, 2015 through December 15, 2015 and Federal Family Medical Leave from December 16, 2015 through March 21, 2016, with a return to work date of March 22, 2016, as per attachment Personnel-19. |
| Salary correction | 20. To correct the salary for Heidi Rockelman, Shaner School Custodian, from \$26,215.00 to \$26,125.00 due to a typographical error. |
| Start date for Colin Hickey | 21. To change the start date for Colin Hickey, part-time School Resource Attendance Officer from August 26, 2015 to August 25, 2015. |
| NJFLA for Nancy Amatuzio | 22. To approve an intermittent New Jersey Family Leave of Absence for Nancy Amatuzio, part-time Davies School Paraprofessional for the 2015-2016 school year to care for her mother, as per attachment Personnel-22. |
| Hess School SPED Teacher | 23. To approve Tamara Morey as a full-time, 10 month Hess School SPED teacher for the period September 22, 2015 through February 2, 2016, B.A., Step 1, with a total annual salary of \$50,000.00, pro-rated, as per attachment Personnel-23. |

Ms. Morey is a replacement for Kimberly Smith who will be on a maternity leave of absence.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor #19, #20, #22, and #23: Mrs. Buchanan, Mr. Ciambone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

Seven in favor #21: Mrs. Buchanan, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Abstained: Mr. Ciambrone (7-0-1)

Motion by Mr. Sacchinelli, seconded by Mrs. Melton, to approve the following motions, as presented:

24. To approve a stipend in the amount of \$750.00 for Maria Cowley for the 2014-2015 who possesses a Black Seal License, as per attachment Personnel-24. **Black Seal License**

Black Seal stipends were approved at the 6-22-15 Board meeting and Ms. Cowley was inadvertently omitted from the list.

25. To approve Travis Davis as a full-time, 10 month Science Davies School teacher for the 2015-2016 school year, B.A., Step 3, with a total annual salary of \$50,200.00, as per Personnel-25. **Davies School Science Teacher**

Mr. Davis is a replacement for Richard Greger who has resigned.

Salary subject to change at the completion of the H.T.E.A. negotiations.

26. To approve Beth Steinen as a full-time, 10 month Literacy and Media Technology Davies School teacher for the 2015-2016 school year, M.A., Step 3, with a total annual salary of \$53,488.00, as per Personnel-26. **Literacy and Media Technology Teacher**

Ms. Steinen is a replacement for Meghan Fitzgerald who has resigned.

Salary subject to change at the completion of the H.T.E.A. negotiations.

27. To approve Lauren Baglivo as a full-time, 10 month SPED Davies School teacher for the 2015-2016 school year, B.A., Step 1, with a total annual salary of \$50,000.00, as per Personnel- **SPED Teacher**

27.

Ms. Baglivo is a replacement for Michele Miller.

Salary subject to change at the completion of the H.T.E.A. negotiations.

- Social Studies Teacher** 28. To approve Ericka Pitman as a full-time, 10 month Social Studies Davies School teacher for the 2015-2016 school year, M.A., Step 1, with a total annual salary of \$53,275.00, as per Personnel-28.

Ms. Pitman is a replacement for Beth Steinen.

Salary subject to change at the completion of the H.T.E.A. negotiations.

- SPED Teacher** 29. To approve Tracy Hender as a part-time, 29.5 hours/week Davies School SPED teacher for the 2015-2016 school year, B.A., Step 1, with a total annual salary of \$40,690.00, as per attachment Personnel-29.

Salary subject to change at the completion of the H.T.E.A. negotiations.

- Math Teacher** 30. To approve Bianca Herrmann as a part-time, 29.5 hours/week Davies School math teacher for the 2015-2016 school year, M.A., Step 1, with a total annual salary of \$43,355.00, as per attachment Personnel-30.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: Seven in favor #24: Mrs. Buchanan, Mr. Ciambrone, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs. Francis. (7-1-0)

All in favor #25 through #30: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Melton, to approve the following motions, as presented:

31. To approve the following part-time, 29 hours/week Paraprofessionals for the 2015-2016 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per Personnel-31:
- 2015-2016
Paraprofessionals**

- Barbara Hensyl
- Katie Snyder
- Heather Andros
- Candace Woodson
- Tara Lyn Van Seters
- Lisa King
- Renee Richards

Salary subject to change at the completion of the H.T.E.A. negotiations.

32. To approve the salary for Danielle Bart, Confidential Personnel/Technology Secretary in the amount of \$32,000.00, pro-rated, for the 2015-2016 school year effective September 1, 2015.
- Confidential
Personnel/
Technology
Secretary**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mrs. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

CURRICULUM COMMITTEE – Mrs. Kupp

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

- 1 To approve Kelly Crowder (Gifted Education Program) and Jennifer Paulino (ESL Teacher) to complete Curriculum Work at the rate of \$39.00/hour during the summer of 2015 (not to exceed 8 hours each). This rate is the identified rate for Curriculum Development in the 2012–2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local funds.
- Curriculum
Work**

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Professional Development Workshops for new BSI Teachers

2. To approve Maureen Bruner and Gail Marie Elliott (new BSI teachers at Hess) to participate in Professional Development Workshops during the summer of 2015 (not to exceed 8 hours each) and to be paid at the rate of \$24.51/hour as indicated in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Professional Development Workshops for Pre-K Program

3. To approve Caroline Muller and Laurie Derringer to participate in Professional Development Workshops relative to the new pre-school program during the summer of 2015 (not to exceed 10 hours each) and to be paid at the rate of \$24.51/hour as indicated in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the Pre-School Expansion Grant.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Curriculum Work for Pre-K Program

4. To approve Caroline Muller, Laurie Derringer, Natalie James and Ann Bucknam to complete Curriculum Work relative to the new pre-school program at the rate of \$39.00 during the summer of 2015 (not to exceed 15 hours each). This rate is the identified rate for Curriculum Development in the 2012 – 2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the Pre-School Expansion Grant.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

5. To approve Jessica Lewis, Donna Maulone and Rita Cohen to complete Curriculum Work relative to the new pre-school program at the contractual hourly rate during the summer of 2015 (not to exceed 5 hours each). This is funded through the Pre-School Expansion Grant. **Curriculum Work for Pre-K Program**

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

6. To approve Davies School local and grant funded extra-curricular activities and staff stipends for the 2015-2016 school year, as per attachment Curriculum-6. **Local and grant funded extra-curricular activities**

Stipend amount subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

POLICY COMMITTEE – Mrs. Buchanan

None

TRANSPORTATION COMMITTEE – Mr. Cassidy

Motion by Mr. Ciambrone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

1. To approve club/activity trips for the 2015-2016 school year, as per attachment Transportation-1. **Club/Activity Trips**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Kupp asked if the policy regarding graduation would be discussed. Dr. Cappelluti stated that it would be discussed at the next policy committee meeting.

NEW BUSINESS

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

**Self-
Assessment
for
Determining
Grades**

1. To approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Statement of Assurances, as per attachment XVI-1.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken.
(8-0-0)

Mrs. Kupp asked about the possibility of having a summer technology camp for students next year and possibly using Title I money to fund it. Dr. Cappelluti stated that she will look into it and will also look into utilizing Springboard.

PUBLIC COMMENTS

Mr. Santilli wanted to thank the Board for the Professional Development opportunities which have been given to the staff and the administrators.

The Board took a short recess at 8:30 p.m.

Ms. Zoerb from New Jersey School Boards Association arrived at 8:30 p.m.

The Board reconvened the meeting at 8:40 p.m.

Mays Landing, NJ
August 10, 2015

Ms. Zoerb reviewed the three goals suggested by Mr. Aiken and asked the Board Members if they had anything to add.

Ms. Zoerb discussed the strategic plan concept that is offered by the NJSBA. She noted that it is a 3-D design that pulls in staff, parents, municipal representatives, and community members. Ms. Zoerb noted that the process should start in October or January.

Ms. Zoerb reviewed the board self-evaluation and noted that the suggested goals are reflective of low scoring areas. She noted that working on the goals will help bring the lower scores up. Ms. Zoerb also reviewed some of the comments made in the self-evaluation.

Mrs. Kupp stated that the Board is working together in a more positive way, and Board Members should speak up more if they have questions or if they disagree with something. Ms. Zoerb noted that it is important for all Board Members to have a voice on the Board. Ms. Zoerb commended the Board on moving in the right direction.

Mr. Aiken asked how the action plan for the board goals is accomplished. Ms. Zoerb noted that the President can complete it, or it can be delegated to a Member, or the plan can be done with a committee.

ADJOURN

Motion by Mr. Aiken, seconded by Mrs. Kupp to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 9:30 p.m.

Daniel Smith
Board Secretary