

**MINUTES OF THE REGULAR SESSION MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JUNE 3, 2014  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:01 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call  
To  
Order**

Dr. Anne Erickson led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, Mr. Greg Ciambrone, Mrs. Amelia Francis, Mr. John Sacchinelli and Dr. Anne Erickson. Quorum present.

**Roll  
Call**

Members Absent: None

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools  
Mr. Daniel Smith: Board Secretary  
Mr. Eric Goldstein: Solicitor

Dr. Erickson asked for a moment of silence in memory of Jacob Gayle, a Hess School student who recently passed away.

**V. APPOINTMENTS**

Motion by Dr. Erickson, seconded by Mr. Aiken to approve the following motion, as presented:

- A. To approve the following appointments for the period from July 1, 2014 through June 30, 2015:

	<u>Position</u>	<u>Name</u>
1.	Qualified Purchasing Agent (revised)	Daniel Smith
2.	Broker of Record Health Insurances	Hudson Shore

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

## **VI. MINUTES**

Regular and Executive session minutes of the meeting of May 6, 2014, as per attachment Minutes-1.

Regular and Executive session minutes of the meeting of May 20, 2014, as per attachment Minutes-2.

## **CORRESPONDENCE**

None

## **PUBLIC COMMENTS**

None

Mr. Smith noted that tonight's meeting was the first meeting for the Board to utilize the new policy for using sign in slips for discussing public comments and he has not received any.

## **BOARD MEMBER COMMENTS**

Dr. Erickson noted that she has received information from the delegate assembly. She noted they will be making changes regarding the process for electing officers. She also noted several other topics discussed during the assembly, including the state exploring alternate methods for special education funding and a resolution to be passed by local boards regarding the NJEA conference.

Dr. Erickson also noted Davies Got Talent held this past Friday and all of the great talent performed during the evening.

Mrs. Buchanan noted that she attended the Science Fair recently held at the Shaner School and it was a very enjoyable event.

Mr. Ciambrone attended the boys' barbeque at the Davies School last week and noted that Kevin Morrison did a fantastic job.

Mr. Sacchinelli noted the governance training attended by himself, Mrs. Capone and Mrs. Francis and how informative it was. He noted contracts, negotiations, and budgets were discussed.

Mrs. Melton arrived at 7:15 p.m.

Mrs. Capone complimented the staff and the families who attended the memorial for Jacob Gayle. She was overwhelmed by the number of people in attendance.

Mr. Aiken spoke regarding the information sent out this week in the Board packets regarding his sister working as a substitute teacher in the district. He believes this situation has gotten out of hand. He does not understand why certain Board members need this information and asked the President to put a stop to it.

Mr. Ciambrone asked if any additional money has been spent on gathering the information for Mr. Aiken's sister. Mr. Smith responded that there has not been.

## **SUPERINTENDENT/STAFF REPORTS**

### (A) Information Items

#### 1. **Dates to Remember**

- a. **June 3, 2014** – Academic Excellence Luncheon – Carriage House – 10:00 a.m.
- b. **June 3, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **June 11, 2014** – Personnel Committee Meeting – Board Office – 4:15 p.m.
- d. **June 13, 2014** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- e. **June 16, 2014** – Davies School Graduation – Oakcrest Athletic Field – 4:00 p.m.

- f. **June 19, 2014** – Finance Committee Meeting – Board Office – 4:00 p.m.
- g. **June 24, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.

(B) The following grade eight Davies School students were recognized today for their academic excellence by the Atlantic County Superintendent of Schools at a luncheon at the Carriage House in Galloway Township.

Kelsey Andrus	Natashia Cooper
Cody Bitler	Rebecca May
Abigail Bonsall	Mia Somershoe
Ndinelago Coleman	

Dr. Cappelluti announced that, under the direction of Brian Beck, the Student Council collected pennies for Cents for Stringer. They collected \$2,465.27. This money will be used for the Margaret Stringer Memorial to be held in September.

(C) Presentation: Region Honors Ensemble Students  
Given by: The Davies and Hess Music Departments

### **COMMITTEES AND RECOMMENDATIONS**

#### **BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli**

None

#### **CURRICULUM COMMITTEE – Mrs. Melton**

None

#### **FINANCE COMMITTEE – Mrs. Capone**

The following items were brought up for discussion.

1. Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-0 for the month of April, 2014. The Report of Receipts and Expenditures for the month of April, 2014, as per attachment Finance-1.
2. Board Secretary's Report for the period ending April 30, 2014. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township board of Education certifies that as of April 30, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of

N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

3. Interest Income for the month of April, 2014, as per attachment Finance-3.
4. Receipts for the month of April, 2014, as per attachment Finance-4.
5. Refunds for the month of April, 2014, as per attachment Finance-5.
6. Capital Reserve Interest for the month of April, 2014, as per attachment Finance-6.
7. Rental Income for the month of April, 2014, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of April, 2014, as per attachment Finance-8.
9. The monthly Budget Summary Report for the month of April, 2014, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.
10. Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
11. Purchase orders issued for services, supplies and equipment in the amount of \$99,723.79, as per attachment Finance-11.

Mrs. Capone had a question regarding the internet and web security filter costs. Mr. Smith noted that this is an internet protection.

She also had a question regarding the charging units for Ipads. Mr. Smith explained that Title I money is used for these devices.

Mrs. Capone wanted to know how much was paid to the architect to apply for the grants and how much we were actually applying for. Mr. Smith answered her question regarding this.

12. Bills and payroll in the total amount of \$1,428,420.26, as per attachment Finance-12.

**Bills and payroll**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$1,181,938.70
20	Special Revenue	45,476.09
50	Cafeteria	162,777.99
50	Kid's Corner	22,481.81
50	Community Education	4,701.34
50	Camp Blue Star	11,044.33

13. FY2015 (School Year 2014-2015) IDEA Grant Funds as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	771,126.00	25,307.00	\$796,433.00
IDEA-Preschool	<u>30,827.00</u>	<u>0.00</u>	<u>30,827.00</u>
Totals	\$801,953.00	\$25,307.00	\$827,260.00

14. Tuition Contract with Neptune Township Board of Education for one(1) student for the period February 24, 2014 through June 30, 2014 with a total tuition cost of \$11,476.00 (\$63.76 per diem for 180 days) pro-rated.
15. Agreement with the Monmouth-Ocean Education Services Commission (MOESC) to provide 192/193 services to non-public students beginning July 1, 2014, as per attachment Finance-15.
16. Instructional Services Agreement with Monmouth-Ocean Educational Services Commission for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities for the 2014-2015 school year, as per attachment Finance-16.

17. Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2014-2015 school year in an amount not to exceed state funding for fiscal year 2015, as per attachment Finance-17.
18. Resolution #81 Approving Free Meals to Students at YALE School East for the 2014-2015 school year, as per attachment Finance-18.
19. Contract with Dr. Stuart Goldman for the 2014-2015 school year in the total annual amount of \$15,600.00, as per attachment Finance-19.
20. Accept the Federal FY2015 (School Year 2014-2015) No Child Left Behind (NCLB) Grant Funds as indicated below:

<u>Title</u>	<u>Description</u>	<u>FY15 Total (Includes NP)</u>
Title I	Basic Skills	\$399,130.00
	Highly Qualified Teachers	
Title IIA	Professional Development	71,555.00
	Class Size Reduction	
Title III	English Language Learners	<u>15,853.00</u>
	Total	\$486,538.00

Motion by Mrs. Capone, seconded by Mr. Cassidy, to approve the following motions, as presented:

21. To approve budget transfers in the amount of \$207,598.00, as per attachment Finance-21.
22. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2013-2014 school year, as per attachment Finance-22.

Roll Call Vote: All in favor #21: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Eight in favor #22: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, M. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciambrone. (8-0-1)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

23. To approve a proposal from Ford, Scott and Associates, L.L.C., to provide services to the District for the 2014-2015 school year in the amount of \$24,000.00, as per attachment Finance-23.
24. To approve a peer review report prepared for Ford, Scott and Associates, L.L.C. for the 2014-2015 Audit, as per attachment Finance-24.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

**PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. Homebound instruction for the 2013-2014 school year, as per attachment Personnel-1.
2. To approve a maternity leave of absence for Alexis Van Horn, Hess School teacher. Mrs. Van Horn is requesting to use her accumulated sick time from September 22, 2014 through November 3, 2014 and NJ Family Leave from November 4, 2014 through December 23, 2014 with a return to work date of January 5, 2015, as per attachment Personnel-2.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr.



Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

3. To accept notice of retirement from Kenneth Morrison, Davies School Custodian effective May 15, 2014 with his last day of employment to be August 31, 2014, as per attachment Personnel-3.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motions, as presented:

4. To approve staff members acquiring tenure for the 2014-2015 school year, as per attachment Personnel-4.
5. To approve longevity for the 2014-2015 school year, as per attachment Personnel-5.
6. To approve non-certificated staff for the 2014-2015 school year, as per attachment Personnel-6.

Paraprofessionals – F/T-P/T  
Technology  
Maintenance  
Custodial  
Food Service  
Hess School Nurse and SRAO's  
Secretaries

Mrs. Capone commented how serious tenure is in the school district. She does not understand why the Board does not have a voice in who acquires tenure. She feels steps need to be taken to change this.

Mr. Ciambrone asked Dr. Cappelluti how a teacher acquires tenure.

Dr. Cappelluti responded that teachers are evaluated. The administrators are certified to evaluate them. If someone is not doing their job, it is their job to bring it to the attention of the Board. She feels all of the teachers on the list tonight are highly qualified.

Mrs. Francis asked why this is on the agenda.

Dr. Cappelluti replied that it is more of a formality for the Board's information.

Dr. Erickson raised concerns regarding longevity. She feels this is given to employees who have reached the top of the guide so that they are still receiving some type of an increase. She does not understand why this is given to employees beginning at five years. She would like to see this fixed.

Roll Call Vote: Six in favor #4: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone, Mrs. Francis, and Dr. Erickson. (6-3-0)

Six in favor #5: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Capone and Mrs. Francis. Abstained: Mr. Ciambrone. (6-2-1)

Seven in favor #6: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Capone and Mrs. Francis. (7-2-0)

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motion, as presented:

7. To accept a retirement notice from Linda Eckenrode effective May 28, 2014 with her last day of employment to be June 30, 2014, as per attachment Personnel-7.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr.

Sacchinelli, and Dr. Erickson. (9-0-0)

**POLICY COMMITTEE – Mrs. Buchanan**

Motion by Mrs. Buchanan, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve Policy #3282 – Use of Social Networking Sites and Electronic Communications – Teaching Staff on first reading, as per attachment Policy-1, as amended.
2. To approve Policy #4282 – Use of Social Networking Sites and Electronic Communications – Support Staff on first reading, as per attachment Policy-2, as amended.
3. To approve Policy #0141 – Board Member Number and Term on second reading, as amended.
4. To approve Policy #0413 – Board Member Election and Appointment on second reading.

Dr. Erickson made a suggestion to change the language in policy #3282 and #4282.

There was discussion on changing policy #0141 to read the filing deadline as opposed to the actual date required to file for the November election.

These policies were amended.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

5. To approve Policy #0145 – Board Member Resignation and Removal on second reading, as amended.

6. To approve Policy #0145.1 – Board Member Attendance Policy on second reading.
7. To approve Policy #0164 – Conduct of Board Meeting on second reading.
8. To approve Policy #1581 – Victim of Domestic or Sexual Violence Leave on second reading, as amended.
9. To approve Regulation #2464 – Gifted and Talented Pupils on second reading.
10. To approve Policy #3125 – Employment of Teaching Staff Members on second reading.
11. To approve Policy #3230 – Outside Activities Teaching Staff Members on second reading.
12. To approve Policy #3240 – Professional Development for Teachers and School Leaders on second reading.
13. To approve Regulation #3240 – Professional Development for Teachers and School Leaders on second reading.
14. To approve Policy #4125 – Employment of Support Staff Members on second reading.
15. To approve Policy #4230 – Outside Activities Support Staff Members on second reading.

Dr. Erickson wanted changes to be made to Policy #0145. She feels more advance notice should be given to Board members who are being removed.

Mrs. Capone wanted a clarification on the absences a Board member was allowed. Dr. Erickson would like to see clarification on what is considered an excused absence.

Mr. Goldstein cautioned the Board to use the statute as a guideline.

Motion by Mr. Ciambrone, seconded by Mrs. Buchanan to table item #6.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Dr. Erickson pointed out that Policy #0164 states that Board members should refrain from using electronic devices; however the Board has discussed using electronic devices for the Board meetings. She feels this policy needs to change.

Motion by Mrs. Capone, seconded by Mr. Cassidy, to table item #7.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Dr. Erickson noted that Policy #1581 considers an employee to be a person who is employed with the district for 12 months. She questioned what happens in a case where an employee is here for less than that time?

Mr. Goldstein will look into this further.

Dr. Erickson would like to see Policy #2464 include notifying all parents on how their child is tested for the gifted and talented program. She would like the parents notified with an explanation of how the testing will be used. Dr. Erickson would like to see parents made aware of why their child was or was not selected for the program.

Mrs. Dagit explained to the Board that a lot of data is already being passed along to the parents. She is also working with the principals of each school to find better ways to communicate with the parents regarding their child's educational growth.

Further discussion was held on changing Policy #1581 to include any permanent employee, as opposed to an employee who has been employed for 12 months or longer. The Board agreed that this was okay.

Dr. Erickson would also like Policy #3125 to state that a long term substitute must be a qualified or certified teacher. Dr. Cappelluti stated that the substitute does have to be certified.

Roll Call Vote #5, #8, #9, #11, #14, and #15:  
All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Roll Call Vote #10, #12, and #13: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciambrone. (8-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motion, as presented:

16. To approve Policy #5430 – Class Rank on second reading.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

**TRANSPORTATION COMMITTEE – Mr. Ciambrone**

None

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

## **UNFINISHED BUSINESS**

Motion by Dr. Erickson, seconded by Mrs. Buchanan, to approve the following motions, as presented:

1. To approve Advisory Opinion - Board Member Ciambrone, as per *revised* attachment XIII-1.
2. To approve Advisory Opinion - Board Member Aiken, as per *revised* attachment XIII-2.
3. To approve Advisory Opinion - Board Member Buchanan, as per *revised* attachment XIII-3.

Dr. Erickson would like to change the advisory opinion for Mr. Ciambrone to include any staff, as opposed to changing only the custodial staff. This would be under the section regarding privatizing. She also questioned whether or not anyone other than a principal or vice principal will be doing observations. Dr. Cappelluti stated that only the building principal can do the observation.

Dr. Erickson questioned whether grievances should be added to the advisory opinion? She does not want Mr. Ciambrone to be put in a position to have to make decisions on his spouses' co-workers or boss. Mr. Ciambrone noted that he knows what he can and cannot vote on.

Mr. Aiken would like to add information from the May 30, 2014 packet under his advisory opinion. He would like A, B and C inserted from the packet. He would like this to be included with the hire date. Mr. Aiken would also like to add 5A.

Dr. Erickson suggested including the entire packet. Mr. Ciambrone does not feel this is a good idea. He feels that only the points raised by Mr. Aiken should be added.

Mr. Ciambrone feels part of the advisory opinion for Mrs. Buchanan is too vague. He would like to add, "using the school as a vehicle for said flyers." Dr. Erickson feels the use of flyers needs to be clarified because she is still allowed to distribute flyers for the PTA.

Mrs. Capone wanted clarification on Policy 0142 from 2008. She wants confirmation that a violation was not committed by hiring Mr. Aiken's sibling at the time.

Mr. Goldstein will look into when the statute was enacted.

Mr. Sacchinelli would like to know how much time has been spent by Mr. Smith on these advisory opinions. He feels too much time and money is spent. He would like to see the Board move on.

Mrs. Melton would like to know what the goal is regarding the advisory opinions. Mr. Ciambrone noted the goal is to stifle the opinion of Mr. Aiken and himself.

Dr. Erickson stated that the goal is to make sure the Board is doing the correct thing. There was a discrepancy of opinion from the previous solicitor and the present solicitor.

Mr. Sacchinelli asked if Mr. Goldstein will be charging for the work he has completed regarding the advisory opinions. Mr. Goldstein replied that he would be.

Mrs. Capone feels that the policy at the time of the hiring states that the sibling should not have been hired. Mr. Goldstein stated that the Board from 2009 hired this employee. He noted action cannot be brought against the current Board for something the 2009 Board approved. Mr. Goldstein noted that cannot un-hire an employee.

Mrs. Capone also stated that Mr. Goldstein does not have to do the work. Mr. Smith can call New Jersey School Board Association regarding the topic.

Mr. Sacchinelli feels this has taken many hours from Mr. Smith to perform his regular duties. Dr. Cappelluti noted that it has taken many hours from her office as well.

Dr. Erickson would like to add that the fee charged by Mrs. Buchanan to the advisory opinion. She noted the rate of \$20 for a two hour lesson. No one on the Board objected.

Motion by Dr. Erickson, seconded by Mrs. Capone, to table #2:

Roll Call Vote: Four in favor: Mrs. Buchanan, Mrs. Capone, Mrs. Francis, and Dr. Erickson. Nay: Mr. Aiken, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. (4-5-0)

Motion by Mr. Sacchinelli, seconded by Mr. Ciambrone, to withdraw #1, #2 and #3:



Roll Call Vote: Five in favor: Mr. Aiken, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Buchanan, Mrs. Capone, Mrs. Francis, and Dr. Erickson.  
(5-4-0)

Dr. Erickson noted that Mrs. Buchanan can send her advisory opinion on her own. Mrs. Buchanan asked Mr. Smith to e-mail her the information.

Mrs. Capone noted that the Board was supposed to be given an update on the tutoring program, as well as an update on utility prices over the years and how they have increased.

Dr. Erickson asked if the information was received on how much money is to be refunded by the telephone company. Mr. Smith stated it could take up to two years to receive a refund from Xtel. The vendor is reviewing the information sent and will respond to the district.

Mr. Sacchinelli asked about holding back payment. Mr. Smith said he will communicate this with them.

### **NEW BUSINESS**

Mrs. Capone would like to know about teachers who have been shadowing administrators for certification and asked if they need to take a personal day for this. Dr. Cappelluti responded that they do this on their prep time, lunch or after school.

Mrs. Capone noted the Ed Foundation fundraiser that was held on Monday night. She had heard that the police were doing a search of student's bags. She would like to know what the process was for this and if Dr. Cappelluti can investigate. Dr. Erickson responded that she is not sure if this is a district matter or something that is a police matter.

## **PUBLIC COMMENTS**

Margaret Erickson spoke regarding the policy of teacher communication with students. She feels that communication between teachers and students is sometimes needed for safety issues; such as field trips. This could possibly be added to the permission slips or added to the policy that field trips would be an exception. She feels this would be a safety device for the district and students.

Ms. Erickson noted she agrees with Mr. Sacchinelli that a lot of time has been put into the advisory opinions, and she does not understand why the Board stopped now.

Barbara Kupp wanted to acknowledge Mr. Santilli who is a finalist for the BAMMI award. This award is for an educator who has made significant contributions to education or has modeled the qualifications for a 21<sup>st</sup> century educator. Mr. Santilli is highly motivated, passionate and dedicated to the school district. Mrs. Kupp noted the district is extremely fortunate to have him.

Dr. Cappelluti noted that the staff nominated Mr. Santilli for this award.

Art Faden, School Resource and Attendance Officer, noted that the district is a wonderful place to work. He has asked that the Board consider the experience the resource officers have when they discuss their salaries. Mr. Faden noted he does not feel the SRAOs should be the only employees of the district not to receive a raise.

## **EXECUTIVE SESSION**

Motion by Dr. Erickson, seconded by Mr. Aiken, to enter into executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the

meeting involving discussion of:

- School Resource/Attendance Officer's Contracts
- Contract Negotiation for Sale of Property
- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 40 minutes.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

The Board entered into executive session at 9:43 p.m.

The Board reconvened the regular meeting at 10:42 p.m.

**PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

9. To terminate Rebecca MacQueen, full-time Maintenance worker effective June 4, 2014.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Mays Landing, NJ  
June 3, 2014

**ADJOURNMENT**

Motion by Dr. Erickson, seconded by Mr. Sacchinelli, to adjourn the meeting.

Voice vote: All in favor: (9-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:43 p.m.

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Daniel Smith  
Board Secretary