

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON NOVEMBER 18, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:01 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Anne Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, Mr. Greg Ciambrone, Mrs. Amelia Francis, Mrs. Kim Melton, Mr. John Sacchinelli and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: None

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools
Mr. Daniel Smith: Board Secretary
Mr. Eric Goldstein: Solicitor

Dr. Erickson asked for a moment of silence for the passing of one of our eighth grade students, Preslee Nimley.

G. Synopsis of the Audit for FY2013, as per attachment IX-G.

Presented by: Carol Kiniry of Ford, Scott & Associates, LLC

V. APPROVAL OF MINUTES

1. Regular and executive session minutes of the meeting of October 7, 2014, as per attachment Minutes-1.

2. Regular session minutes of the Special Meeting of October 15, 2014, as per attachment Minutes-2.
3. Regular and executive session minutes of the meeting of October 21, 2014, as per attachment Minutes-3.

VII. CORRESPONDENCE

Dr. Cappelluti read a note from the Davies Girls Field Hockey Team, thanking the Board for it's' support this past season.

VIII. PUBLIC COMMENTS

None

IX. BOARD MEMBER COMMENTS

Dr. Erickson wanted to remind everyone about the County meeting to be held In Somers Point. She also let everyone know that the County Executive Superintendent will be leaving at the end of December. Dr. Erickson also stated that there was a nice showing by students at the Veteran's Day Ceremony. She also noted the Parent Camp was a nice event and thanked Mr. Santilli and the PTA for all of their work.

Mr. Sacchinelli noted there will be a facilities committee meeting on November 19, 2014 and a group will be in to discuss possible uses for the Duberson School. He also congratulated Mr. Aiken, Mrs. Kupp, Mr. Haye and Mrs. Capone on their election wins.

Mrs. Capone noted that it is not appropriate to only let parents in the building for one hour during American Education Week. She noted it is important for parents to know what students are doing and recommended that the Board look into changing that policy for next year.

Mrs. Capone also noted that almost all of the Board Members are paperless and urged the Board to adapt to technology.

Mr. Aiken thanked everyone in the community for supporting him, Mrs. Kupp and Mr. Haye. Mr. Aiken noted that he looks forward to working with everyone on the Board.

X. SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. November 18, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- b. November 27-28, 2014 – Thanksgiving Holiday – Schools Closed
- c. December 2, 2014 – Curriculum Committee Meeting – Davies School –

6:00 p.m.

- d. December 2, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- e. December 11, 2014 – Personnel Committee Meeting – Board Office – 4:15 p.m.
- f. December 16, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.

- (B) Registration/Transfer Statistics for the Month of September and October 2014, as per attachment IX-B.
- (C) Enrollment for the month of October, 2014, as per attachment IX-C.
- (D) Harassment, Intimidation and Bullying Incident Log, as per attachment IX-D.
- (E) Student Discipline Reports for the months of September and October, 2014, as per attachment IX-E.
- (F) Holiday Concerts:

♪ Davies School:

- December 4, 2014 – 7:00 p.m. at the Hess School

♪ Hess School

- December 11, 2014 – 7:00 p.m. at the Hess School

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

Motion by Mr. Sacchinelli, seconded by Mr. Cassidy, to approve the following motion, as presented:

1. To approve the 2014-2015 Emergency Management Plan.

Mrs. Capone asked if there was discussion to address issues with the evacuation last year. Mr. Sacchinelli noted that there were no changes made, but it could be looked in to. Dr. Erickson suggested pulling the item for further review.

Mr. Sacchinelli withdrew his motion for approval. Mr. Cassidy agreed to the withdrawal.

CURRICULUM COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve local and grant funded extra-curricular activities and staff stipends for the 2014-2015 school year, as per attachment Curriculum-1.
2. To approve the 2014-2015 Progress Targets Action Plans (ELA & Math) for the Hess & Davies Schools, as per attachment Curriculum-2.

Mrs. Capone suggested tabling item #2 so the Board could review the results and corrective actions. Dr. Cappelluti noted that the principals created the action plans; which are not created by the Board.

Mrs. Capone noted that the committee was informed that the corrective action plan is the same as last year; which she found troubling. She does not feel the plan is working. Dr. Cappelluti noted that results are steady across the State.

Dr. Erickson noted that the Board has not achieved its' goal and something is not working. Dr. Cappelluti noted that a plan is in place and the administration knows that it must improve.

Dr. Erickson noted that it would have been useful to share the data with the full Board and not just the committee.

Roll Call Vote: Eight in favor #1: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Francis. (8-1-0)

Six in favor #2: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone, Mrs. Francis and Dr. Erickson. (6-3-0) (Vote changed as per December 2, 2014 Board meeting. Mrs. Capone changed vote from Yes to No)

FINANCE COMMITTEE – Mrs. Capone

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

1. To accept the FY2013-2014 Audit as presented.
2. To approve the Corrective Action Plan after review and discussion of the recommendations as listed in the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance, dated June 30, 2014, as per attachment Finance-2.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

3. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of September 30, 2014. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of September, 2014, as per attachment Finance-3.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following motion, as presented:

4. To approve the Board Secretary's Report for the period ending September 30, 2014. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of September 30, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-4.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

The following items have been included as informational items:

5. Interest Income for the month of September, 2014, as per attachment Finance-5.
6. Receipts for the month of September, 2014, as per attachment Finance-6.
7. Refunds for the month of September, 2014, as per attachment Finance-7.
8. Capital Reserve Interest for the month of September. 2014, as per attachment Finance-8.
9. Rental Income for the month of September, 2014, as per attachment Finance-9.
10. Miscellaneous Revenue for the month of September, 2014, as per attachment Finance-10.
11. The monthly Budget Summary Report for September, 2014 has been filed by the Board

Secretary with the Hamilton Township Board of Education, as per attachment Finance-11.

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following motion, as presented:

12. To approve budget transfers in the amount of \$874,343.00, as per attachment Finance-12.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

13. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

The following item has been included as an informational item:

14. Purchase orders issued for services, supplies and equipment in the amount of \$801,894.26, as per attachment Finance-14.

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

15. To approve the following bills and payroll in the total amount of \$5,957,328.89, as per attachment Finance-15:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$787.00
10	General Fund/Payroll	319,721.44

11	Current Expense	1,877,688.26
11	Current Expense/Payroll	3,242,713.90
12	Capital Outlay	155,928.13
20	Special Revenue	111,635.57
20	Special Revenue/Payroll	69,089.19
50	Cafeteria	144,890.33
50	Kids' Corner	11,253.17
50	Community Education	6,916.67
50	Camp Blue Star	16,705.23

16. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2014-2015 school year, as per attachment Finance-16.
17. To approve a Tuition Contract with Y.A.L.E. School East, Inc., for one (1) student beginning September 25, 2014 (169/billable days) at a cost of \$272.69/per diem for educational services and \$178.57/per diem for extraordinary services.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Cassidy, to approve the following motions, as presented:

18. To approve Tuition Contracts between the Gloucester County Special Services School District and the Hamilton Township School District for the 2014-2015 school year as follows:

One-on-One Aides	\$35,280.00/each (2 students) total of \$70,560.00
Multiply Disabled	\$35,100.00 (1 student)
Auditory Impaired	\$44,280.00 (1 student)

19. To approve Tuition Contracts between the Galloway Township School District and the Hamilton Township School District for the 2014-2015 school year as follows:

- One (1) visually impaired student for 180/days @ \$105.34 per diem for a total cost of \$18,961.00
- Two (2) regular education students for 180/days @75.51 per diem for a total cost of \$27,183.60

20. To approve a Tuition Contract between the Egg Harbor Township Board of Education and the Hamilton Township Board of Education for one (1) student for the 2014-2015 school year at a cost of \$65.72/per diem for 180/days for a total cost of \$11,830.00.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following motions, as presented:

21. To approve and submit the FY2015 Amended IDEA Application to include FY2014 carryover funds in the following amounts (all carryover funds are nonpublic), as per attachment Finance-21:

	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
IDEA-Basic	\$796,433.00	\$2,807.00	\$799,240.00
IDEA- Preschool	<u>30,827.00</u>	<u>0.00</u>	<u>30,827.00</u>
	\$827,260.00	\$2,807.00	\$830,067.00

22. To approve Resolution #86, Transfer to Debt Service, as per attachment Finance-22.

23. To approve a Professional Services Agreement between the Hamilton Township Board of Education and Gloucester County Special Services School District for an Educational Interpreter with Sign Language, for one student for 2.5 days/week (.5 day/5 days/week), at the rate of \$437.00/day for 90/days for a total cost of \$39,330.00 for 2014-2015 school year.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan,

Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

24. To approve Resolution #87, Transfer from Capital Reserve for the Shaner Window Replacement Project and the Completion of the HESS ATC Project, as per attachment Finance-24.
25. To approve an Amendment to the District's Network Services Agreement with Comcast Business Communications, LLC for a services upgrade in an additional \$465.45/month for the remainder of the Agreement, as per attachment Finance-25.
26. To authorize the School Business Administrator to utilize GovDeals Inc., an online government surplus auction service, for the sale of surplus property in accordance with the terms and conditions of State Contract T-2581, as per attachment Finance-26 (items being auctioned.)

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

27. To approve an Agreement between All Source Recruiting Group, Inc., d/b/a Ardor Health Solutions and the Hamilton Township School District for professional Healthcare supplemental staffing services on an as needed basis for the 2014-2015 school year, as per attachment Finance-

27.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

1. To approve district substitutes for the 2014-2015 school year, as per attachment Personnel-1.
2. To approve homebound instruction for the 2014-2015 school year, as per attachment Personnel-2.
3. To approve a fieldwork placement for the 2014-2015 school year, as per attachment Personnel-3.
4. To accept a resignation notice from Kristopher Cleary, Speech Language Specialist effective October 20, 2014 with his last date of employment to be January 23, 2015, as per attachment Personnel-4.
5. To approve an intermittent Family Medical Leave of Absence for Kelly Petrucci, Shaner School teacher for the 2014-2015 school year beginning on November 3, 2014, as per attachment Personnel-5.
6. To approve a maternity leave of absence for Christy Morrison, Davies School teacher. Mrs. Morrison is requesting to use her sick time from February 26, 2015 through April 10, 2015 and New Jersey Family Leave from April 13, 2015 to the end of the school year with a

return to work date of September 1, 2015, as per attachment Personnel-6.

7. To approve a maternity leave of absence for Nicole Meile, Davies School teacher. Mrs. Meile is requesting to use her sick time from January 13, 2015 through February 23, 2015, and Family Medical Leave from February 24, 2015 through March 17, 2015 and New Jersey Family Leave from March 18, 2015 through May 31, 2015 with a return to work date of June 2, 2015, as per attachment Personnel-7.

Roll Call Vote: Seven in favor #1: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Francis and Dr. Erickson. (7-2-0)

All in favor #2, #3, #5, #6 & #7: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Eight in favor #4: Mr. Aiken, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Buchanan. (8-1-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

8. To rescind an offer of employment for Michael Quintieri effective November 3, 2014.
9. To approve the termination of Ciera Dattalo for abandonment of duty effective November 3, 2014.
10. To approve Carrie Torres as a full-time, 10/month Shaner School ESL teacher for the period November 20, 2014 through April 8, 2015, B.A., Step 1, with a total annual salary of \$50,000.00, pro-rated, as per attachment Personnel-10.

Ms. Torres is a replacement for Jessica Newkirk who is on a maternity leave of absence.

11. To approve Kelly Maslanik as a full-time, 10/month Shaner School Speech Language Specialist for the period January 21, 2015 through June 30, 2015, M.A., Step 1, with a total annual salary of \$53,275.00, pro-rated, as per attachment Personnel-11.

Ms. Maslanik is a replacement for Kristopher Cleary who has resigned.

12. To approve Bambi Cannuscio as a part-time, 29 hours/week Hess School paraprofessional for the period November 20, 2014 through June 30, 2015, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-12.

Ms. Cannuscio is a replacement for Ciera D'Attolo who has been terminated.

Roll Call Vote: All in favor #8, #10 & #11: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.
(9-0-0)

Eight in favor #9: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Dr. Erickson. (8-0-1)

Seven in favor #12: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Ciambrone and Dr. Erickson.
(7-0-2)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

13. To approve Claudia Sobkiw as a part-time, 29

hours/week Shaner School paraprofessional for the period November 20, 2014 through June 30, 2015, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-13.

Ms. Sobkiw is a replacement for Lisa Johnson who has resigned.

14. To approve the in-house transfer of Deborah Cantz, Paraprofessional from Hess School to Shaner School effective November 20, 2014, as per attachment Personnel-14.
15. To approve a maternity leave of absence for Lauren Graff, Shaner School teacher. Mrs. Graff is requesting to use her sick time from February 11, 2015 through March 11, 2015 and New Jersey Family Leave from March 12, 2015 through April 1, 2015 with a return to work date of April 8, 2015, as per attachment Personnel-15.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve Policy #0157 – Board of Education Website on second reading.
2. To approve Policy #3283 – Electronic Communications between Teaching Staff Members and Students on second reading.
3. To approve Policy #4283 – Electronic Communications between Support Staff Members and Students on second reading.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs.

Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Dr. Erickson. (8-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

4. To approve Policy #5516 – Use of Electronic Communication and Recording Devices on second reading.
5. To approve Policy #5611 – Removal of Students for Firearms Offenses on second reading.
6. To approve Regulation #5611 – Removal of Students for Firearms Offenses on second reading
7. To approve Policy #5612 – Assaults on District Board of Education Members or Employees on second reading.
8. To approve Regulation #5612 – Assaults on District Board of Education Members or Employees on second reading.
9. To approve Policy #5613 – Removal of Students for Assaults with Weapons Offenses on second reading.
10. To approve Regulation #5613 – Removal of Students for Assaults with Weapons Offenses on second reading.
11. To approve Policy #5620 – Expulsion on second reading.
12. To approve the abolishment of Policy #1522 – School-level Planning on first reading.
13. To approve Policy #5305 – Health Services Personnel on first reading, as per attachment Policy-13.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Mr.

Sacchinelli. Abstained: Dr. Erickson. (8-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

14. To approve Policy #5306 – Health Services to Nonpublic Schools on first reading, as per attachment Policy-14.
15. To approve Regulation #5306 – Health Services to Nonpublic Schools on first reading, as per attachment Policy-15.
16. To approve Policy #5308 – Student Health Records on first reading, as per attachment Policy-16.
17. To approve Regulation #5308 – Student Health Records on first reading, as per attachment Policy-17.
18. To approve Policy # 5310 – Health Services on first reading, as per attachment Policy-18.
19. To approve Regulation #5310 – Health Services on first reading, as per attachment Policy-19.
20. To approve Policy #5339 – Screening for Dyslexia on first reading, as per attachment Policy-20.
21. To approve Policy #5530 – Substance Abuse on first reading, as per attachment Policy-21.
22. To approve Regulation #5530 – Substance Abuse on first reading, as per attachment Policy-22.
23. To approve Policy #5600 – Student Discipline/Code Conduct on first reading, as per attachment Policy-23.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motion,

as presented:

24. To approve Regulation #5600 – Student Discipline/Code of Conduct on first reading, as per attachment Policy-24.
25. To approve Policy #8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods on first reading, as per attachment Policy-25.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

TRANSPORTATION COMMITTEE – Mr. Ciambrone

Motion by Mr. Ciambrone, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve district Bus Routes for the 2014-2015 school year.
2. To approve club/activity trips for the 2014-2015 school year, as per attachment Transportation-2.
3. To approve a jointure contract between Atlantic County Special Services School District and the Hamilton Township School District for the 2014-2015 school year for twelve Hamilton Township students being transported to ACSSSD and YALE Northfield at a total cost \$93,608.70 with the breakdown as follows, as per attachment Transportation-3:

<u>Route#</u>	<u>Destination</u>	<u># of HT Students</u>	<u>Cost</u>
BUENA1	ACSSSD	3	\$28,749.50
BUENA2	ACSSSD	5	30,047.70
HS1B	ACSSSD	1	8,586.00
YALE1	YALE NORTHFIELD	3	26,225.50

Motion by Dr. Erickson to table item #1. No second.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs.

Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson
(9-0-0)

The following item has been included as an informational item:

4. School Bus Emergency Evacuation Drill Reports for the Davies, Hess and Shaner Schools, as per attachment Transportation-4.

RESOLUTIONS

Motion by Dr. Erickson, seconded by Mrs. Capone to approve the following motion, as presented:

To approve a Resolution for Sustainable Jersey for Schools, as per attachment Resolution-1.

Roll Call Vote: All in favor. Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli and Dr. Erickson.
(9-0-0)

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Francis stated that she would like to discuss an issue concerning the minutes; which will need to be discussed in Executive Session.

NEW BUSINESS

Mrs. Capone noted that she recently attended a PTA meeting and it was brought to her attention that fundraising is not what they expect it to be. She would like to see school photographs be used as a fundraising opportunity. Mrs. Capone would like to allow the PTA to look into this further.

Mrs. Capone asked what the status is regarding RFP's for architectural services. Mr. Smith informed her that the RFP has been advertised and this will be discussed at the December Finance Committee meeting.

Mrs. Capone also noted that she has heard of states that do not support the CORE Standards. She asked if the Board would be interested in hearing a different point of view. Mrs. Capone stated that she will bring this to the attention of the Curriculum Committee.

UNFINISHED BUSINESS:

Mrs. Capone stated that the vote regarding the attendance issue at the last Board meeting is not valid because the person who was being addressed also voted. She also feels that the two Board members who motioned the item were conflicted due to their own less than stellar attendance. Mrs. Capone would like to take the vote again.

Motion by Mrs. Capone to re-vote on the issue of board member attendance.

Mr. Aiken asked Mr. Goldstein if the vote was done properly. Mr. Goldstein noted that the vote was to end the attendance issue, not to remove the member from the Board. He stated that there was never a motion or a second to move forward with a hearing. Mr. Goldstein noted that the statute does not state who can make a motion, and he feels it is Mrs. Capone's opinion that the two people who motioned are not able to do so.

Mr. Aiken noted that the vote was to accept the Board member's reasons for not attending the meetings in question, and he feels this issue needs to be dropped.

Mr. Goldstein noted that he feels this is only Mrs. Capone's opinion and Mrs. Melton has a constitutional right to vote on the motion.

Dr. Erickson asked if there was a second on the original motion made by Mrs. Capone. There was no response from the Board Members.

PUBLIC COMMENTS

Shannon Branca had a question regarding the Genesis program. She noted that the younger grades do not use this program as often as the Davies School. She would like to know what would be a reasonable amount of time for a teacher to update grades. Dr. Cappelluti noted that it should certainly be done within a reasonable amount of time. Mr. Santilli stated that he would address the issue.

Mrs. Branca also noted that the morning drop off at the Hess School was horrendous. She noted that both lanes on Babcock Road were blocked. Dr. Cappelluti stated that she will look into the situation with the SRAO's. She did note that there were several activities taking place at the same time.

Mr. Santilli wanted to thank the Board for passing the resolution for Sustainable Jersey. He would like to request information to be passed along to Dr. Cappelluti regarding schools in the state that are doing well.

EXECUTIVE SESSION

Motion by Dr. Erickson, seconded by Mr. Cassidy, to enter into Executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Matters rendered confidential by nature of law – HIB Reports
- HTEA Grievance
- Pending Litigation
- Annual Progress Targets
- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. The Board may be in executive session for approximately 60 minutes.

Voice Vote: All in favor: (9-0-0) Motion carried.

The Board entered into Executive session at 9:45 p.m.

The Board reconvened the Regular session at 11:05.

PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Dr. Erickson, seconded by Mr. Cassidy to approve the termination of Cindy Fulton, Davies School Paraprofessional effective November 19, 2014.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambone, Mrs. Francis, Mrs. Melton, Mr.

Mays Landing, NJ
November 18, 2014

Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Dr. Erickson, seconded by Mrs. Capone to approve the grievance and remove letters from paraprofessional files.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

ADJOURNMENT

Motion by Mr. Sacchinelli, seconded by Dr. Erickson, to adjourn the meeting.

Voice vote: All in favor: (9-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 11:07 p.m.

Daniel Smith
Board Secretary