

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON MAY 20, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:45 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Dr. Anne Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, Mr. Greg Ciambrone, Mrs. Amelia Francis, Mr. John Sacchinelli and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: None

Also present Dr. Michelle Cappelluti: Superintendent of Schools
were: Mr. Daniel Smith: Board Secretary
 Mr. Eric Goldstein: Solicitor

BOARD WORKSHOP

A workshop was conducted by Charlene Zoerb of New Jersey School Board Association with the current Board members.

Ms. Zoerb reviewed what the Board has done in the last five years to increase student achievement. The Board mentioned the following:

- Setting Board goals to meet State standards
- Setting SGO's
- Additional training for Board members
- More involvement with the curriculum committee
- Student tutoring
- New programming

Mays Landing, NJ
May 20, 2014

- Increasing community involvement in the schools
- Improved parental involvement

Ms. Zoerb asked the Board members why they are part of the Board. Mrs. Capone noted that she joined the Board when student activities were cut and she wanted to support the students. Mrs. Buchanan noted that she wanted to have a long term impact on the students since she was already involved in PTA, Education Foundation, and special education.

Ms. Zoerb reviewed a PowerPoint presentation on the Iowa Lighthouse Project and noted common characteristics of good school districts; such as:

- Having a shared vision
- Not making excuses
- Performance driven
- Identify student learning needs
- Nurture relationships
- Align resources
- Invest in professional development
- Act as a team
- Superintendent and Board relationship
- Believe all children can learn

Ms. Zoerb reviewed additional handouts from NJSBA including “A Dozen Danger Signs”, “School Board and Student Achievement”, and “The School Boards Role in Leading Change”.

Ms. Zoerb discussed operating effectively as a Board team and suggested creating a Board charter and code of conduct.

Mrs. Melton arrived at 6:45 p.m.

Mr. Goldstein arrived at 7:00 p.m.

The Board took a short recess at 7:00 p.m.

The Board reconvened at 7:09 p.m.

The Board entered into Executive session at 7:00 p.m.

The Board reconvened the regular session meeting at 7:09 p.m.

The Board President called for roll call, all nine Board members answered roll call.

Ms. Zoerb presented certificates to the Board. She noted the following:

- Mrs. Capone has attained the status of Certified Board Member
- Dr. Erickson has attained the status of Master Board Member
- The Board has attained the status of Certified Board of Education

EXECUTIVE SESSION

Motion by Mr. Sacchinelli, seconded by Mrs. Capone to enter into Executive session.

Roll call vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- School Business Administrator Contract

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. The Board may be in executive session for approximately 10 minutes.

The Board entered into Executive session at 7:18 p.m.

The Board resumed the Regular meeting at 7:43 p.m.

VII. **Appointment**

Motion by Dr. Erickson, seconded by Mr. Aiken to approve the following motion as presented:

1. Budgetary Accounting, Payroll, and Personnel Recordkeeping

To approve Computer Solutions, Inc. CSI SMARTS educational software for the 2014-2015 school year for the following applications: budgetary accounting, payroll, and personnel recordkeeping, as per *revised* attachment VII-1.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr.

Ciambrone, Mrs. Francis, Mrs. Melton, Mr.
Sacchinelli, and Dr. Erickson. (9-0-0)

VIII. **Approval of Minutes**

Motion by Dr. Erickson, seconded by Mr. Aiken, to approve the Regular session minutes of the meeting of April 15, 2014, as per revised attachment Minutes-1.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Cassidy (8-0-1)

CORRESPONDENCE

None

PUBLIC COMMENTS

Leanna Mullen who is a former student and is presently employed in the District spoke regarding her time spent here. Leanna has accepted a position in another district and will be leaving in June. She noted how wonderful the staff is here and how much they helped her through a very difficult time in her life when she became ill. She is thankful for the opportunity to work in this District and hopes that the Board can see what a terrific job the staff here does for their students.

Mrs. Seibert spoke to the Board regarding 8th grade graduation. She is asking why the tickets are limited. She has a family of four and her younger daughter will have to sit in the cafeteria by herself. She asked if there is anything the parents can do to help change this.

Dr. Cappelluti noted that part of the problem of having the graduation outside is that the Davies School has to work around the Oakcrest graduation. If they have to have a rain date, it pushes the Davies graduation to another date. It worked well last year because it did rain and the graduation was brought inside. She also noted that many schools do not have an eighth grade graduation because it is more of a stepping up to the high school level. It is a big expense for the Board and they are trying to do what they can to scale it down, but to keep it a nice event for the parents and students. They will accommodate as many people as possible. A letter will be going home to parents soon.

Mrs. Booth also spoke regarding the graduation. She noted how important her father is in the lives of her children and she feels she has to choose between her father and her daughter who will attend the graduation. She feels the graduation should be held outdoors and not at Hess. She does not feel it went well last year and will probably not go well this year. She would like the Board to consider other options for graduation.

Shannon Branca asked if the maternity leave of the teacher who had to leave earlier than expected will be covered with a long term substitute or multiple substitutes, since the leave is less than 30 days.

Dr. Cappelluti responded that this will most likely be covered with a long term substitute.

Tracy Mangold, who is a parent in the district, spoke regarding Policy #7 on Gifted and Talented. She wanted to know what happens if a student is not nominated by other students on the survey. She did not understand how other students could be involved with gifted and talented.

Dr. Cappelluti noted that it was a recommendation by a gifted and talented committee. She deferred further comments to Mrs. Dagit.

Mrs. Mangold did not understand why one of her children was notified and the other was not. According to the tiers in the policy, she felt they should have both been recommended. Dr. Cappelluti noted that she will contact Mrs. Mangold during the week.

Karen Petrongolo also spoke regarding the gifted and talented program. She wanted to know why students are responsible for the work they miss while they take part in the pull-out program. She does not understand why they need to do additional work if they are pulled out. She also wanted to know how the accelerated program fits in with the gifted and talented program or with the fifth grade students.

Dr. Cappelluti noted that she will have Mrs. Dagit contact Mrs. Petrongolo regarding her questions.

Mrs. Petrongolo then asked how the gifted and talented program works for students who are classified as Special Education or who are in the LRC program?

BOARD MEMBER COMMENTS

Dr. Erickson noted how informative the NJSBA meeting was last week. She also noted that there is a meeting on the topic of Special Education on Thursday and she asked Board members to attend.

Mr. Aiken thanked Dr. Cappelluti and Mr. Smith for the time spent on working on next year's budget.

Mrs. Buchanan noted comments that were made to her as a Board member by another Board member regarding her vote at the March 18, 2014 budget meeting which made reference to her vote saving her horse farm. **Mrs. Buchanan noted at the May 6, 2014 meeting the same Board member requested an advisory opinion regarding her horse business. She noted that the fundraiser was cancelled after that meeting.**

Mrs. Buchanan noted that intimidation is a form of bullying and it is because she chose to vote the opposite of another board member. (Amended as per Board discussion) Mrs. Buchanan would like to see the Board go forward with seeking an Advisory Opinion on this issue. She hopes that this Advisory Opinion will clean up the issue. She also noted that she has cancelled her fundraiser with the Education Foundation and has refunded all checks she has received.

Mrs. Capone noted how overwhelmed she was with the parent involvement with the PTA; which is great. She noted the PTA has new leadership and it is flourishing. Mrs. Capone wanted to applaud the parents involved.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **May 20, 2014** – Board Workshop – Davies School – 5:30 p.m.
- b. **May 20, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **May 26, 2014** – Memorial Day – Schools Closed
- d. **May 29, 2014** – Teacher of the Year Recognition Luncheon – Carriage House – 12:00 p.m.
- e. **May 30, 2014** – Davies Got Talent – Davies School - 7:00 p.m.
- f. **June 2, 2014** – Curriculum Committee Meeting – Board Office – 3:00 p.m.
- g. **June 3, 2014** – Academic Excellence Luncheon – Carriage House – 10:00 a.m.
- h. **June 3, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- i. **June 11, 2014** – Personnel Committee Meeting – Board Office – 4:15 p.m.
- j. **June 13, 2014** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- k. **June 16, 2014** – Davies School Graduation – Hess School – 4:00 p.m.
- l. **June 24, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- m. **June 26, 2014** – Finance Committee Meeting – Board Office – 4:30 p.m.

Dr. Cappelluti thanked Mr. Santilli for the hard work he did organizing the Walk for Water event. She also thanked everyone who attended.

She also wanted to thank everyone involved in organizing and performing the Lip Dub recently held at the Wm. Davies School. It was enjoyed by all involved.

Dr. Cappelluti recognized Art Faden who has a friend who was an anonymous donor of \$1000. This donation will be used to purchase black emergency bags for each school.

(B) **Round-Up Registration/Pre-School and Kindergarten**

Joseph C. Shaner School:

- May 20, 2014 – 9:30 a.m.-12:00 p.m./1:00 p.m.-3:00 p.m.
- May 21, 2014 – 9:30 a.m.-12:00 p.m./1:00 p.m.-5:00 p.m.
- May 22, 2014 – 9:30 a.m.-12:00 p.m./1:00 p.m.-3:00 p.m.

(C) Registration/Transfer Statistics for the Month of April, 2014, as per attachment XII-C.

(D) Enrollment for the month of April, 2014, as per attachment XII-D.

- (E) Harassment, Intimidation and Bullying Incident Log, as per attachment XII-E.
- (F) Student Discipline Reports for the month of April, 2014, as per attachment XII-F.
- (G) Superintendent's/Principal's List for the 3rd Marking Period, as per attachment XII-G.
- (H) Presentation:

In Recognition of the 2014 Hamilton Township
District Retirees

Miguel Rodriquez	12 years of service
Mary Curcione	12 years of service
Lila Williams	18 years of service
Beverly Groeber	25 years of service
Karen Patterson	22 years of service
Norma Sullivan	24 years of service
Lorraine Fitting	25 years of service
Patricia Fleming	25 years of service
Lorraine Grasso-Johnson	26 years of service
Edwin Stewart	26 years of service
Rebecca Garofalo	28 years of service
Traci Schubert	28 years of service
Dorothy Torres	28 years of service
Donna Hess	31 years of service

- (I) Presentation:

In Recognition of the 2014 Teachers of the Year

Jessica Newkirk	Shaner School
Janet Yunghans	Hess School
Carrie Armstrong	Davies School

- (J) Presentation:

In Recognition of the 2014 Paraprofessionals of the Year

Beverly Levari	Shaner School
Gayle Luderitz	Hess School
Lorraine Von Hess	Davies School

District County Teacher of the Year Candidate:
Jessica Newkirk

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

None

CURRICULUM COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mr. Aiken, to approve the following motions as presented:

1. To approve the designation of Dr. Michelle M. Cappelluti as Chief School Administrator for the Title I program in the Hamilton Township School District for the FY 2014-2015.
2. To approve the designation of Mrs. Lisa Dagit as Project Director for the Title I program in the Hamilton Township School District for the FY 2014-2015.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

FINANCE COMMITTEE – Mrs. Capone

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of March, 2014. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of March, 2014.
2. To approve the Board Secretary's Report for the period ending March 31, 2014. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of March 31, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the

best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. To approve budget transfers in the amount of 33,583.00.
4. To approve the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
5. To approve the bills and payroll in the total amount of \$4,492,164.83:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	\$212,335.86
11	Current Expense	1,823,951.22
11	Current Expense/Payroll	2,165,175.93
12	Capital Outlay	19,184.00
20	Special Revenue	52,859.79
20	Special Revenue/Payroll	47,924.80
50	Cafeteria	145,534.21
50	Kid's Corner	21,047.68
50	Community Education	3,491.34
		660.00

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Aiken, to approve the following motion, as presented:

6. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2013-2014 school year.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs.

Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciambrone. (8-0-1)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion as presented:

7. To approve an unspecifiable contract for the 2014-2015 school year with CM3 – for environmental controls at the Hess, Davies and Shaner schools for a total amount of \$60,000.00, as per *revised* attachment Finance -7.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions as presented:

8. To approve the renewal contract in the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund for a three year period from July 1, 2014 through June 30, 2017.
9. To accept an anonymous donation in the amount of \$1,000.00 to fund the District's Emergency Preparedness Project, as per attachment Finance-9.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

1. To approve district substitutes for the 2013-

2014 school year, as per attachment
Personnel-1.

2. To approve homebound instruction for the 2013-2014 school year, as per attachment Personnel-2.
3. To approve the Extended School Year program and staff for the 2014-2015 school year, as per attachment Personnel-3.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motion, as presented:

4. To approve staff members acquiring tenure for the 2014-2015 school year, as per attachment Personnel-4.

Motion by Mrs. Capone, seconded by Dr. Erickson, to table #4.

Mrs. Capone noted that she had requested information regarding this motion and did not receive it. Mr. Aiken wanted to know why this issue was not discussed at Personnel. Mrs. Capone stated that she did receive the information, but she did not have enough time to review it.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Melton. (8-1-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

5. To approve longevity for the 2014-2015 school year, as per attachment Personnel-5.
6. To approve lateral moves for the 2014-2015 school year, as per attachment Personnel-6.
7. To approve Certificated staff for the 2014-2015 school year, as per attachment

Personnel-7.

Tenured
Non-Tenured

8. To approve Administrative staff for the 2014-2015 school year, as per attachment Personnel-8.
9. To approve district Supervisors for the 2014-2015 school year, as per attachment Personnel-9.

Salaries subject to change at the conclusion of the HTSCDA negotiations.

Item #5 was pulled from the agenda. Mr. Aiken and Mr. Sacchinelli agreed to revise the motion.

Roll Call Vote: All in favor #6: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Roll Call Vote: Eight in favor #7, #8 and #9: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciambrone. (8-0-1)

10. To approve non-certificated staff for the 2014-2015 school year, as per attachment Personnel-10.

Paraprofessionals – F/T-P/T
Technology
Maintenance
Custodial
Hess School Nurse and SRAO's
Secretaries

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to table #5 and #10:

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr.

Ciambrone, Mrs. Francis, Mrs. Melton, Mr.
Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

11. To approve Board office staff for the 2014-2015 school year, as per attachment Personnel-11.
12. To approve the 2014 Community Education Summer Swim staff, as per attachment Personnel-12:
13. To approve the 2014 Summer Band staff as follows:

Fred Rushmore - \$40.00/Hour
Andrea Dixon - \$30.00/Hour
David Rothkopf - \$30.00/Hour
Richard Schwartz - \$30.00/Hour

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motion, as presented:

14. To approve the 2014 Camp Blue Star staff, as per attachment Personnel-14.

Mrs. Capone brought up the fact that there are a lot of relatives working for Camp Blue Star and she does not agree with this.

Mrs. Francis wanted to know how many people are interviewed.

Dr. Cappelluti noted that the positions are advertised. Many of the counselors do return from year to year and they know the program. Mr. Melder interviews the new counselors.

Roll Call Vote: Six in favor: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone and Mrs. Francis. Abstained: Dr. Erickson. (6-2-1)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

15. To approve the Shaner Summer Reading and Writing Program staff as follows, as per attachment Personnel-15:

Jessica Newkirk
Beth Connor
Sue Burnetta

Substitutes:
Kristen Mieklejohn
Sarah Vicedomini
Kelly Ho
Stephanie McKensie
Stephanie Andrus

16. To approve a Contract for Daniel Smith, Business Administrator for the 2014-2015 school year, as per attachment Personnel-16.
17. To approve an intermittent N.J. Family Leave of Absence for Beverly Levari, Shaner School full-time Paraprofessional, beginning April 10, 2014, to care for her husband, as per attachment Personnel-17.
18. To approve an intermittent Federal Family Medical Leave of absence for Robert Parsons, part-time Custodian, beginning April 25, 2014, as per attachment Personnel-18.
19. To accept a resignation notice from Leanna Mullen, Technology Secretary, effective May 14, 2014 with her last day of employment to be June 15, 2014, as per attachment Personnel-19.

Regarding item #15, Mr. Cassidy asked if these are teachers who are paid and the students come in for the program.

Dr. Cappelluti stated that is correct. She noted that this program is offered for students going from first to second grade. Students who are eligible for the service are invited to attend.

Mrs. Capone would like to see more students attend for the cost.

Mr. Smith noted that this is a Title I Program and only certain students can attend.

Roll Call Vote: All in favor #15, #16, #17, and #18: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli and Dr. Erickson. (9-0-0)

Eight in favor #19: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton and Mr. Sacchinelli. Nay: Dr. Erickson. (8-1-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

20. To approve the following applicants for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.1:

- Andrea Dixon
- Richard Schwartz
- Justyna Lychacz
- Kristen Santilli
- Monica Wright
- Natalie McCullen
- Barbara Ponticello
- Jean Tunney
- Joseph Fraone

21. To approve a fieldwork placement for the 2014-2015 school year, as per attachment Personnel-21.
22. To abolish the following Position Control Numbers:

Transportation Coordinator: 23.09.33 BCZ
Teacher of Social Success: 20.01.26 BLQ
Part-Time Secretary: 19.04.29 BHP
23. To approve a Federal Family Medical Leave (FMLA) of absence for Rebecca MacQueen, full-time Maintenance worker beginning May 16, 2014 through the end of the school year. Her vacation days will run concurrent with her FMLA.
24. To approve Shawnee Foglio as a full-time, 10 month Hess School Physical Education teacher for the 2014-2015 school year, B.A., Step 1, with a total annual salary of \$50,000.00, as per attachment Personnel-24.

Ms. Foglio is a replacement for Margaret Stringer.

Roll Call Vote: Eight in favor #20: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Francis (8-1-0)

All in favor #21, #22, #23 and #24: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

25. To approve the non-renewal of Cheryl Rzasa, Transportation/Registration secretary for the 2014-2015 school year.
26. To approve non-certificated food service staff

for the 2014-2015 school year, as per attachment Personnel-26.

27. To approve a maternity leave of absence for Sarah Mack, Shaner School teacher. Mrs. Mack is requesting to use her accumulated sick time from May 27, 2014 to the end of the school year with a return to work date of September 1, 2014, as per attachment Personnel-27.

Motion by Mrs. Capone, seconded by Mr. Aiken, to table #26:

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Roll Call Vote: All in favor #25, #27: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mr. Cassidy to approve the following motions, as presented:

1. To approve Policy #0141 – Board Member Number and Term on first reading, as per attachment Policy-1.
2. To approve Policy #0413 – Board Member Election and Appointment on first reading, as per attachment Policy-2.
3. To approve Policy #0145 – Board Member Resignation and Removal on first reading, as per attachment Policy-3.
4. To approve Policy #0145.1 – Board Member Attendance Policy on first reading, as per attachment Policy-4.

5. To approve Policy #0164 – Conduct of Board Meeting on first reading, as per attachment Policy-5.
6. To approve Policy #1581 – Victim of Domestic or Sexual Violence Leave on first reading, as per attachment Policy-6.
7. To approve Regulation #2464 – Gifted and Talented Pupils on first reading, as per attachment Policy-7.
8. To approve Policy #3125 – Employment of Teaching Staff Members on first reading, as per attachment Policy-8.
9. To approve Policy #3230 – Outside Activities Teaching Staff Members on first reading, as per attachment Policy-9.
10. To approve Policy #3240 – Professional Development for Teachers and School Leaders on first reading, as per attachment Policy-10.

Roll Call Vote: All in favor #1, #2, #3, #4, #5, #6, #7, #9: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Roll Call Vote: Eight in favor #8 and #10: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Ciambrone (8-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motions as presented:

11. To approve Regulation #3240 – Professional Development for Teachers and School Leaders on first reading, as per attachment Policy-11.

12. To approve Policy #4125 – Employment of Support Staff Members on first reading, as per attachment Policy-12.
13. To approve Policy #4230 – Outside Activities Support Staff Members on first reading, as per attachment Policy-13.
14. To approve Policy #5430 – Class Rank on first reading, as per attachment Policy-14.

Mrs. Capone complimented Mrs. Buchanan on the thorough job she has done on the policy committee.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

TRANSPORTATION COMMITTEE – Mr. Ciambrone

Motion by Mr. Ciambrone, seconded by Mr. Aiken, to approve the following motion, as presented:

1. To approve club/activity trips for the 2013-2014 school year, as per attachment Transportation -1.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

RESOLUTIONS

Mr. Aiken asked if the Board was able to discuss a resolution supporting A2930/S1987 regarding eliminating Superintendent salary caps.

Motion by Mr. Aiken, seconded by Dr. Erickson, to propose a resolution supporting A2930/S1987 regarding eliminating a cap on Superintendent salaries.

Mr. Aiken read a portion of this Resolution to the Board.

Dr. Erickson noted that this has been adopted in other districts because they are unable to keep Superintendents for any length of time.

Mr. Aiken noted that this Resolution has been adopted by the Egg Harbor City School District.

Mrs. Capone noted Egg Harbor City combined the position of Superintendent and Principal. She believes that, because of this, they were able to remain at a 0% tax increase.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Capone (8-1-0)

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Motion by Mrs. Capone, seconded by Mr. Ciambrone to discuss the Advisory Opinions listed on the agenda.

1. To approve Advisory Opinion - Board Member Ciambrone, as per *revised* attachment XVI-1.
2. To approve Advisory Opinion - Board Member Aiken, as per *revised* attachment XVI-2.
3. To approve Advisory Opinion - Board Member Buchanan, as per attachment XVI-3.

Mrs. Capone noted corrections which were made to Mr. Aiken's advisory opinion after the board packet was released. She wanted to verify that the board members had the correct version.

Mrs. Capone questioned whether or not Mr. Aiken's sibling was hired after Mr. Aiken was sworn in as a Board member. Mr. Goldstein noted that she was hired after Mr. Aiken was sworn in, and it is acceptable.

Mr. Ciambrone wanted to add what percentage is given to the school regarding the advisory opinion of Mrs. Buchanan. He also wanted to add if Mrs. Buchanan can continue to participate in the fund raising event by distributing flyers to the school.

Dr. Erickson noted that all of this was disclosed during Mrs. Buchanan's campaign. She also noted that Mrs. Buchanan reached out to the solicitor for an opinion on this issue. Dr. Cappelluti noted that she did receive information from Mr. Goldstein and forwarded it on.

Mr. Goldstein noted that he discussed this with Mrs. Buchanan, and to the extent she is doing fundraising; as long as the funds are being distributed properly he does not see any issue. Mr. Goldstein noted he has no reason to believe the funds are not being distributed

properly.

Dr. Erickson also noted that the fee offered by Mrs. Buchanan was more affordable for students to be able to participate. She would like to include this in the advisory opinion.

Mr. Aiken asked Mr. Goldstein and Mr. Smith why they feel the amount of days worked was an important factor in the advisory opinion. Mr. Smith noted that this information was requested by some of the board members. Mr. Smith noted that in previous discussions it was discussed that the number of days is not applicable, but the status of being an at-will employee is important. He noted that some board members felt the number of days is important, and that now would be the time to discuss the letter and make changes.

Mr. Aiken noted that three other substitutes worked over 100 days for the district. (Amended as per Board discussion)

Mr. Aiken asked Mr. Goldstein if he feels he has violated anything with regard to voting up to this point. Mr. Goldstein noted he does not feel Mr. Aiken has voted on anything improperly.

Dr. Erickson noted that there is a potential for the public to perceive this as someone getting preferential treatment because of a board member. Mr. Aiken noted that other substitutes work at the same level.

Mr. Ciambone wanted to add that Mr. Aiken's sister is a good substitute and that is why she is asked to do the job. He felt this is important to include in the advisory opinion.

Mr. Cassidy noted that the number of days worked depends on who answers the phone and who doesn't answer the phone. He noted that some substitutes answer all of the time and some do not want to work every day.

Motion by Mr. Ciambone, seconded by Mrs. Capone to table items #1, #2 and #3.

Roll Call Vote: Seven in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambone, Mrs. Francis, and Dr. Erickson. Nay: Mrs. Melton and Mr. Sacchinelli (7-2-0)

Mrs. Capone asked if the Board was ready to have paperless agendas. Mr. Smith is still looking into this and it will be discussed with the Finance Committee.

NEW BUSINESS

Mrs. Francis wanted to know if the Board is going to continue with parental leadership workshops. Dr. Cappelluti said this will be discussed with the Curriculum Committee and Finance Committees.

PUBLIC COMMENTS

A parent spoke regarding the last five days of school. They are counted on the calendar, but are they going to be doing any type of work since grades are due June 16th. Dr. Cappelluti

responded that they will continue with lesson plans. She noted that classes will not change much because grades need to be turned in ahead of time.

Eileen Shankle discussed the fact that there are too many cars lined up at the Hess School with parents waiting to drop off their children. She would like to see parents told that they need to move on after their child is dropped off.

Denise Brasher; who is a parent in the District, noted that Erica Bowen is an excellent substitute teacher. She also wanted to ask administrators at Hess and Shaner to apply for school wide Title I funding. She feels the funds can be used wisely to help parents and students.

Jamie McAvaddy read a letter thanking the District for their support of the blood drive recently held in memory of her son, Ricky. Ms. McAvaddy noted that the staff at Shaner and throughout the district has been extremely helpful with the blood drive. She noted that everyone went above and beyond to help out; including teachers, custodians, secretaries, PTA, and other parents. **Mrs. Gildiner thanked Board Members who donated blood during the blood drive (Amended as per Board discussion).**

EXECUTIVE SESSION

Motion by Mr. Sacchinelli, seconded by Mr. Aiken to enter into Executive session:

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of

- HIB Reports
- Personnel Matters
- Health and Safety of Minors

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. The Board may be in executive session for approximately 20 minutes

The Board entered into Executive session at 10:15 p.m.

Mays Landing, NJ
May 20, 2014

The Board resumed the Regular meeting at 10:40
p.m.

Mr. Cassidy noted that he wanted to change his vote on the approval of the April 15, 2014 minutes since he was not in attendance. Mr. Cassidy changed his vote from "Yes" to "Abstain"

ADJOURNMENT

Motion by Dr. Erickson, seconded by Mr. Sacchinelli, to adjourn the meeting.

Voice vote: All in favor: (9-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:42 p.m.

Daniel Smith
Board Secretary