

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON AUGUST 5, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:03 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Anne Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Ciambrone, Mrs. Amelia Francis, Mrs. Kim Melton and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: Mr. Greg Cassidy and Mr. John Sacchinelli

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools
Mr. Daniel Smith: Board Secretary
Mr. Eric Goldstein: Solicitor

V. APPROVAL OF MINUTES

Regular and Executive session minutes of the meeting of June 24, 2014, as per attachment Minutes-1.

Regular and Executive session minutes of the Special meeting of June 30, 2014, as per attachment Minutes-2.

Regular and Executive session minutes of the meeting of July 1, 2014, as per attachment Minutes-3.

Mrs. Capone had several corrections for Executive session meeting minutes.

Mrs. Capone asked to rescind her vote for Personnel #11 for the June 24, 2014 meeting. She wants to change her vote to “no” because she never received the information she asked for. Mrs. Capone noted that she would like the personnel committee to review this motion.

Dr. Erickson asked whether or not Ian Nelson and Corey Imlay had a Black Seal license and, if so why do we not pay for them when we pay for the other maintenance workers to have one.

Mrs. Capone stated that the Black Seal license for Mr. Nelson and Mr. Imlay were paid for previously. She did not understand why the district should pay for this license when it is a requirement for their position. Dr. Erickson and Mrs. Capone would like to know if other Districts pay for this license. Mr. Smith will look into this and let the Board know.

Dr. Erickson wanted to know who was determining what is considered an “excused absence” for Board meetings and workshops. Mr. Smith stated that the excused absences so far were for Board members who were not permitted to take part in the Superintendent’s evaluation because of a conflict of interest.

VI. CORRESPONDENCE

Dr. Cappelluti informed the Board that she received several letters from some of the children who attended the summer school program at Shaner. The students thanked the Board for the summer program and to let them know how much fun they had.

Dr. Erickson asked if letters were sent to the people who were interested in seeing the other sites that have been developed by the interested buyer of the Duberson School. Dr. Cappelluti informed her that they have been sent. Dr. Erickson also noted that an affordable housing development was recently approved.

VII. PUBLIC COMMENTS

Jacob Freedman spoke regarding the Atlantic Baker Show in Atlantic City. He feels it would be cost effective for the District to bake on premises rather than buy from a local distributor.

Mr. Freedman also stated that he did not feel the Board could discuss anything in Executive session this evening because it is not scheduled on the agenda. Dr. Erickson noted that there is nothing scheduled to be discussed, however there are rules that the Board can follow if an issue does arise.

Mr. Freedman asked if the Board calendar could be posted on the front doors of the school or Board office.

VIII. BOARD MEMBER COMMENTS

Mrs. Capone noted the great attendance at the fundraiser recently held for Karen Witherspon.

SUPERINTENDENT/STAFF REPORTS

Dr. Cappelluti read an e-mail sent by Mr. Fred Rushmore reminding everyone of the student concerts coming up during the next few weeks.

(A) Information Items

1. **Dates to Remember**

- a. August 5, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- b. August 12, 2014 – Transportation Committee Meeting – Board Office – 4:30 p.m.
- c. August 13, 2014 – Personnel Committee Meeting – Board Office – 4:15 p.m.
- d. August 19, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.

(B) Registration/Transfer Statistics for the Month of June, 2014, as per attachment IX-B.

(C) Enrollment through June 23, 2014, as per attachment IX-C.

(D) Student Discipline Reports for the month of June, 2014, as per attachment IX-D.

(E) Superintendent's/Principal's List for the 4th Marking Period, as per attachment IX-E.

(F) Academic Achievement Lists for the 3rd Trimester Grades 4 and 5, as per attachment IX-F.

(G) Presentation: Struggling Readers

Given By: Marylynn Stecher

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

1. EnerNOC Energy Intelligence Program, as per attachment Facilities-1. **EnerNOC**

Mr. Smith gave a brief explanation to the Board on the demand response program. He noted that EnerNoc would ask the District to shut down power during certain time periods when a blackout could occur on the power

grid. He noted that EnerNoc would then pay the district for reducing its power consumption for that time period. Mr. Smith stated that the program would also help the district to manage utility bills by showing peak usage times and real time energy data. He noted that the district would have access to EnerNoc software that would be useful to help reduce costs. Mr. Smith suggested having a representative give a presentation on the program at the October board meeting.

CURRICULUM COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mr. Aiken, to approve the following motions, as presented:

**Read 180/
System 44**

1. To approve staff members to participate in a READ180/System 44 Professional Development Workshop during the summer of 2014 (not to exceed 10 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Curriculum-1.

**Read 180/
System 44**

2. To approve Amy Carter to plan and provide the READ180/System 44 Professional Development Workshop during the summer of 2014 (not to exceed 10 hours each) and to be paid at the hourly rate of \$26.00 as indicated in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

**Curriculum
Work**

3. To approve staff members to complete Curriculum Work at the hourly rate of \$39.00 during the summer of 2014 (staff have been assigned various hours based on need and no one has been assigned more than 40

hours; therefore, no one should exceed 40 hours). This rate is the identified rate for Curriculum Development in the 2012–2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local funds, as per attachment Curriculum-3.

This was previously approved in June.

Roll Call Vote: All in favor #1 & #2: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Six in favor #3: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. Abstained: Mr. Ciambrone. (6-0-1)

4. To approve grade K to 5 staff members to participate in Professional Development Workshops during the Summer of 2014 (not to exceed 10 hours each) at the rate of \$24.51/hour as indicated in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Curriculum-4.

**Summer
Professional
Development
Workshops**

Discussion was held on Item #4 and then moved after Personnel on the agenda.

5. Christine Lucca, Grade 8 Mathematics Teacher to pilot Holt/Larson's Big Ideas Geometry materials during the 2014-2015 school year.
6. Science series to be piloted by the identified staff members during the 2014-2015 school year for possible implementation in the 2015-2016 school year:
 - InterActive Science (Pearson) Grades 6-8

**Holt/Larson's Big
Ideas Geometry**

Science Series

- Science Fusion (Holt) Grades 6-8

<u>Teachers</u>	<u>Grade</u>
Christy Morrison	6 th
Michelle Giardino	7 th
Sheila Fleischer	8 th

- Social Studies Series**
7. Social studies series to be piloted by the identified staff members during the 2014-2015 school year for possible implementation in the 2015-2016 school year:
 - Discovery (on-line) Grade 6 only
 - American Journey 2012 (Glencoe) Grades 7 & 8
 - US History Beginnings to 1877 (Holt) Grades 7 & 8

<u>Teachers</u>	<u>Grade</u>
John Mason	6 th
Kelli Costello	7 th
Jim Daniels	8 th

FINANCE COMMITTEE – Mrs. Capone

- Report of Receipts and Expenditures**
1. Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of June 30, 2014. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of June 30, 2014, as per attachment Finance-1.
- Board Secretary's Report**
2. Board Secretary's Report for the period ending June 30, 2014. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of June 30, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

3. Interest Income for the month of July, 2014, as per attachment Finance-3. **Interest Income**
4. Receipts for the month of July, 2014, as per attachment Finance-4, **Receipts**
5. Refunds for the month of July, 2014, as per attachment Finance-5. **Refunds**
6. Capital Reserve Interest for the month of July, 2014, as per attachment Finance-6. **Capital Reserve**
7. Rental Income for the month of July, 2014, as per attachment Finance-7. **Rental Income**
8. Miscellaneous Revenue for the month of July, 2014, as per attachment Finance-8. **Miscellaneous Revenue**
9. The monthly Budget Summary Report for June 30, 2014, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9. **Budget Summary Report**
10. Budget transfers as follows, as per attachment Finance-10: **Budget Transfers**
 - 2013-2014 in the amount of \$180,329.83
 - 2014-2015 in the amount of \$11,843.00
11. Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. **Superintendent's and Board Secretary's certification**
12. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-12. **Purchase orders**
 - 2013-2014 - \$ 591,293.65
 - 2014-2015 - \$ 7,867,143.74
13. Bills and payroll in the total amount of **Bills and payroll**

\$5,405,801.67, as per attachment Finance-13.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$1,621.00
10	General Fund/Payroll	212,461.68
11	Current Expense	1,328,364.01
11	Current Expense/Payroll	2,295,540.79
12	Capital Outlay	7,492.47
20	Special Revenue	23,066.92
20	Special Revenue/Payroll	91,812.05
40	Debt Service	1,400,981.25
50	Kid's Corner	25,364.63
50	Community Education	6,135.16
50	Camp Blue Star	12,961.71

**Seminars,
workshops and
conferences**

14. Staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2014-2015 school year, as per attachment Finance-14.

**Lucca's
Bakery, Inc.**

15. Bread and Rolls contract with Lucca's Bakery, Inc. for the 2014-2015 school year with no increase in cost from the 2013-2014 school year, as per attachment Finance 15.

**ACSSSD
Itinerant/
Shared
Services**

16. Atlantic County Special Services School District's Itinerant/Shared Services fees for the 2014-2015 school year, as per attachment Finance 16.

**CMCSSSD
Itinerant
Agreements**

17. Cape May County Special Services School District's Itinerant Agreements for the 2014-2015 school year, as per attachment Finance-17.

**Tuition
Contract with
Bancroft**

18. Tuition Contract with Bancroft for one student effective July 1, 2014 through June 30, 2015, at a cost of \$271.58 per diem, plus \$271.58 per diem for extended school of 212 days, including Extended School Year, for a total cost of \$57,574.96.

**Tuition
Contract with
Bancroft**

19. Tuition Contract with Bancroft for one student effective July 7, 2014 through June 30, 2015, at a cost of \$281.82 per diem for a total of 212 days, including extended school

year and, \$176.00 per diem for 32 days for extraordinary services for a total cost of \$65,377.84.

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| 20. Agreement with Collier School for one student for 13 days commencing June 4, 2014 at the rate of \$285.18 per diem for a total of \$3,707.34. | Agreement with Collier School |
| 21. Agreement with the NJ Commission for the Blind for the 2014-2015 school year for four students in the amount of \$7,200.00, as per attachment Finance-21. | NJ Commission for the Blind |
| 22. Professional Services Agreement with CNNH to provide behavioral and neurological services for the 2014-2015 school year, as per attachment Finance-22. | CNNH |
| 23. Solicitor's Agreement with Nehmad Perillo & Davies, P.C. for the 2014-2015 school year, as per attachment Finance-23. | Solicitor's Agreement |
| 24. Two Personal Aide Agreements between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for two students with a full-time aid for the 2014-2015 school year at a cost of \$41,220.00/per student and \$575.00 per week/per student for the 2015 Extended school year. | Personal Aide Agreements |
| 25. One Personal Aide Agreement between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for one student with shared-time aid for the 2014-2015 school year at a cost of \$20,610.00 per Aide and \$575.00 a week per student for the 2015 Extended school year. | Personal Aide Agreement |
| 26. Tuition Agreement between the Somers Point Board of Education and the Hamilton Township Board of Education for the period January 2, 2014 through June 30, 2014 for | Tuition Agreement With Somers Point |

a total cost of \$5,724.48 pro-rated.

- Y.A.L.E. School East** 27. Tuition Contract with Y.A.L.E. School East, Inc. for one student for the 2014-2015 school year at a cost of \$272.69/per diem for a total of 210 days, including Extended School Year, effective July 7, 2014 through June 30, 2015 for a total cost of \$57,264.90.
- Y.A.L.E. School East** 28. Tuition Contract with Y.A.L.E. School East for one student for the period May 9, 2014 through the end of the 2013-2014 school year, for a total of 33 billable days at the rate of \$260.90/per diem, for a total cost of \$8,609.70.
- Y.A.L.E. School Atlantic** 29. Two Tuition Contracts with Y.A.L.E. School Atlantic, Inc. for two students for the 2014-2015 school year at a cost of \$308.03/per diem for a total of 210 days each, including Extended School Year effective July 7, 2014 through June 30, 2015 for a total cost of \$129,372.60.
- Disposal of textbooks** 30. Disposal of the following textbooks:
Mifflin Reading Triumphs 1988 (99)
MacMillan/McGraw and Hill Language Arts Today 1993 (26)
- Increase Petty Cash** 31. Increase in the Food Service Petty Cash account for the 2014-2015 school year from \$250.00 to \$300.00, as per attachment Finance-31.

The initial Petty Cash amount of \$250.00 was previously approved at the May 6, 2014 Board meeting.
- Scholastic, Inc.** 32. Unspecifiable contract for Scholastic, Inc. for the 2014-2015 school year in the amount of \$80,000.00, as per attachment Finance-32.
- Bimbo Bakeries** 33. Bimbo Bakeries Contract for bread and rolls for the 2014-2015 school year, with a 2%

increase from the previous year, as per attachment Finance-33.

34. Cream-O-Land Contract for milk for the 2014-2015 school year, with a 1% increase from the previous year, as per attachment Finance-34. **Cream-O-Land**

Motion by Mrs. Capone, seconded by Mr. Aiken, to approve the following motion, as presented:

35. To accept the registration of a child of a non-resident staff member at a tuition cost of \$3,500.00 for the 2014-2015 school year, as per attachment Finance-35. **Non-Resident Tuition**

Roll Call Vote: Six in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Melton, and Dr. Erickson. Mrs. Francis recused herself from the vote. (6-0-1)

PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken
All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve Wendy McKensie as a Davies School Guidance Counselor for the 2014-2015 school year, M.A. +15, Step 7, with a total annual salary of \$55,028.00, as per attachment Personnel-1. **Davies School Guidance Counselor**
2. To approve a fieldwork placement for the 2014-2015 school year, as per attachment Personnel-2. **Fieldwork Placement**
3. To approve Ericka Pitman as a Shaner School, part-time 29.5 hours/week Technology Coach for the 2014-2015 school year, M.A., Step 1, with a total annual salary of \$43,355.00, as per attachment Personnel-3. **Technology Coach**
4. To approve Talia Morgan as a Davies School Special Education teacher for the 2014-2015 school year, M.A., Step 1, with a total annual **Special Education Teacher**

salary of \$53,275.00, as per attachment
Personnel-4.

- Maintenance employee** 5. To approve George Hess as a Hess school part-time, 29.5 hours/week Maintenance employee for the period August 6, 2014 through June 30, 2015, Maintenance Guide, Step 1, with a total annual salary of \$33,222.00 pro-rated, as per attachment Personnel-5.

Motion by Mrs. Capone, seconded by Dr. Erickson to table items #1, #3 and #4.

Mrs. Capone feels that the information for the candidates was not given to the Board.

Dr. Cappelluti stated that the information is included with tonight's agenda, as promised by the Personnel Dept. She urged the Board to vote on the staff presently on this agenda because only three weeks remain until the beginning of the school year. She feels everyone on the agenda is a qualified candidate.

Mrs. Capone stated that the object is for the committee to discuss qualifications at the committee level and not in public. She feels the recommendations should go back to the committee with all of the information.

Roll Call Vote to table #1, #3, and #4: One in favor: Mrs. Capone. Nay: Mr. Aiken, Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, and Mrs. Melton. Abstained: Dr. Erickson. (1-5-1)

Roll Call Vote: Four in favor #1: Mr. Aiken, Mrs. Buchanan, Mr. Ciambrone, and Mrs. Melton. Nay: Mrs. Capone, Mrs. Francis, and Dr. Erickson. (4-3-0)

Seven in favor #2, #3, and #5: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Six in favor #4: Mr. Aiken, Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr.

Erickson. Nay: Mrs. Capone. (6-1-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motions, as presented:

6. To approve an increase in hours for Laurie Surman, part-time Davies School Food Service worker from 5 hours/day to 5.5 hours/day for the 2014-2015 school year, Food Service Guide Step 5, with a total annual salary of \$20,187.00, as per attachment Personnel-6. **Increase hours For Food Service**
7. To change a Maternity Leave of Absence return to work date for Pamela Pierson, Shaner School teacher from November 10, 2014 to October 20, 2014. **Maternity Leave For Pamela Pierson**
8. To extend an employment Contract for Rebecca Rosen, Shaner School Grade 1 teacher from September 1, 2014 to October 21, 2014, M.A., Step 1, with a total annual salary of \$53,275.00, pro-rated. **Rebecca Rosen Contract**

Ms. Rosen is a temporary replacement for Pamela Pierson who is on a maternity leave of absence.
9. To accept a resignation notice from Malissa McCoy, Hess School Paraprofessional, effective July 29, 2014, as per attachment Personnel-9. **Resignation of McCoy**
10. To approve an intermittent NJ Family Leave of Absence for Nancy Amatuzio, Davies School part-time, Paraprofessional for the 2014-2015 school year to care for a family member, as per attachment Personnel-10. **NJ Family Leave of Absence for Nancy Amatuzio**
11. To accept a resignation notice from Ellen Barnes, Shaner School Paraprofessional effective July 24, 2014, as per attachment Personnel-11. **Resignation from Ellen Barnes**

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Motion by Mr. Aiken, seconded by Mr. Ciambrone, to approve the following motion, as presented:

**Ashlee Grasso,
Paraprofessional**

12. To approve Ashlee Grasso as a part-time, 29 hours/week Shaner School paraprofessional for the 2014-2015 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-12.

Ms. Grasso is a replacement for Ellen Barnes who as resigned.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

**Stephanie
Cords,
Teacher**

13. To approve Stephanie Corda as a full-time, Hess School teacher for the 2014-2015 school year, B.A., Step 3, with a total annual salary of \$50,200.00, as per attachment Personnel-13.

Ms. Corda is a replacement for Wendy McKensie who has transferred to Davies School.

Item #13 was withdrawn from the agenda.

Motion by Mr. Aiken, seconded by Mr. Ciambrone, to approve the following motions, as presented:

**Part time
Lifeguard**

14. To approve Jose Quidachay as a part-time, 29 hours/week Hess School, Lifeguard Paraprofessional for the period August 5, 2014 through June 30, 2015, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-14.

**Special
Education
Teacher**

15. To approve Gregory Clayton as a full-time, Hess School Special Education teacher for the 2014-2014 school year, B.A., Step 3, with a total annual salary of \$50,200.00, as per attachment Personnel-15.

Mr. Clayton is a replacement for Ms. Gina

Vituallo.

Roll Call Vote: Seven in favor #14: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Roll Call Vote: Five in favor #15: Mr. Aiken, Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, and Mrs. Melton. Nay: Mrs. Capone and Dr. Erickson. (5-2-0)

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve the following motions, as presented:

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| 16. To approve Shawnee Foglio as a Community Education Swim Instructor/Lifeguard for the Summer, 2014 school year at the following rates:

Instructor: \$31.15/hour
Lifeguard: \$14.00/hour | Swim Instructor/
Lifeguard |
| 17. To approve district substitutes for the 2014-2015 school year, as per attachment Personnel-17, as amended. | District
substitutes |
| 18. To approve a Sidebar Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment Personnel-18. | Sidebar
Agreement |
| 19. To approve Melanie Piskin as full-time, Hess School teacher for the period November 14, 2014 through March 23, 2015, B.A., Step 3, with a total annual salary of \$50,200.00, pro-rated, as per attachment Personnel-19.

Ms. Piskun is a replacement for Amanda Fortune who is on a maternity leave of absence. | Hess School
Teacher |
| 20. To approve Kelly Flynn as a full-time, Hess School teacher for the period September 19, 2014 through January 6, 2015, B.A., Step 1, with a total annual salary of \$50,000.00, pro- | Hess School
Teacher |

rated, as per attachment Personnel-20.

Ms. Flynn is a replacement for Alexis Van Horn who is on a maternity leave of absence.

In-house transfer

21. To approve the in-house transfer of Greg Bradley, Physical Education teacher, from Shaner School, to the William Davies Middle School for the 2014-2015 school year, Position Control #20.03.28 AKR.

Roll Call Vote: Seven in favor #16, #18, and #19: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Three in favor #17: Mrs. Capone, Mr. Ciambrone, and Mrs. Melton. Nay: Mrs. Francis. Abstained: Mr. Aiken, Ms. Buchanan and Dr. Erickson. (3-1-3)

Six in favor #20: Mr. Aiken, Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. Nay: Mrs. Capone (6-1-0)

Four in favor #21: Mr. Aiken, Mrs. Buchanan, Mr. Ciambrone, and Mrs. Melton. Nay: Mrs. Capone, Mrs. Francis and Dr. Erickson. (4-3-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motions, as presented:

Amanda Campor, Paraprofessional

22. To approve Amanda Campor as a part-time, 29 hours/week Hess School paraprofessional for the 2014-2015 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-22.

Ms. Campor is a replacement for Malissa McCoy who has resigned.

Deborah Brown, Paraprofessional

23. To approve Deborah Brown as a part-time, 29 hours/week paraprofessional for the 2014-2015 school year, Paraprofessional Guide,

Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-23.

Ms. Brown is a replacement for Shannon Rhodes who has resigned.

24. To approve the revised salary of Cathleen Fichetola, part-time, 3 hours/day Food Service worker for the 2014-2015 school year, Food Service Guide, Step 1, with a total annual salary of \$10,545.00. **Revised Salary, Food Service**
25. To accept a resignation notice from Regina Miller, School Psychologist, effective July 29, 2014, as per attachment Personnel-25. **Resignation from Regina Miller**
26. To approve Kristine Ellison as a full-time, Davies School Administrative Secretary-Main Office for the period of September 1, 2014 through June 30, 2015, Admin. Secretary Guide, Step 5, with a total annual salary of \$30,964.00, pro-rated, as per attachment Personnel-26. **Kristine Ellison, Administrative Secretary**

Mrs. Ellison is a replacement for Lorraine Fitting who has retired.

Roll Call Vote: All in favor #22, #23 and #24: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Six in favor #25 and #26: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambone, Mrs. Melton, and Dr. Erickson. Nay: Mrs. Francis. (6-1-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motion, as presented:

27. To approve Kristen Shaughnessy as a full-time, Davies School Secretary-Main Office for the period of September 1, 2014 through June 30, 2015, Secretary Guide, Step 1, with a total annual salary of \$28,141.00, pro-rated, as per attachment Personnel-27. **Kristen Shaughnessy, Secretary**

Ms. Shaughnessy is a replacement for Kristine Ellison who will be moving to the Administrative Secretarial position.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson.
(7-0-0)

CURRICULUM COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mr. Aiken, to approve the following motion, as presented:

Summer Professional Development Workshops

4. To approve grade K to 5 staff members to participate in Professional Development Workshops during the Summer of 2014 (not to exceed 10 hours each) at the rate of \$24.51/hour as indicated in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Curriculum-4.

Roll Call Vote: Six in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, and Mrs. Melton. Nay: Dr. Erickson. (6-1-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

Parent Agreement of Policy

1. To approve Parent Agreement of Acceptance of Acceptable Use Policy and Photo Consent Agreement on first reading, as per attachment Policy-1.

Regulation #2361

2. To approve Regulation #2361 – Acceptable Use of Computer Network/Computers and Resources on first reading, as per attachment Policy-2, as amended.

Policy #2412

3. To approve Policy #2412 – Home Instruction

Due to Health
Condition on first reading, as per attachment
Policy-3, as amended.

4. To approve Regulation #2412 – Home Instruction Due to Health Condition on first reading, as per attachment Policy-4. **Regulation #2412**
5. To approve Policy #2417 – Student Intervention and Referral Services on first reading, as per attachment Policy-5. **Policy #2417**
6. To approve Regulation #2417 – Student Intervention and Referral Services on first reading, as per attachment Policy-6, as amended. **Regulation #2417**

Discussion was held and each policy was amended as noted.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Aiken to approve the following motions, as presented:

7. To approve Policy #2481 – Home or Out-of-School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition on first reading, as per attachment Policy-7. **Policy #2481**
8. To approve Regulation #2481 – Home or Out-of-School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition on first reading, as per attachment Policy-8. **Regulation #2481**
9. To approve Policy #5200 – Attendance on first reading, as per attachment Policy-9. **Policy #5200**
10. To approve Regulation #5200 – Attendance on first reading, as per attachment Policy-10, as amended. **Regulation #5200**
11. To approve Policy #5300 – Automated **Policy #5300**

External Defibrillators (AEDS) on first reading, as per attachment Policy-11.

Regulation #5300 12. To approve Regulation #5300 – Automated External Defibrillators (AEDS) on first reading, as per attachment Policy-12.

Policy #5610 13. To approve Policy #5610 – Suspension on first reading, as per attachment Policy-13.

Regulation #5610 14. To approve Regulation #5610 – Suspension on first reading, as per attachment Policy-14.

Policy #8462 15. To approve Policy #8462 – Reporting Potentially Missing or Abused Children on first reading, as per attachment Policy-15.

Discussion was held and each policy was amended as noted.

Roll Call Vote: Six in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, and Mrs. Melton. Abstained: Dr. Erickson. (6-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motion, as presented:

Regulation #8462 16. To approve Regulation #8462 – Reporting Potentially Missing or Abused Children on first reading, as per attachment Policy-16.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson. (7-0-0)

TRANSPORTATION COMMITTEE – Mr. Ciambrone

None

RESOLUTIONS

None

SOLICITOR'S REPORT

Mr. Goldstein noted that he recently received an e-mail from the former party interested in purchasing the Duberson School. He informed the Board that, if any of them receive any further e-mails from this party, they should refer the correspondence to him.

UNFINISHED BUSINESS

Mrs. Capone stated that a report was never received regarding the incident at the skating rink where the bags of the students were searched. Mrs. Capone asked Dr. Cappelluti for an update on the incident.

Mrs. Capone also asked if any more information was available regarding providing transportation for the tutoring program. Dr. Cappelluti stated that this has not yet been completed.

Mrs. Capone also asked if the Board could be provided with a report showing out of district students and how much is being paid for tuition and transportation. She feels the Duberson School could be utilized for these students and figures are needed for this.

Mrs. Capone also asked if any information was received from NJSBA concerning the district policy check.

Dr. Erickson asked if the data for bilingual students could be given to the Board.

Mr. Ciambro spoke to answer the question Mrs. Capone raised about whether any report was given regarding the incident at the skating rink. Mr. Ciambro noted that that Mrs. Capone was provided an answer and she should file a complaint with the Police Department regarding the incident if she is not satisfied with the answer. Dr. Cappelluti stated that the issue is a police matter and not a Board matter.

NEW BUSINESS

1. Motion to approve the presentation of the **Violence and Vandalism Report** 2013-2014 Violence and Vandalism Report as presented on June 24, 2014.

Motion #1 was withdrawn.

Motion by Dr. Erickson, seconded by Mr. Aiken, to approve the following motion, as presented:

School Self-Assessment

2. To approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Statement of Assurances, as per attachment XI-V.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Dr. Erickson.
(7-0-0)

Mrs. Capone asked when the Board evaluation was going to be scheduled. Dr. Erickson stated that she will talk to Ms. Zoerb from NJSBA and arrange this for September.

Mrs. Capone also noted that the Township has a system where the public can sign up to have the agenda for each meeting e-mailed to them. She feels this should be done for the Board meetings. Dr. Erickson stated that this can be discussed with our technology department.

Mrs. Capone asked why the window project has not started at the Shaner School. Mr. Smith noted that there is a long lead time for the windows to be manufactured and the contractor will be complete one room per day once the windows are ready. He also noted that additional testing was needed before the project began to make sure the window sills being removed did not have asbestos in them. Mr. Smith noted the project should begin in September and it will not interrupt the school day.

Mrs. Capone offered condolences to Dr. Erickson for the recent loss of a parent. She also noted the loss of the community with the death of Joe Nickels. Mrs. Capone noted that Mr. Nickels was a great advocate for children in the community.

PUBLIC COMMENTS

Margaret Erickson spoke to the Board noting that she was happy to see steps taken to address the issue of dyslexia and that it is going to be spread to regular education classes. Ms. Erickson is also happy to see multiple programs in the school, but she does not think they should be changed from year to year.

Ms. Erickson asked why the amount of purchases for services and supplies is larger this year than the same time as last year. Mr. Smith noted the difference in timing on the report.

Ms. Erickson also noted that she would like to see graduation expenses used for programs in the school rather than holding an 8th grade

graduation.

Jacob Freedman stated that he feels Atlantic City Electric offers a program similar to the one offered by EnerNoc and they do not charge a fee. He wanted to suggest having a presentation by Atlantic City Electric as well. Mr. Freeman also noted that there aren't any signs for drug free school zones or for unallowable sex offenders near the schools. He noted some changes he felt need to be made, including lowering the hand dryers in the schools. He would also like to see a bicycle rack installed outside of the school.

ADJOURNMENT

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to adjourn the meeting.

Voice vote: All in favor: (7-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:33 p.m.

Daniel Smith
Board Secretary