

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON JUNE 25, 2013
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:03 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Peggy Capone, Mrs. Amelia Francis, Mr. George Hassa, Mrs. Barbara Kupp, Mr. John Sacchinelli, and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: Mrs. Kim Melton

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools
Mr. Daniel Smith: Board Secretary
Mr. William Donio: Esquire

H. Hamilton Mall Representative recognized the following Davies School 6th Grade Students who were winners of the Davies School and Hamilton Mall Art Exhibit:

Brad Mischlich
Makaela Johnson
Marissa Bunting

I. Sherry Mirakian Mourning, Davies School Art Teacher recognized the following students who participated in the Teen Art's Festival at Stockton College:

Alejandra Rucinque
Khadijah Coleman

Breana Stringer

Dr. Cappelluti introduced Judy Dunleavy who has been hired for one of the new part-time SRAO positions.

EXECUTIVE SESSION

Motioned by Mr. Sacchinelli, seconded by Mr. Hassa, to enter into executive session for discussion of contract negotiations, personnel matters and other confidential matters.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of contract negotiations, personnel matters and other confidential matters. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved that the board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 45 minutes.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

The Board entered into Executive Session at 7:15 p.m.

The Board reconvened the regular meeting at 8:00 p.m.

APPOINTMENTS

- A. Motion by Mr. Sacchinelli, seconded by Mrs. Capone, to approve the following appointment for the period July 1, 2013 through June 30, 2014.

Solicitor	Law Firm of Nehmad, Perillo & Davis, P.C. as per attachment Appointments-1.
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Mr. Aiken commented that he is not happy with the decision to change our solicitor at this time. He believes it is a personal matter by some of the present board members.

Roll Call Vote: Five in favor: Mrs. Capone, Mrs. Francis, Mr. Hassa, Mr. Sacchinelli, and Dr. Erickson. Nay: Mr. Aiken, Mr. Anderson, and Mrs. Kupp. (5-3-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Capone, to approve the following

appointment for the period July 1, 2013 through June 30, 2014.

- B. Broker of Record
Health Insurances, Hudson Shore, as per attachment
Appointments-2.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

APPROVAL OF MINUTES

Motion by Mr. Anderson, seconded by Mr. Aiken, to approve the Regular and Executive session minutes of the meeting of May 7, 2013, as per revised attachment Minutes-1.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Hassa. (7-0-1)

Motion by Mr. Anderson, seconded by Mr. Aiken, to approve the Regular session of the meeting of May 21, 2013.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. Abstained: Mr. Hassa. (7-0-1)

CORRESPONDENCE

None

PUBLIC COMMENTS

Jeff Gildiner spoke regarding Finance Item #24. He wanted an explanation of an unspecifiable contract. Mr. Donio gave an explanation to this.

He also had a question regarding the transfer of current year surplus to reserve. Mr. Smith explained that this is surplus from capital projects. At the completion of each project, the money has to be returned to capital reserve.

Patty Fleming asked what the cost was of the eighth grade graduation. Mr. Smith said he would be able to get her the figures during the week.

Mrs. Fleming also asked if there was a buyout for Mr. Greco's contract. She wanted to know if the new solicitor was in addition to Mr. Greco or a replacement. It was explained to her that Mr. Greco's contract will expire at the end of the month and the new firm will take his place. The rate charged is an hourly rate and it will be lower for the new firm.

BOARD MEMBER COMMENTS

Mrs. Capone informed the Board that Donna Reese who is a teacher at the Shaner School reached out to her regarding a benefit for her grandchild who is in the hospital. The benefit will be held on July 20, 2013 from 5:00 p.m. to 9:00 p.m. She encouraged everyone to attend.

Mrs. Capone also wanted to thank everyone for their participation in the Oakcrest Crew coin drop recently held. She thanked Lou Schultz and Joanne Haley for giving generous donations. There were also several teachers and paraprofessional who drove through with a donation.

Barbara Kupp spoke about the Science Fair which was recently cited in the newspaper. She also thanked Lorraine Von Hess and Deanna Allen for their help during the 8th grade awards ceremony. She commended the administration for their decision to bring the 8th grade graduation ceremony inside due to rain.

Mrs. Kupp also commented on the excellent job the staff did during the recent Field Day. She has had parents tell her that they are very thankful for the teachers in the district who help out with this event. Teachers also reached into their pockets to pay for treats for the students during the day. She feels the teachers have "big hearts."

Mr. Anderson commented on the 8th grade class for this year. He feels they are a very rambunctious class and he is happy they will be moving on to Oakcrest this year.

Mr. Aiken thanked the staff and administration for the great job they did in handling this year's graduation.

Dr. Erickson also added comments about the graduation, noting putting the students in alphabetical order.

Mrs. Fleming came back to the microphone and asked who Hudson Shore was on the agenda. Dr. Erickson answered that they are the health insurance broker and they are the same broker we have had for a few years.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **June 25, 2013** – Board Meeting – Davies School – 7:00 p.m.
- b. **July 4, 2013** – Schools Closed
- c. **July 9, 2013** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- d. **July 9, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- e. **July 12, 2013** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- f. **July 23, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.

- (B) Registration/Transfer Statistics for the Month of May, 2013, as per attachment XI-B.
- (C) Enrollment for May, 2013 and through June 19, 2013, as per attachment XI-C.
- (D) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-D.
- (E) New Homes and Certificates of Occupancy for the month of May, 2013, as per attachment XI-E.
- (F) Student Discipline Reports for the month of May, 2013, as per attachment XI-F.
- (G) Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse:

Presented By: Russell Clark, Affirmative Action Office
and Anti-Bullying Coordinator

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

1. To reject all bids for the following project: **ATC System at Hess**
 - 2013 Automatic Temperature Control System at the George L. Hess Educational Complex, as per attachment Facilities-1.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0)

CURRICULUM COMMITTEE – Mrs. Kupp

Motion by Mrs. Kupp, seconded by Mr. Anderson, to approve the following motion as presented:

**iObservation
Inter-Rater
Reliability
Professional
Development
Training**

1. Staff members Donna Reese (Shaner), Jane Flanagan (Hess) and Michele Petrucci (Davies) to participate in the iObservation Inter- Rater Reliability Professional Development Training scheduled for July 16, 17, & 18 (not to exceed 25 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (subject to change based on negotiations and the new HTEA contract). This is funded through local funds.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Anderson, to approve the following motion as presented:

**Creative
Curriculum
Professional
Development
Training**

2. Staff members to participate in Creative Curriculum Professional Development Training scheduled for August 13 & 14 (not to exceed 15 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (subject to change based on negotiations and the new HTEA contract). This is funded through local funds.

<u>Staff Member</u>	<u>School</u>	<u>Grade</u>
Natalie James	Hess	Pre-Kindergarten
Kristen Marr	Hess	Pre-Kindergarten
Julie Morris	Hess	Pre-Kindergarten
Kim Russomano	Hess	Pre-Kindergarten
Karen Sauerbrey	Hess	Pre-Kindergarten
TBD	Hess	Pre-Kindergarten
Patti Essl	Shaner	Kindergarten
Laurie Derringer	Shaner	Kindergarten

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0))

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motion as presented:

3. Staff members to complete Curriculum Work at the hourly rate of \$49.60 during the summer of 2013 (not to exceed 40 hours per person). This rate is the identified rate for Curriculum Development in the 2009 – 2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (subject to change based on negotiations and the new HTEA contract). This is funded through Local funds, as per attachment Curriculum-3. **Curriculum Work**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0))

Motion by Mrs. Kupp, seconded by Mr. Anderson, to approve the following motion as presented:

4. To approve the 2013-2014 Grade Level, Department & House Chairs and Content Coordinators, as per attachment Curriculum-4. **Chairs and Coordinators**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0))

FINANCE COMMITTEE – Mrs. Capone

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

1. Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of April, 2013. The Report of **Receipts and Expenditures**

Receipts and Expenditures and the Secretary's Report are in agreement for the month of April, 2013.

Board Secretary's Report

2. Board Secretary's Report for the period ending April 30, 2013. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of April 30, 2013, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0))

The following items have been included as informational items:

- | | | |
|------------------------------|----|---|
| Interest Income | 3. | Interest Income for the month of April, 2013. |
| Receipts | 4. | Receipts for the month of April, 2013. |
| Refunds | 5. | Refunds for the month of April, 2013. |
| Capital Reserve | 6. | Capital Reserve Interest for the month of April, 2013. |
| Rental Income | 7. | Rental Income for the month of April, 2013. |
| Miscellaneous Revenue | 8. | Miscellaneous Revenue for the month of April, 2013. |
| Budget Summary Report | 9. | The monthly Budget Summary Report for April, 2013, has been filed by the Board Secretary with the Hamilton Township Board of Education. |

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

10. Budget transfers in the amount of \$35,176.93 and \$563,659.11, as per revised attachment Finance -10. **Budget transfers**
11. Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. **Superintendent's and Board Secretary's certification**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0))

The following item has been included as an informational item:

12. Purchase orders issued for services, supplies and equipment in the amount of 41,721,333.18, as per attachment Finance-12. **Purchase orders**

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

13. Bills and payroll in the total amount of \$4,845,303.92: **Bills and payroll**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$2,334.00
10	General Fund/Payroll	295,308.65
11	Current Expense	1,181,556.72
11	Current Expense/Payroll	3,062,013.95
20	Special Revenue	55,982.07
20	Special Revenue/Payroll	78,346.11
50	Cafeteria	143,937.91
50	Kids' Corner	22,506.91
50	Community Education	2,989.78
50	Camp Blue Star	327.82

Staff attendance at seminars, workshops and conferences

14. Staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2012-2013 school year, as per revised attachment Finance-14.

Travel and Related Expense Reimbursement

15. Resolution for Travel and Related Expense Reimbursement.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. ((8-0-0)

Ford, Scott and Associates, L.L.C.

16. ~~Proposal from Ford, Scott and Associates, L.L.C., to provide services to the District for the 2013-2014 school year in the amount of (pending receipt of Engagement letter).~~

Peer review report

17. ~~Peer review report prepared for Ford, Scott and Associates, LLC for the 2013-2014 Audit (attachment Finance-17 to follow).~~

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

ACSSSD Itinerant/Shared Services

18. Atlantic County Special Services School District's Itinerant/Shared Services fees for the 2013-2014 school year.

Atlantic County Cooperative

19. 2013-2014 Agreement with Atlantic County Cooperative for custodial supplies as needed.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

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|-----|---|-----------------------------------|
| 20. | To extend the current contract between Hamilton Township School District and Lucca's Bakery for the 2013-2014 school year with no increase in prices. | Lucca's Bakery |
| 21. | Contract between Hamilton Township School District and Bimbo Foods, Inc. for the 2013-2014 school year with a 1% increase. | Bimbo Foods, Inc. |
| 22. | Proposed 2013-2014 breakfast and lunch prices: | Breakfast and lunch prices |
| | Shaner | Full Paid \$2.50
Reduced .40 |
| | Hess | Full Paid \$2.50
Reduced .40 |
| | Davies | Full Paid \$2.75
Reduced .40 |

Breakfast at all schools will be \$1.50 full paid and .30 reduced.

Roll call vote: All in favor #20 and #21: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Seven in favor #22: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, and Mr. Sacchinelli. Nay: Dr. Erickson. (7-1-0)

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

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|-----|--|--------------------------|
| 23. | Contract between Hamilton Township School District and Cream-O-Land Dairy for the 2013-2014 school year with no increase in prices. | Cream-O-Dairy |
| 24. | Unspecifiable contract for the 2013-2014 school year with CM3 – for environmental controls at the Hess, Davies and Shaner schools in the amounts as follows: | Contract with CM3 |
| | <ul style="list-style-type: none"> • Shaner - \$17,736.00 (Increase of \$684.00) • Hess - \$16,668.00 (Increase of \$660.00) | |

- Davies - \$21,048.00 (Increase of \$792.00)

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson.
((8-0-0))

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

First Energy Corp 25. Contract with the Hamilton Township Board of Education and FirstEnergy Corp. to provide electric generation services (street lighting), effective with the May 1, 2013 meter read date for a 24 month term. These services were awarded to FirstEnergy Corp. by New Jersey School Boards Association, as lead agency for the Alliance for Competitive Energy Services (ACES) in which the Hamilton Township School District is a member.

Risk Management Consultant 26. ~~To approve Resolution #58 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2013-2014 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003 school year.~~

Free Meals for Yale School East 27. Resolution #59 approving free meals for students at Yale School East.

Roll call vote item #25 and #27: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Item #26 has been removed from the agenda.

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

Free Meals for Yale School Central 28. Resolution #60 approving free meals for students at Yale School Central.

29. Resolution #61 approving free meals for students **Free Meals**

at Pineland Learning Center.

**for Pineland
Learning
Center**

- 30. Resolution #62 to Transfer Current Year Surplus to Reserve. **Transfer Current Year Surplus**
- 31. Participating Addendum – Sprint Wireless in the amount of \$1,451.75/month beginning July 1, 2013. **Sprint Wireless**
- 32. Disposal of obsolete and broken computers and AVA equipment which is no longer of use to the district. **Disposal of equipment**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson.
((8-0-0))

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

- 33. Interlocal Services Agreement with the Township of Hamilton for trash removal effective June 1, 2013 through May 31, 2014. **Interlocal Services Agreement**
- 34. Agreement between AtlantiCare Physician Group, PA. and its Occupational Medicine Division and Hamilton Township School District for the period July 1, 2013 through June 30, 2014. **AtlantiCare Physician Group, P.A.**
- 35. Agreement between the Hamilton Township Public Schools and Bayada Nurses, Inc. for the 2013-2014 school year, as per revised attachment Finance-34. **Bayada Nurses, Inc.**
- 36. Itinerant/Shared Services Agreement between Hamilton Township Board of Education and the Cape May County Special Services School District for the period July 1, 2013 through June 30, 2014. **Itinerant/Shared Services Agreement with CMCSSD**

Professional

- 37. Professional Services Agreement for the 2013-

**Services
Agreement
with BCSSD**

2014 school year between Burlington County
Special Services School District and the Hamilton
Township School District.

**School
Physician**

38. To approve a contract with Dr. Stuart Goldman for
the 2013-2014 school year, as per attachment
Finance 38.

There is no increase in the annual fee of
\$12,000.00.

**Receipts and
Expenditures**

39. Report of Receipts and Expenditures in
accordance with 18A:17-8 and 18A:17-9 for the
month of May, 2013. The Report of Receipts and
Expenditures and the Secretary's Report are in
agreement for the month of May, 2013, as per
attachment Finance-39.

Roll call vote: All in favor: Mr. Aiken, Mr.
Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa,
Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson.
(8-0-0)

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motion as
presented:

**Board
Secretary's
Report**

40. Board Secretary's Report for the period
ending May 31, 2013. Pursuant to N.J.A.C.
6A:23-2.11(c)4, the Hamilton Township
Board of Education certifies that as of May
31, 2013, and after review of the Secretary's
Monthly Financial appropriations section as
presented and upon consultation with the
appropriate district officials, to the best of the
Board's knowledge, no major account or
fund has been over-expended in violation of
N.J.A.C. 6A:23-2.11(b) and that sufficient
funds are available to meet the district's
financial obligations for the remainder of the
fiscal year, as per attachment Finance-40.

Roll call vote: All in favor: Mr. Aiken, Mr.
Anderson, Mrs. Capone, Mrs. Francis, Mr.
Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr.
Erickson. (8-0-0)

The following items have been included as informational items:

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|-----|---|---------------------------------|
| 41. | Interest Income for the month of May, 2013, as per attachment Finance-41. | Interest Income |
| 42. | Receipts for the month of May, 2013, as per attachment Finance-42. | Receipts |
| 43. | Refunds for the month of May, 2013, as per attachment Finance-43. | Refunds |
| 44. | Capital Reserve Interest for the month of May, 2013, as per attachment Finance-44. | Capital Reserve Interest |
| 45. | Rental Income for the month of May, 2013, as per attachment Finance-45. | Rental Income |
| 46. | Miscellaneous Revenue for the month of May, 2013, as per attachment Finance-46. | Miscellaneous Revenue |
| 47. | The monthly Budget Summary Report for May, 2013, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-47. | Budget Summary Report |

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motions as presented:

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|-----|---|------------------------------------|
| 48. | To approve Resolution #64 Transfer Proceeds of Capital Project Funds to the Debt Service Fund, as per attachment Finance-48. | Transfer Funds |
| 49. | To approve Andrea Lawful-Trainer, an educational consultant, to provide a Parental Leadership Academy to the parents of Hamilton Township School District during the 2013-2014 school year, as per attachment Finance-49. | Parental Leadership Academy |

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motion as presented:

- AEP Energy Partners, Inc.** 50. To ratify the contract with AEP Energy Partners, Inc. for the sale of 385 Solar Renewable Energy Credits (SRECs) at a price of \$134.00/each, for a maximum total of \$51,590.00, as per attachment Finance-50.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

- District substitutes** 1. To approve District substitutes for the 2013-2014 school year, as per revised attachment Personnel-1.
- Homebound instruction** 2. To approve Homebound instruction for the 2012-2013 school year.
- Data Specialist, Lewis Improta** 3. To approve Lewis Improta as the District's Data Specialist for the period July 9, 2013 through June 30, 2014 with a total salary of \$48,801.00, pro-rated.
- Salary subject to change upon the completion of the H.T.E.A. negotiations.
- Mr. Improta is a replacement for Aleng Phommathep who has resigned.
- Music Teacher, David Rothkopf** 4. To approve David Rothkopf as a Davies/Hess School music teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00.

Salary subject to change upon the completion of the H.T.E.A. negotiations.

This position has been changed to a full-time position.

5. To approve Lisa Strother as the District's 2013-2014 substitute caller with an annual stipend of \$9,455.00. **Substitute Caller**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

6. To approve the Substitute Sub caller rate for the 2013-2014 school year at the rate of \$50.00/day. **Substitute Sub Caller**
7. To approve summer hours for nurses, 20 hours each at the rate of \$49.60/hour. **Summer hours for nurses**
- a. Barbara Graf
 - b. Jane Barrett
 - c. Barbara Bayconich

Hourly rate of \$49.60/hour is subject to change at the completion of negotiations.

8. To approve summer maintenance and custodial staff. **Summer maintenance and custodial staff**
9. To approve the following applicants for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.1: **Emergency hiring**

Lewis Improta
Antonio Mancella

**Summer
guidance**

10. To approve summer Guidance hours as follows:

Lynn Evangelist – Hess and Davies Schools – 100 hours
Gail Siegelman and Laura Mulder – Hess School – 35 hours each
Donna Hess and Michael Dorio – Davies School – 30 hours shared
Dorothy Schoenstein – Shaner School – 25 hours

Hourly rate subject to change upon the completion of the H.T.E.A. negotiations.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

**Black Seal
License**

11. To approve stipends in the amount of \$750.00 each for the 2012-2013 school year to the following persons possessing a Black Seal License:

Stipend amount subject to change upon the completion of the H.T.E.A. negotiations.

- a) Larry Davidson
- b) James Ryan
- c) Randall Cannella
- d) Brian Burton
- e) Kurt Von Hess
- f) Josie Martin
- g) Donald Cavileer
- h) Matthew Montelpare
- i) Christa Larson
- j) Michael Hruska
- k) Van Pearson
- l) Thelia McKiver
- m) Larry Good
- n) Thomas Renzulli
- o) Rebecca MacQueen

CPO License

12. To approve stipends in the following amounts for the 2012-2013 school year for the following persons possessing a Certified Pool Operator (CPO) License:

Stipend amount subject to change upon the

completion of the H.T.E.A. negotiations.

- a) Larry Davidson - \$750.00
- b) Brian Burton - \$750.00
- c) Matthew Montelpare - \$750.00
- d) Ian Nelson - \$750.00

13. To approve Cliff Melder and Rebecca Rosen as lighting technicians on an as needed basis at the rate of \$30.00/hour beginning July 1, 2013. **Lighting Technicians**
14. To approve District and Grant funded stipends for the 2012-2013 school year. **District and Grant funded stipends**
- Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

15. To approve final grant salaries for the 2012-2013 school year. **Final grant salaries**
16. To accept a notice of retirement of Beverly Groeber, Davies School Custodian, effective September 1, 2013. **Retirement of Beverly Groeber**
17. To approve a change in FMLA date for maternity leave request of Kristina Morey, Davies School Secretary to begin August 1, 2013 through September 20, 2013. **FMLA for Kristina Morey**
- Maternity Leave previously approved May 21, 2013.
18. To accept a resignation from Erin Hodavance, Hess School Speech Language Specialist effective May 29, 2013, with her last day of employment to be June 30, 2013. **Resignation of Erin Hodavance**

- Resignation of Rhonda Griffin** 19. To accept a resignation of Rhonda Griffin, Hess School Pre-School teacher effective May 20, 2013, with her last day of employment to be June 30, 2013.
- Summer hours for Mary Romagino** 20. To approve summer hours for Mary Romagino, Food Service Secretary, not to exceed seven hours per day for eight days.
- Summer hours for Dawn Duelly** 21. To exceed summer hours for Dawn Duelly, Davies School Media Specialist not to exceed 10/hours or \$500.00.
- Substitute summer Band Director** 22. To approve Richard Schwartz as the substitute summer Band Director at \$30.00/hour.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

- Abolishment of Pre-K position control numbers** 23. To approve the abolishment of the following Pre-K Position Control numbers:
24.04.01 BFZ
24.04.01 BHG
20.04.01 ALI
- Retirement of Robert Uhrmann** 24. To accept a notice of retirement from Robert Uhrmann, Davies School Teacher effective July 1, 2013, as per attachment Personnel-24.
- Fieldwork placements** 25. To approve fieldwork placements for the 2013-2014 school year, as per attachment Personnel-25.
- Resignation of Joyce Graumann** 26. To accept a resignation notice from Joyce Graumann, Registration and Transportation Secretary, effective June 5, 2013 with her

last day of employment to be July 5, 2013,
as per attachment Personnel-26.

27. To accept a resignation notice from Paige Levy, District Teacher of the Deaf, effective June 13, 2013 with her last day of employment to be June 30, 2013, as per attachment Personnel-27. **Resignation of Paige Levy**
28. To approve Michael Fichetola as a full-time, Hess School Health and Physical Education teacher for the 2013-2014 school year, B.A., Step 1, for a total annual salary of \$44,352.00, as per attachment Personnel-28. **Hess Health and Physical Education teacher**

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Mr. Fichetola is a replacement for Carol Bennett who has retired.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

29. To approve Megan Ferguson as a full-time, Davies School ESL teacher for the 2013-2014 school year, B.A. +15, Step 9, for a total annual salary of \$50,908.00, as per attachment Personnel-29. **Davies ESL Teacher**
- Salary subject to change upon the completion of the H.T.E.A. negotiations.
30. To approve Tammy Mulino as a full-time, Hess School ESL teacher for the 2013-2014 school year, B.A., Step 5, for a total annual salary of \$45,176.00, as per attachment Personnel-30. **Hess ESL Teacher**

Salary subject to change upon the

completion of the H.T.E.A. negotiations.

- Hess School Art Teacher** 31. To approve Michael Guedes as a full-time, Hess School Art teacher for the 2013-2014 school year, B.A., Step 13, for a total annual salary of \$74,371.00, as per attachment Personnel-31.

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Mr. Guedes is a replacement for Rosalie Petrunis-Gaughan who has retired.

- Food Service Worker** 32. To approve a district transfer for Valerie Styer from Hess School Custodian to Shaner School Food Service Worker for the 2013-2014 school year, as per attachment Personnel-32.

- Maternity Leave for Lisa Weber** 33. To approve a maternity leave of absence for Lisa Weber, Hess School teacher. Ms. Weber is requesting to use her accumulated sick days from November 4, 2013 through November 27, 2013 and NJ Family Leave from December 2, 2013 through March 7, 2014 with a return to work date of March 10, 2014, as per attachment Personnel-33.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

- Resignation of Jen Mettler** 34. To accept a resignation notice from Jen Mettler, Hess School teacher, effective June 20, 2013, as per attachment Personnel-34.

- Resignation of Jayne Leonetti** 35. To accept a resignation notice from Jayne Leonetti, Hess School Paraprofessional, effective June 20, 2013, as per attachment Personnel-35.

36. To approve a district transfer for Lori Obriski from Davies School Special Education teacher to Hess School Special Education teacher for the 2013-2014 school year, as per attachment Personnel-36. **Hess Special Education Teacher**
37. To approve Christina Petti as a full-time Hess School Gifted and Talented teacher for the 2013-2014 school year, M.A., Step 1, for a total annual salary of \$47,257.00, as per attachment Personnel-37. **Gifted and Talented Teacher**
38. To approve Kathleen Curtis as a full-time Davies School Special Education Social Studies teacher for the 2013-2014 school year, B.A., Step 1, for a total salary of \$44,352.00, as per attachment Personnel-38. **Special Education Social Studies Teacher**
39. To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2013-2014 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position. **Treasurer of School Monies**
40. To approve Amanda Stanco as a full-time Hess School Pre-K teacher for the 2013-2014 school year, B.A., Step 1, for a total annual salary of \$44,352.00, as per attachment Personnel-40. **Hess Pre-K Teacher**

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Ms. Stanco is a replacement for Rhonda Griffin who has resigned.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

41. To approve Beth Steinen as a full-time Davies School Social Studies teacher **Social Studies Teacher**

for the 2013-2014 school year, M.A., Step 1, for a total annual salary of \$47,257.00, as per attachment Personnel-41.

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Ms. Steinen is a replacement for Kathleen Magee who has retired.

Mathematics Teacher

42. To approve Thomas Keller as a full-time Davies School Mathematics teacher for the 2013-2014 school year, B.A., Step 1, for a total annual salary of \$44,352.00 (attachment Personnel-42).

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Mr. Keller is a replacement for Samantha Curry.

Resignation of Angela Bowen

43. To accept a resignation notice from Angela Bowen, Davies School Paraprofessional effective June 19, 2013, as per attachment Personnel-43.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to approve the following motions as presented:

Hess School Teacher

44. To approve Leslie Kayes as a full-time Hess School teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00, as per attachment Personnel-44.

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Ms. Kayes is a replacement for Maureen

Maxwell who has retired.

45. To approve Jacqueline Lautato as full-time Shaner School teacher for the 2013-2014 school year, B.A., Step 3, with a total annual salary of \$44,764.00, as per attachment Personnel-45.

**Full Time Shaner
School Teacher**

Salary subject to change upon the completion of the H.T.E.A. negotiations.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

POLICY COMMITTEE – Mrs. Capone

None

TRANSPORTATION COMMITTEE – Mr. Anderson

Motion by Mr. Anderson, seconded by Mr. Aiken, to approve the following motion as presented:

1. To approve club/activity trips for the 2012-2013 school year, as per attachment Transportation -1.

Club Activity Trips

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Kathy Magee, who has recently retired stated that she was hired in 1977. She has worked in the district for 36 years and thanked the Board for allowing her to do so. She wanted to offer suggestions regarding the budget cuts. She would recommend holding a moving up ceremony for the 8th grade students. She feels this would hold down the expenses involved with graduation.

Patty Fleming noted that there are nine resignations in the month of June. She wants to know how much longer this is going to continue before contracts are settled fairly. She also noted that one of the hires on the agenda was started at Step 3. She feels there are probably going to be more resignations during the next month.

Dr. Erickson clarified that the staff member hired on Step 3 is a current employee that is currently on Step 3.

Jeff Gildiner spoke as a resident, taxpayer, teacher, and newly elected HTEA President effective September 1. He noted that the school year is now over and there is still no contract settled. He noted that he speaks because he would like to be heard. He would like to see this contract settled. There are givers and takers in the world and he feels that the staff in this district are givers every day. He feels, however, that they have been taken advantage of for too long. It is time for the Board to give the staff what they deserve with a fair and equitable salary.

Danielle Pagan who is a parent of three students in the district asked the Board if they could give an update on the contract settlements. Mr. Aiken explained that the negotiations are in fact finding and the biggest hold up is salary. He noted the Board and Association are very apart on the issue. Mr. Aiken will give an update at the next Board meeting.

Iris Townsend thanked Mrs. Kupp for her comments regarding how the staff is very generous and gives a lot to the students. She wanted to confirm as a parent and a paraprofessional in the district that she has seen first-hand how generous they are. She is happy Mrs. Kupp brought this to the attention of the Board.

EXECUTIVE SESSION

Motion by Mr. Anderson, seconded by Mr. Hassa, to enter into Executive session for the purpose of student matters.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting

involving student matters. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 15 minutes.

Voice vote: 8-0-0

The Board entered into Executive session at 9:40 p.m.

The Board reconvened the regular meeting at 10:18 p.m.

Motioned by Mr. Sacchinelli, seconded by Mr. Aiken to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:19 p.m.

Daniel Smith
Board Secretary